

## SHALFLEET PARISH COUNCIL

Minutes of a meeting of Shalfleet Parish Council held in Shalfleet CE Primary School on Wednesday 9<sup>th</sup> November 2011 at 1915 hrs.

Present: Cllr.Mrs.B.Baxandall (Vice-Chairman).

Councillors: Cllr M Carr, Cllr W. Burt, Cllr P. Broadhead and Cllr H Hewston.

In attendance: S Jennings (Clerk), J Whitney (Deputy Clerk).

There were 12 members of the public present.

Before the meeting commenced, due to the resignation of Cllr Hedgley, nominations for the position of Chairman and Vice-chairman were taken.

Cllr Broadhead proposed Cllr Baxandall as Chairman, seconded Cllr Hewston All Agreed.

Cllr Baxandall then signed the declaration of acceptance of office.

Cllr Burt proposed Cllr Broadhead as Vice-Chairman, seconded Cllr Baxandall All Agreed.

Cllr Baxandall then proposed that due to serious allegations in the recent press that the Council go into part II at the end of the meeting in the absence of the press and public in order to discuss these matters.

Proposed Cllr Broadhead Seconded Cllr Hewston All Agreed

### 071/11-12 APOLOGIES

PC Tim Company, PS Mark Lyth and PCSO Cat Quinn.

### 072/11-12 DECLARATIONS OF INTERESTS

There were none at this point.

### 073/11-12 MINUTES OF PREVIOUS MEETING

**RESOLUTION** The minutes of the previous meeting having been prior circulated were confirmed and the Chairman authorised to sign them as a true record.

Proposed: Cllr Hewston Seconded: Cllr Broadhead Passed.

### 074/11-12 MATTERS ARISING NOT REQUIRING A RESOLUTION

Cllr Broadhead asked if there was any news regarding the proposed solar panels at Withyfields. The Clerk reported that a letter had been written to the local South Wight Housing Office but had not yet had a response.

The Clerk updated the councillors on a number of matters arising:

1. An email was sent to the Ramblers Association regarding the adopt a gate scheme. A reply from Mike Slater was received asking if anyone has suggestions for paths in the Parish which would benefit from conversion from Stiles to gates to please let him know.

He also requested an opportunity in the future to come and give a short talk to the Council about the work they get involved in.

2. Contact has been made with John Golding regarding the allocation of funds from the closure of the Maurice Drake charity. He is looking for recommended local charities and will let us know his decision when the funds have been distributed.

3. The Clerk had met with Hilary Higgins, the tree warden, regarding any other trees in the Parish that need to be looked at. We don't believe there are any as other areas only have hedgerows or small saplings. The only area of concern was Ningwood Green which is owned by the IWC.

The IWC have been contacted regarding the trees on Ningwood Green and Gerry Willis from the tree team is visiting the site to make an assessment.

Cllr Hewston also asked whether a position for the Lord Ross tree had been decided . The Deputy Clerk answered that he had spoken with Val Gwynn who has kindly donated an 8ft sapling. The Council would have to meet the cost of planting the tree and if it is to be positioned in the original spot, a tree guard must be purchased and erected around the tree for protection.

After some discussion it was agreed that as it is the Lord Ross memorial tree it should be replaced at the memorial site.

#### 075/11-12 FILLING CASUAL VACANCY FOLLOWING THE RESIGNATION OF CLLR HEDGLEY

The Clerk explained that following the statutory election process to which there was no response the Council is now free to co-opt.

It was agreed to advertise the casual vacancy for 7 days on all local notice boards and to set up an interview panel, the new Councillor would then be co-opted at the next meeting of the Council in December. It was also agreed the same panel make up the finance committee.

It was proposed the interview panel and finance working group consist of Cllr Baxandall, Cllr Broadhead, the Clerk and Deputy Clerk. All agreed.

Cllr Baxandall then acknowledged all Cllr Hedgley's hard work over the years and dedication to the role of Chairman.

Cllr Carr requested a letter of thanks be sent to Cllr Hedgley from the Council.

#### 076/11-12 COMMUNITY PLAN UPDATE

Cllr Hewston reported that the group have been tidying up records from the questionnaire and analysing the results. Two members of the steering group have been involved in County Council election matters so have not been able to give as much time to the Community Plan as hoped. The introduction of the Localism Bill and other planning document changes means in order to become a supplementary Planning Document the final write up may be delayed. This may need to be discussed with the grant provider. New volunteers have come forward and it is hopeful a Parish Plan of action will be ready for presentation at the next Parish Council meeting.

077/11-12 TREE WORKS AT WITHYFIELD – to appoint a contractor from quotes obtained.

The deputy Clerk presented the Councillors with the three quotes obtained and gave a brief overview of each. Cllr Carr asked if each was insured. The Deputy Clerk replied that they were but as the works was not over £5000 the insurance cover did not have to be the full indemnity insurance value as required by the Isle of Wight Unitary Council.

