

SHALFLEET PARISH COUNCIL

MINUTES OF A MEETING OF SHALFLEET PARISH COUNCIL HELD AT PARISH OFFICE, NEWBRIDGE ON WEDNESDAY, 11th NOVEMBER 2015 AT 7.15 PM

Present: Cllrs P Broadhead (Chair), H Hewston, S French, P Myles, B Baxandall

Clerk: Mrs S Woods

Cllr Stuart Hutchinson

1 member of the public

The Chairman asked for, and one minute's silence was given, to remember those who had died in the line of duty.

UP TO 30 MINUTES QUESTION TIME: None.

98/15-16 APOLOGIES FOR ABSENCE: Cllr J McGuirk

99/15-16 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS: Agreed these be given as and when required.

100/15-16 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None.

101/15-16 TO CONFIRM AND APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD 14th OCTOBER 2015:

Cllr French proposed, that these Minutes be agreed, seconded Cllr Myles - **resolved**.

The above Minutes, having been agreed, were signed by the Chairman as a true record.

102/15-16 PLANNING:

a. UPDATES AND DECISIONS:

P/01149/15 – Shalfleet Garage site - Clerk had contacted the Case Officer who asked the agent if his client was intending to plant the hedgerow. He replied they were waiting on the decision on the latest application for the site so there will not be a risk of doubling up on work and the new landscaping can be appropriate for the new building as well. The Case Officer agreed to keep the PC updated.

Cllr Hutchinson commented that he had mentioned the placing of boulders on the grass verges around this site at his meeting with Island Roads. He hopes a condition will be put on that they retain parking within their own premises.

b. To Agree comment on application:

P/01199/15 east of, electricity sub station, adjacent copse, Warlands Lane, Shalfleet: Proposed extension of existing tower to 22m; replacement of 3 existing antennas with 6 proposed antennas; replacement of 1 existing dish antennas with 3 dish antennas; replacement of 2 cabinets with 1 proposed cabinet; ancillary apparatus.

Cllr Myles declared an interest as her property was adjacent to the site.

The Chairman commented that some people cannot get good mobile phone reception in the area, pointed out the dangers of lone working and not being able to contact people – could be a life line. She felt these issues should be taken into consideration.

The Clerk confirmed that the PC had received pre-application correspondence on this application and commented that they could see logic in the amalgamation of service providers/masts.

After discussion the PC **resolved** that they had no objection.

P/01203/15 The Clovers, Bouldnor: Demolition of sun lounge at 1st floor level; alterations; conversion of integral garage to form bedroom; extension at 1st floor level; single storey extensions on south and west elevations; terraces at 1st floor level on south and west elevations.

Cllr Broadhead declared an interest as the property is opposite hers. It was noted that the windows overlooking the adjacent property would be frosted. After further discussion the PC **resolved** that they had no objection.

103/15-16 POLICE REPORT:

Copy of report dated 12th October – 8th November 2015 received and tabled– no matters of concern to report back to the PC.

104/15-16 CLERKS REPORT:

Marathon Litter – Numerous emails sent back and forth on this – Ryde Harriers thanked local residents for clearing up the litter and telling them of the problems so hopefully they can fix next time.

2016 Meetings – still waiting to hear back from Shalfleet School – Clerk had chased and once heard will send out dates for next year.

Parish Office Lease and Licence – very pleased to report the certified copies of these have arrived back and have been put in the safe; runs until 17th June 2021.

VAT repayment – pleased to report BACS of £2,221 received.

Shalfleet Junior Rover – Pleased to report agreement made with Southern Vectis on this and launch should be 16th November 2015 for a three month trial for Tuesdays (as Yarmouth Youth Club not up and running as yet). Chairman, Vice-Chair and Clerk meet Southern Vectis Manager 4th November 2015 for photo shoot. Junior Rover now in operation – press release agreed.

Withyfields Tree Work – contacted Brighstone Landscaping, Nigel Earley and Daniel Gregory (as well as Jamie Cramp but he does not have the necessary insurance). Agenda item.

IW Music, Dance & Drama Festival – reply received to Clerk's letter which had informed them their grant application had been unsuccessful. Grateful for feedback on why; aware many councils prefer that any grants and donations should be specifically for local use and this is very reasonable. The problem they have is in identifying the residential area of their entrants as entries are normally made by schools, teachers, choir leaders and so on, so this information not always available to them. Perhaps next year they will add a column to the entry form for this purpose. Clerk's feedback will be the catalyst to actually put this into practice! They will definitely put it to the committee.

