



**Sally M Woods CiLCA**  
**Clerk to Shalfleet Parish Council**



**MINUTES OF THE ANNUAL MEETING OF SHALFLEET PARISH COUNCIL HELD AT THE  
WELLOW INSTITUTE WELLOW ON WEDNESDAY 6<sup>TH</sup> MAY 2015 AT 7.15PM.**

**MEMBERS PRESENT:-** Councillors Broadhead, Baxandall, Hewston, Myles, and French.  
Also present:- Isle of Wight Councillor Hutchinson.

**15/15-16 TO RECEIVE NOMINATIONS AND TO ELECT A CHAIRMAN OF THE COUNCIL FOR 2015/2016**

There being no other nominations Councillor Broadhead was duly nominated for the position of Chairman of the Council.

**RESOLVED:-**

That Cllr Broadhead be duly elected as the Chairman of the Council

**16/15-16 CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE FORM AND CLERK TO COUNTERSIGN**

The declaration of acceptance of office form was duly signed.

**17/15-16 TO RECEIVE NOMINATIONS AND TO ELECT A VICE-CHAIRMAN OF THE COUNCIL FOR 2015/2016**

There being no other nominations Councillor Hewston was duly nominated for the position of Vice-Chairman of the Council.

**RESOLVED:-**

That Cllr Hewston be duly elected as the Vice-Chairman of the Council

**18/15-16 VICE-CHAIRMAN TO SIGN DECLARATIONS OF ACCEPTANCE OF OFFICE FORM.**

This item was deleted as it is not a legal requirement.

**19/15-16 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES AND COMMITTEES:**

**a. IWALC – Lead and Deputy. (Currently Cllr Hewston, no deputy).**

It was agreed that Cllr Hewston was appointed to IWALC and Cllr Broadhead to be the Deputy.

**b. Yarmouth Coastal Defence Working Group (Val Gwynne recently agreed).**

It was agreed that Val Gwynne continues on this working group.

**c. Child Protection Officers (previously Cllr Whitney and past Clerk).**

It was agreed that the Parish Clerk and Cllr French would be the Council's Child Protection Officer.

**d. Shalfleet Hall Management Committee (previously Cllr Whitney).**

This item was deferred.

**e. Road Safety (NANSAG) representative (currently Cllr Hewston).**

It was agreed that Cllr Hewston was the NANSAG representative.

**f. Wellow Millennium Green – (agreed October 2014 Mr M Gable and Mrs Jill Cowley).**

It was agreed that Mr Gable and Mrs Cowley continue.

**g. National Trust (currently Cllr Hewston).**

It was agreed that Cllr Myles was appointed to the National Trust.

**h. L.A.F. (Local Action Forum) – Discussion held.**

**20/15-16 Up to 30 Minutes Question Time.**

7 members of the Public were present.

- **A question was raised about Island Roads and the boulders requested to protect verges and the abuse of parking at Bouldnor Car Park.** Cllr Hutchinson responded by saying he had spoken to Island Roads, they were going to deliver boulders in the next few days. A change of waiting times has been requested, a parking order has been made to change to 4 hour waiting and Island Roads have been asked to amend the signage.
- **A complaint was raised regarding the mess caused by the number of vehicles around Barton Corner.** Councillor Hutchinson responded by saying that they have had permission to put in an access and confirmed that any vehicle provided it was road taxed could be parked there on the road providing it was not causing an obstruction.

**The meeting recommenced with:-**

**21/15-16 APOLOGIES FOR ABSENCE**

Apologies were received for lateness from Councillor McGuirk.

**22/15-16 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS**

There were none known at this moment in time.

**23/15-16 TO ACCEPT ANY DISPENSATIONS FO AGENDA ITEMS**

There were none.

**24/15-16 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 8<sup>TH</sup> APRIL 2015.**

With the alteration of will to while (page 3 para 2 1<sup>st</sup> line) and have to has (page 2 9/15-16 Notice board 4<sup>th</sup> line)

**RESOLVED:-**

THAT the minutes of the 8<sup>th</sup> April 2015 be approved and duly signed.

**25/14-15 PLANNING**

**a. Updates and decisions.**

The Clerk reported that P/00266/15 Pippin Hill Newbridge and P/00180/15 Stone Close Ningwood have been approved. (N.B. now known as 'Myrtle Cottage).

**b. To agree comments on application**

**P/00440/15** Pennethorne Park Farm, off, Hamstead Drive, Hamstead: Agricultural workers dwelling.

**RESOLVED:-**

THAT Shalfleet Parish Council has **no objections** to this Planning Application.

**26/15-16 POLICE REPORT**

There was no Police report.

**27/15-16 CLERKS REPORT**

The Clerk reported on the following items:-

- The precept money has been received from the Isle of Wight Council.
- The gate at Bouldnor Field has been fixed.
- Internal Audit meeting with Barry Townsend has taken place today. He has looked at the accounts and his report will be presented to June Council Meeting.

- Play area checks. The Clerk confirmed it is not a legal requirement to use trained people to carry out inspections of play areas. The person undertaking the checks has to be competent.
- Attended a Training Course on Code of Transparency and Audit.
- Updated the Council on Dog Fouling signs.
- Joined a session on PAYE Webinar.
- Confirmed all Councillors have copies of recently adopted Standing Orders.
- Reported that she is away on Annual leave in May and Locum cover was being provided by Val Taylor. She reported that she has been unable to take all her annual leave and she has carried 5 days over into this year but there was still 4 days outstanding. The Council agreed to pay to the Clerk for the 4 days outstanding holiday and also 3 hours overtime for attending training.