It was proposed the Council appoint SH Tree Services to carry out the work as was financially the most competitive.

Proposed Cllr Broadhead                      Seconded Cllr Hewston                      All agreed.

078/11-12 BANK ACCOUNT – To change mailing address and add Cllr Hewston as a signatory

It was proposed that Cllr Hewston be added as a signatory to the Parish Council's bank account and the mailing address be updated from the previous Clerks home address (having been the location of the Council office) to the new office address.

Proposed: P Broadhead                      Seconded: Cllr Baxandall                      All Agreed.

It was also noted that Lloyds TSB are now charging the Parish Council for banking at a rate of £5 per month plus costs for processing cheques. Cllr Broadhead agreed to look at alternative providers.

Cllr Burt left the room

079/11-TO APPOINT FINANCE WORKING PARTY AND SET A MEETING DATE TO WORK ON 2012/13 BUDGET.

The members of the working party had already been agreed earlier in the meeting. It was agreed to decide on a date between the members at a later date.

080/11-12 COMMEMORATION OF THE QUEEN'S DIAMOND JUBILEE – School's/Childrens mugs/coins.

The Clerk, referring to a prior circulated summary, gave a brief overview of the cost to provide both the school, pre-school and children of the Parish with commemorative mugs.

It was decided to consult with the Headteacher as to the school's plans and how they would like to be supported before making a final decision.

081/11-12 QUEEN'S GOLDEN JUBILEE BEACON – Cllr Carr

Cllr Carr gave an overview of holding a Jubilee celebration with the lighting of a beacon. He suggested the Council could hold or support a celebration on the Millennium Green as there is already a beacon in place which could be used. It was agreed Cllr Carr look into this in more detail and if the event seems achievable the Clerk look into insurance cover for the event.

Cllr Burt returned to the meeting.

082/11-12 OPEN SPACES SOCIETY CONSTITUTIONAL CHANGE – Cllr Carr (Paper a refers).

The deputy Clerk explained the rationale regarding the paper A explaining the roles and lack of localism the Open Spaces Society covers.

It was proposed the Parish Council cease their subscription to the Open Spaces Society but continue to support the CPRE.

Proposed: Cllr Carr

Seconded: Cllr Broadhead

All agreed.

083/11-12 WIGHTLINK – The absence of ferry and train link ups – Cllr Broadhead

Cllr Broadhead informed the Council that she had spoken to SouthWest trains and Southern Vectis regarding the lack of link up with the ferries. SouthWest Trains said their trains never alter as they have to link up with Brockenhurst. Southern Vectis said that Wightlink do not inform them of timetable changes and have only had correspondence with them a few times.

Cllr Broadhead also discussed the effect of the possible cut in the number of early and late ferry journeys and suggested ways in which the effects could be kept to a minimum.

It was agreed to write to Wightlink and various other businesses/organisations outlining the poor quality of service currently offered by Wightlink and the effect the cut in ferries could have on residents and businesses.

084/11-12 POLICE REPORT

In the absence of the police the Clerk read out the emailed Police report which forms part of these minutes.

085/11-12 CLERKS REPORT

Before the cheques were signed the Clerk informed Councillors that correspondence had been received from Shalfleet Hall stating they were no longer purchasing a commercial dishwasher but a standard one. It was proposed the Council still donate £200 towards the smaller dishwasher and other essential kitchen appliances.

Proposed: Cllr Broadhead

Seconded: Cllr Carr

Passed.

- a) Finance- A list of the following payments (prior circulated) was approved £342 Audit Commission, £200 Shalfleet Hall, Mr J Whitney salary, Mrs S Jennings salary, £39.80 Mr J Whitney mileage & expenses.

**RESOLUTION** Proposed Cllr Broadhead

Seconded Cllr Carr

Passed.

- b) Clerks Report-

- Island Community Ventures will be giving a presentation before the Parish Councils next meeting on 14<sup>th</sup> December at 6.30pm at the Wellow Institute regarding the bulk buying oil scheme.
- An update from the IWC has been received regarding the proposed wind farm at Wellow planning application. The IWC is currently consulting with the applicant as to whether any further supplementary information is to be provided. If the answer is no there will be a further 21 days public consultation which the Parish Council will be notified of.
- The Parish Council has received results of the road consultation from the IWC. The Main Road Wellow, Wellow Top Road and Coopers Lane all have changes to 30mph. Full details are available at the Parish office.
- Notification from the IWC has been received regarding tree works permission at Shalfleet Mill, Mill Road.
- IWC notification that permission has been granted for continued occupancy of dwelling unrelated to agriculture at Home Acre, Station Road.
- The Deputy Clerk also updated Councillors that there will be carol singing on the 16<sup>th</sup> and 17<sup>th</sup> December at 7.30pm. There is also carol singing at the Newbridge Community Association at 7.30pm on 8<sup>th</sup> December.