Wellow £150 – spoken to Wellow Institute and asked for suggestions on how to spend the money in Wellow; they were holding a coffee morning 31st October 2015 and agreed to mention to people then and come back with any ideas - other ideas the Clerk had been given; tidy up 'Air Raid Warden' shelter/litter bin/plant daffodils/ new Wellow village signs. Agenda item.

Maritime Archaeology Trust – Vice-Chair and Clerk met with Director, Garry Momber on Yarmouth Pier Monday 2nd November 2015 with IW County Press Reporter and photographer. One very good article already been published. Another photo and article on its way.

Information Boards – Director has amended initial text and Clerk in the process of sourcing three quotations for these. Agenda item.

IWC Devolution of Services – The Chairman, Vice-Chair and Clerk attended a meeting on 4th November 2015. IWC suggestion is to look at not passing on the Local Council Support Grant to Parish and Town Councils as one of their budget saving efforts. Clerk has established they are legally able to do this but many feel it is not morally correct.

Parish Council Noticeboard - Cranmore Bus Shelter – Clerk had been informed that this bus shelter is not in the ownership of the PC. However there is a noticeboard inside with Shalfleet PC on the top of it, which is. It is in a dilapidated state and Clerk would like advice from Cllrs as to whether it be done up or removed as in its present state not a good advertisement for the PC?

After discussion, Cllrs agreed the noticeboard remain in the bus shelter, Clerk request Island Roads to upgrade the bus shelter and the PC look at noticeboards generally at a future meeting and for next/future year's precept.

Action: Clerk

105/15-16 COUNCILLORS REPORTS INCLUDING THE WARD COUNCILLOR:

Cllr Baxandall – no report given.

Cllr Hewston – Report given and attached to original Minutes.

Cllr French – continues to monitor Station Road; there had been traffic lights in place recently. He mentioned a gentleman who had his windows banged on, Clerk had given him details of the local Neighbourhood Watch co-ordinator and the Chairman advises he contact the Police.

Cllr Myles – no report given.

Cllr Hutchinson – Attended meeting with Highways/Island Roads Senior Management on 27th October 2015. Discussed the 14 outstanding issues, (some 2 years old).

He confirmed Island Roads would be upgrading the North end of Station Road in the 2016 school summer holidays. There were Southern Water issues which required replacement pipes before this work undertaken. He informed the meeting two Highway Engineers had been appointed. He said 'Island Roads been doing the big stuff to time but many small things not'.

He had attended the Wellow Coffee Morning and collated the information from the leaflets they had given out regarding how to spend the £150 award for the Best Kept Small Village:

2 towards work on the Institute, 1 to tidy the Green, 2 for Village sign, 1 for traffic calming, 3 for planting of bulbs on verges. The a new pathway to the Institute would be costly – they had looked into resin bonded stone for this. They were applying for a Lottery grant for the path/new windows/lighting. He felt bulbs were something everyone could see and daffodils £35 for 25 kilos (about 400 bulbs). He said he was happy to put this suggestion to the committee when they meet again.

He was aware the IWC and Hampshire were part of 15 Councils, National Parks and 2 Enterprise Partnerships who had agreed a Devolution programme. Meeting Secretary of State on 17th November to discuss proposals and there was a good chance of getting approval to take to the next stage. An Extraordinary meeting of IWC was being held on 15th December 2015 to discuss. Major co-ordination of services both sides of the Solent.

Cllr Hewston asked about the Community Highway Fund. Cllr Hutchinson reported there were 1,200 outstanding issues with a budget of £235,000. The ASDA receipt (17½ million net) was being looked at to see if some of this money could be put to increase the Highway Fund to get more outstanding items done.

Cllr Broadhead – She had spoken to the Mayor of Yarmouth regarding the Community Centre and it was hoped (now the boiler up and running and had glass put over the bar,) that the Youth Club will happen.

She had attended a West Wight Council meeting – she hoped Chairman of Brighstone would be Chair of this meeting; reason being Brighstone had done own library, toilets and affordable housing. Island Roads had been parking in the Recycling Centre and she had asked Clerk to contact them and ask not to as they had not paid towards the resurfacing works.

She asked if Cllrs had any objection to the December and January meeting starting earlier, at 9.30 am. This due to the PC Christmas Lunch in December and the January meeting being held at Shalfleet School and having to be out of the Hall by 11.30 am.

She had laid the PC wreath at the Remembrance Service held at Shalfleet Church.

106/15/16 TO AGREE TYPE OF INFORMATION BOARDS FOR BOULDNOR CLIFF:

Text had been agreed by Maritime Archaeology Trust.