## 28/15-16 COUNCILLORS REPORTS INCLUDING THE WARD COUNCILLOR

**Cllr Hutchinson** (Isle of Wight Councillor) reported that the Isle of Wight Annual Council Meeting will take place in 2 weeks' time. The Council is almost evenly balanced. Talks are taking place on how policies that are necessary can be supported and there is a reality on both sides. He reported on the outstanding issue of the school crossing and the talks he has had with Island Roads who will continue with advice and support and discussions will take place hopefully with Kevin Burton and various options continued to be pursued. One of the main problems is a road has to have vision for the pedestrian in both directions. Also it would require additional land.

**20.02 hours Cllr McGuirk arrived at the meeting.**

**Cllr Hewston** reported on meeting with Cllr Fuller Executive Member of Planning. She reported that Shalfleet and Wellow were in need of a little help from Speed-watch.

**Cllr McGuirk** reported on issues with Broadband and superfast fibre at Ningwood and Wellow which Openreach were trying to overcome.

**Cllr Myles** raised concerns about fly-tipping. The Clerk reported that when she went to look at it someone had already picked it up.

## 29/15-16 TO APPROVE LIST OF PAYMENTS

Chq No.	To	Amount (£)
1694	Mark One Maintenance      Install noticeboards/maintenance to Bouldnor Field	85.00
1695	Sally Woods      April Salary including overtime and 4 days leave/mileage	1063.17
1696	Wellow Millennium Green Trust      Grant for Football Net	30.00
1697	Wight Business Services      Stationery	24.77
1698	Brighstone Landscaping Ltd      Parish Ground Grass Cutting	574.20
SO	Newbridge Community Assoc      Rent	<u>194.00</u>
<b>TOTAL</b>		<b>1971.14</b>

Included in the list of payments for approval was the payment to the Clerk of 4 days outstanding holiday pay and 3 hours overtime and also to pay the Locum Clerk for covering the Clerks holiday including mileage.

### RESOLVED:-

THAT the Council would pay the Clerk the additional 4 days that were still outstanding and also 3 hours overtime for attending training on the new Code of Transparency.

### RESOLVED:-

THAT the Council agreed to pay the Locum Clerk for holiday cover including mileage.

**RESOLVED:-**

THAT the list of payments was approved.

- a) **To agree to pay £6 annual affiliation fee to IW Sports & Recreational Council.**

**RESOLVED:-**

THAT the Council agreed to pay the Annual affiliation fee to the IW Sports and Recreation Council.

- b) **To Agree to purchase 24 Good News Bibles for school leavers at Shalfleet Primary School at a maximum cost of £13.59 each = £326.22 (Clerk to source best price).**

**Also to agree who will present the Bibles at the Leavers Assembly at 9 am on Friday 17<sup>th</sup> July 2015?**

**RESOLVED:-**

THAT that the Council would purchase 24 Good News Bibles for Shalfleet Primary School leavers and that the Chairman would present them and would be accompanied by the Vice-Chairman.

**30/15-16 CORRESPONDENCE – details of correspondence received tabled.**

- a) To note email from Mr Ian Pickard of Bouldnor regarding Island Roads positioning of large boulders to protect the verges at Bouldnor Viewpoint and also the reduction of the maximum stay for parking from 24 to 4 hours. (Cllr Hutchinson may have update).

**This agenda item was dealt with under Question Time.**

- b) To note email from Mr Philip Harland of Shalfleet concerned over excess speeding of vehicles, including buses, commercial vehicles and farm vehicles through the single carriageway section of the Main Road controlled by traffic lights from St Michael's Close westward.

(The Council was informed that Cllr Hewson has met with Mr Harland. She reported that 50 cars were caught speeding and will be revisiting this again.)

- c) To note the application for Street Trading Consent (Mobile) for The Coffee Bean and make any observations or objections.

**The Council has no objections to this application.**

- d) To note letter from Mr Broad of Shalfleet concerned over Barton/Winchester Corner, Shalfleet on matter of unauthorized developments and expansion of Prime Drive.

**This agenda item was dealt with under Question Time.**

- e) Letter received regarding a Shalfleet Community Interest Company from Richard Haywood. The Clerk informed the Council she had sought legal advice from the SLCC.

It was agreed that the Council would write to Mr Haywood wishing him well with this venture and asking to be kept informed.

- f) Letter received from Somerset Partnership saying they were now the provider for Community Dental Services on the Isle of Wight.

- g) Two Councillors are going on IWALC Training sessions.

- h) Letter received from Shalfleet Community Interest Company. Council to write and wish them well and ask to be kept updated.

- i) Corfe Camp information received and posted on Parish web-site.

**31/15-16 YOUTH ENGAGEMENT– Cllrs Hewston and Myles to speak.**

It was reported to the Council that Mervin Davis and Darren Popplett have a bus that goes round and is a youth facility. It has been to West Wight Sports Centre. The cost of the bus attending Wellow on the Millennium Green was not known yet nor was the response to this suggestion by the youth known. This and other options were going to be pursued by a youth questionnaire. The Council was informed that 13 different organisations open their doors for a day for the youth to have a taster of what they are offering.

**32/15-16 TO DISCUSS PLAY EQUIPMENT FOR THE PARISH.**

It was reported that signage was needed on the main road at Newbridge.

**RESOLVED:-**

THAT the Council in the first instant put right any repairs that are needed and also from the forthcoming ROSPA report.

**33 /15-16 TO ANSWER QUESTIONS FROM COUNCILLORS**

**There were no questions from Councillors and the meeting closed at 20.52 hours.**