#### 086/11-12 CORRESPONDENCE

There were no items of correspondence.

#### 087/11-12 TOWN AND COUNTRY PLANNING

Before the Council considered the planning applications Mr Denman, having given written 24 hour notice, gave a presentation to the Council of his concerns regarding planning applications West Wight Alpaca's Land, Main Road, Wellow TCP/30601/D P/01460/11 and TCP/30601/E P/01555/11.

The following applications were considered and recommendations made

TCP/07967/L P/01430/11 Rose Cottage, Main Road, Shalfleet. Alterations single storey rear extension and conversion of garage to form additional living accommodation. **Shalfleet Parish Council has no objections.**

TCP/30769 P/01339/11 Rose Cottage, Main Road, Wellow. Proposed two storey and single storey extension to form additional living accommodation. **Shalfleet Parish Council has no objections.**

LBC/07967/K P/01431/11 Rose Cottage, Main Road, Shalfleet. LBC for alterations single storey rear extension and conversion of garage to form additional living accommodation. **Shalfleet Parish Council has no objections.**

TCP/30601/D P/01460/11 West Wight Alpaca's Land, Main Road, Wellow. Retention & completion of works to alter vehicle access formation of concrete apron & gravel drive.***Shalfleet Parish Council have no comment on this individual planning application but the Council have very serious concerns regarding the site in general. There appears to be contradictory information on planning applications causing confusion and the Council request a planning officer to explain the plans to them in the form of a site visit. A septic tank has also been installed on site which has not been applied for and therefore an enforcement issue.***

TCP/25493/A P/01466/11 Stonecot, Station Road, Ningwood. Proposed dormer window on rear elevation 2 roof lights on west elevation.***Shalfleet Parish Council has no objections.***

TCP/13254B P/01530/11 The Squirrels Nest, East Close Cranmore. Replacement of existing roof with new greater pitch. Alterations to front bays and construction of new garage.***Shalfleet Parish Council has no objections.***

TCP/14913C P/01521/11 Cider Cottage, Main Road, Wellow. Extension and alterations to house with new detached garage.***Shalfleet Parish Council has no objections.***

TCP/26482/B P/01438/11 Land within Bouldnor copse, off main Road, Bouldnor. Formation of 6 wildlife ponds.***Shalfleet Parish Council has no objections.***

TCP/30601/E P/01555/11 West Wight Alpaca's Land, Main Road, Wellow. Proposed barn and covered area with solar panels on southern roof slope.***Shalfleet Parish Council have no comment on this individual planning application but the Council have very serious concerns regarding the site in general. There appears to be contradictory information on planning applications causing confusion and the Council request a planning officer to explain the plans to them in the form of a site visit. A septic tank has also been installed on site which has not been applied for and therefore an enforcement issue.***

TCP/05661/B P/01483/11 Westbrook Yard, Main Road, Ningwood. Retention of open fronted storage building entrance porch and timber decking area to staff room.***Shalfleet Parish Council has no objections.***

#### 088/11-12 COUNCILLORS REPORTS

Cllr Burt asked if there had been any developments regarding the house opposite the Wellow Institute where there were two gaps formed in the hedge for vehicular access. The Clerk said she had written to the IWC but had not yet had a response.

Cllr Burt reported that the land owner of the copse has put his plans to allow public use of his land on hold for the immediate future.

Cllr Burt also reported that he and the Clerk had been chasing up ongoing talks regarding the accident involving a school child outside the shop in Shalfleet.

Cllr Carr notified the Council that there is a tree donation scheme currently underway for schools as part of the Queen's Jubilee celebration. Cllr Carr agreed to look into this further and seek advice regarding the possibility of replacing some of the trees at Withyfield.

Cllr Broadhead asked if there had been any progress regarding the collection of quotes for the pedestrian gate at Bouldnor. The Clerk answered that this was still ongoing.

Cllr Broadhead also reported how great the Viewpoint at Bouldnor was looking and how hard Mr Pickard had worked on it. It was agreed to write a letter of thanks to Mr Pickard.

Cllr Hewston voiced concern that the bench opposite the shop in Newbridge had not yet been replaced. The Clerk agreed to look into whether the bench is still to be repaired and replaced.

Cllr Baxandall reported that she had spoken with DEFRA and Alpaca's do not need movement records to be kept so there is concern regarding the potential spread of TB.

Cllr Baxandall also asked whether the contribution of the leftover Millennium mugs to Shalfleet Hall had been agreed. Cllr Carr said it had been over a year ago and should be in previous minutes. Cllr Baxandall also asked if there had been any leftover £5 coins from the previous Jubilee. Cllr Carr answered that there had not been any surplus.

AT 2110 HOURS QUESTIONS WERE TAKEN FROM THE PUBLIC BEFORE THE COUNCIL WENT INTO PART II.

Signed..... Chairman

Dated.