The Clerk said in order to take the information boards forward Cllrs need to decide the type of board to be used i.e. aluminium, wooden. She showed Cllrs a photograph she had taken of the PC information board in the Horse and Groom car park.

The Chairman suggested that the new information board go next to the existing one. The Clerk pointed out that the owner of the Horse and Groom had given permission for this to go in his car park but location had yet to be agreed with him. Cllr Myles agreed with the suggestion and said the boards should have a corporate entity and the PC should try have one the same type if possible, next to the existing (Clerk to check company used).

Cllr French suggested if the boards were at an angle they were better to read.

Cllrs noted the one at the Horse and Groom was at an angle but the one at Bouldnor would be fixed to an existing footpath sign post (as agreed by Rights of Way) so would not be.

After further discussion Cllrs **resolved** to agree to A1 size information boards, the Clerk to investigate the one at the Horse and Groom to match the existing one, with an oak frame round it and the one at Bouldnor same, without the frame and clipped to the posts, and bring prices to a future meeting.

107/15-16 FINANCE:

i) Friends of Freshwater Library: Chairman to speak.

The Chairman reported at a West Wight Council meeting she heard Freshwater PC were taking over the Library – they had no idea of costs, the condition of the Library (hole in roof), running costs, usage etc. as they did not want the site to go for building.

Cllr Hewston propose there was no point in proceeding to give them a donation until such time as Shalfleet PC had more information and things were up and running.

Cllr French seconded and said a Business Plan would be useful to see – **resolved**.

ii) To Resolve to agree for outstanding open space maintenance work to be undertaken as per sheet circulated to Cllrs.

The Clerk reported the Asset Register was now completed and this list formulated from that, as well as Cllrs previously agreeing for a list of items to have an annual clean being drawn up.

Mark one Maintenance have just put down limestone chippings at the entrance to Bouldnor Field (play area end) as it was very muddy.

Cllr Hewston proposed outstanding work, as per sheet, be undertaken, seconded Cllr French – **resolved**.

iii) To Resolve to agree where £150 from Wellow Best Kept Small Village Award to be spent:

Clerk had spoken to Secretary of Wellow Literary Institute who kindly put a leaflet about this round their recent coffee morning – results as reported by Cllr Hutchinson.

She had asked Island Roads if they would refurbish the seat in front of Millennium Green.

Cllr Hewston suggested a dog bin or litter bin. The Clerk pointed out there was a litter bin in front of the bus shelter and these could be used for dog bags.

Cllr Hewston also suggested the money could go towards a Wellow Village Design Statement. Cllrs acknowledged if the money was put towards a large item, matched funding would be needed.

Cllr French said he felt bulbs would enhance the village (as Porchfield) and as much as he would like to help Wellow Institute he thought bulbs best value for money and proposed it be spent on these – **resolved.**

Action: Clerk

Clerk given information on where to source, Chairman to contact Mrs Jill Cowley re planting.

iv) To Agree members of working party to meet and look at budgets/precept for 2016/17.

After discussion, **resolved** Cllrs Broadhead, Hewston and McGuirk with the Clerk make up this working party. Clerk to prepare figures and arrange meeting.

Action: Clerk

v) To Agree members of working party to meet and look at the Parish Council Open Space Maintenance Contract prior to advertising for tender.

The Clerk said once this has been drawn up, the PC would need to agree/finalise at a future meeting prior to advert going in. The current contract expires March 2016.

The Chairman proposed Cllr Myles and the Clerk be the working party for this and that they meet in January – **resolved.**

Action: PM/Clerk

vi) To Agree best value/practice copying and printing options for the Parish Council.

Clerk had circulated a sheet giving details to Cllrs. Hard copies made available at the meeting.

Copies were thought to be well in the £25 figure quoted by Island Copier Co Ltd (last record 3,500 in 2012 for black and white).

Cllr French proposed the PC agree to go with a three year contract with Island Copier Co Ltd, seconded Cllr Baxandall – **resolved.**

Action: Clerk

vii) To Consider and agree quotation for work at Withyfields:

Quotations requested from Daniel Gregory, Brighstone Landscaping Ltd and Nigel Earley.

To remove branches and limbs along boundary of 1 Withyfields that are close to hedge, raise the crowns of the two trees in Upper Withyfield and trim hawthorn:

Large branches and limbs to be left on site (habitat and wood burners) – cost would be considerably more to remove.

Quotations received from:

Brighstone Landscaping: £195.00

Daniel Gregory: £320.00

Nigel Earley – No quote received.

Permission would need to be sought from IWC Tree Officer prior to work being carried out as in a Conservation Area. Clerk and Tree Officer to meet discuss and put application in.

Cllr Myles proposed quotation from Brighstone Landscaping be agreed, seconded Cllr Hewston – **resolved.**

Action: Clerk

viii) To approve list of payments (circulated to Cllrs and copy available at the meeting).

Cllr Hewston proposed the accounts be agreed, seconded Cllr Myles – **resolved:**

SO	Sally Woods	September Salary	830.00
1730	Royal British Legion	Wreaths x 2 £37 + £25 Donation	62.00
1731	Isle of Wight Council	Fleetway Grass Cut	153.60
1732	Sally Woods	Remainder of Salary £7.91 Mileage £16.20	24.11
1733	Wellow Literary Institute	Hall Hire for 3 PC Meetings	54.00
1734	Brighstone Landscaping Ltd	Open Space Grounds Maintenance	1180.20
1735	Newbridge Community Centre	Room Hire for August PC Meeting	30.00
Total			£2,333.91

108/15-16 CORRESPONDENCE– details of correspondence received tabled.

1. Village News November 2015
2. NHS Annual Report and Accounts and Clinical Commissioning Group Prospectus
3. Eco furniture information
4. Wicksteed Playgrounds information
5. IWC/Amey – Improving your waste services information
6. IWC Letter confirming tree works consent at Wild Tracts, Main Road, Shalfleet
7. Hampshire and IW Devolution Newsletter (edition 9)
8. Briefing Note of NALC's Services.
9. Letter from People Matter IW – would like to be informed of any community transport providers in Shalfleet area?

Cllrs mentioned Optio and FYTbus – Clerk to inform.

Action: Clerk

10. Email from IWC – invite to another devolution meeting on Monday, 7th December 2015 at 5.30 pm in the Council Chamber. Cllr Hewston agreed to attend. Clerk to inform. **Action: HH**
11. Island Roads invite to meeting to be held 12th January 2016 at 5.30 pm at St Christopher House, Daish Way, Newport. Cllr Hewston agreed to attend. Clerk to inform. **Action: HH**
- 12.

109/15-16 Ningwood Re-cycling Centre – To agree quotation for works, as agreed at the last meeting:

The Clerk confirmed that the second hedge, which required cutting, is included in the current open space maintenance contract. It had been taken off this quotation and now been cut.

Clerk had obtained quotations for a litter bin – asked Island Roads for a price and very pleased to report they confirmed they would install a new larger bin free of charge by the end of the year.

Recycling Centre - – to remove and dispose of green boarding and ivy

Daniel Gregory: £100

Brighstone Landscaping: £70.00

Nigel Earley – no quote given.

Cllrs **resolved** to agree the quotation from Brighstone Landscaping, Clerk to inform.

Action: Clerk

110/15-16 SHALFLEET CHURCH NOTICEBOARD – To Consider request from the Vicar for this to be moved from the roadside at the front of the church to outside Shalfleet Stores.

The Clerk had contacted Shalfleet Stores and they were happy with this suggestion – would need to meet and discuss type and location. Current noticeboard is difficult to pin things in.

Rev Bevington had emailed to confirm the Church Council had no objection to its current location outside the church by the bus stop in the main road: it's a suggestion that many more of the village people who use the shop and post box in Warlands Lane, would see the noticeboard there. The suggestion came from another resident, he simply wrote it down at the SPC consultation – said bright ideas rarely his forte!

Cllrs resolved:

- 1.Clerk liaise with Mr Cramp at Shalfleet Stores over the type/location he would wish and report back to PC. (Suggestion made that one the same as Parish Office one, if they agree). Noted this cost about £300.
- 2.Existing noticeboard to remain where it is until new one in position.
- 3.Clerk to also inform Vicar of PC intention to install new one/then remove old. **Action: Clerk**

111/15-16 To Re-affirm the PC Vexatious Policy (to be reviewed annually):

Circulated to Cllr (copies available at meeting). Adopted 12th November 2014. Only amendment – addition of 'the' top of page 3. Cllrs **resolved** to re-affirm this policy with the amendment.

The Chairman thanked everyone for attending and confirmed the next meeting would be held on Wednesday 2nd December 2015 at **9.30 am** at the Shalfleet Hall.

The Chairman asked Clerk to re-arrange the Community Speed Watch attendee to the January meeting to another meeting due to having to be out of the School Hall by 11.30 am

The meeting closed at 9.10 pm

Signed.....