

SHALFLEET PARISH COUNCIL

MINUTES OF A MEETING OF SHALFLEET PARISH COUNCIL HELD AT PARISH OFFICE, NEWBRIDGE ON WEDNESDAY, 11TH MARCH 2015 AT 7.15 PM

Present: Cllrs P Broadhead (Chair), H Hewston, B Baxandall, P Myles, S French, J McGuirk
Clerk: Mrs S Woods
Cllr Stuart Hutchinson
4 members of the public

152/14-15 UP TO 30 MINUTES QUESTION TIME:

Mrs Jill Cowley asked if the Clerk had received a request from the secretary of Wellow Millennium Green asking the PC if they would give some money for a football net. The Clerk confirmed she had and that she had advised Mrs Gable that this request would go on the April Agenda – start of the new financial year and after the PC had agreed their ‘gifting’ policy which was on tonight’s Agenda.

Mrs Cowley gave thanks to Cllr Myles for her offer to help with hedge planting at the Millennium Green – this had actually arrived last Friday and been planted last weekend, so work already completed.

Mr Cowley asked the Chairman if a report would be given on last night’s IWC Planning Committee meeting. The Chairman replied that it would under reports and she was sure Cllr Hutchinson would also have some input in this.

153/14-15 APOLOGIES FOR ABSENCE: None.

154/14-15 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS: Agreed these be given as and when required.

155/14-15 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None.

156/14-15 TO CONFIRM AND APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD 11th FEBRUARY 2015:

The Chairman referred to 139/14-15 and confirmed she had not met Mr Barlow on several occasions as quoted by Ms Nihell – she had in fact phoned him once. Mr Barlow had said he was willing to put in a drainage pipe but this was not what Ms Nihell had wanted. She had had no other conversation and was not getting involved in a dispute between two people.

The Chairman pointed out a typing error on page 6, second to last line, should read ‘mean’ not ‘main’.

Cllr Hewston proposed these Minutes, once amended, be agreed, seconded Cllr Baxandall - **resolved.**

The above Minutes, having been agreed, were signed by the Chairman as a true record.

157/14-15 PLANNING:

a. UPDATES AND DECISIONS:

P/00049/15 Little Thatch, Main Road, Bouldnor: Proposed replacement of thatched roof with tiled roof. This application had come in between meetings and Parish Cllrs had no objection to this application.

Planning Applications given approval by IWC:

P/01588/14 The Clovers, Bouldnor: Alterations; single storey extension on north west elevation, two storey extension on south east elevation and extensions at first and second floor levels to provide additional living accommodation to include roof terraces at first and second floor levels.

Stone Close, Station Road, Ningwood – plans due in next week for change of use of annexed accommodation to form self-catering holiday accommodation. The Clerk asked Cllrs to please let her have their comments as it was four weeks until the next meeting. It was noted this application should be on the IWC planning website Friday this week.

Planning Inspectorate Appeal Notification: P/01188/14 Land adjacent to Warlands Farm, Warlands Lane, Shalfleet: Proposed detached dwelling (revised scheme).

b. TO AGREE COMMENTS ON APPLICATIONS:

P/00225/15 Woodlands, Hamstead Road, Cranmore: Demolition of dwelling: proposed dwelling.

The Parish Councillors had no objection.

Cllrs agreed that as it had been brought to the Clerk's attention that the area of the site stated on the application form was incorrect; not 0.1 hectare (as 2 acres) but 1 hectare, this be noted in the comments to development control.

158/14-15 POLICE REPORT:

Copy of February Police Report received and tabled – no matters of concern to report back to the PC.

Clerk asked to print out Country Watch for Correspondence file in future.

146/14-15 CLERKS REPORT:

Policy on Filming, Audio-recording, Photographing and reporting of Council and Committee meetings – this has now been adopted following liaison with Cllr John McGuirk, Clerk and SLCC – hard copies will be available at the meeting should anyone want one. Also on website.

Adams Brook – Clerk reported matter of culvert being blocked to Island Roads. Mr Bean confirmed he had checked it the day before and it had been fine. Clerk saw on way home that Island Roads had called on Ms Nihell as requested. This culvert is on Island Roads schedule to be checked regularly. Had a phone call from Island Roads (Gary Stretch) this morning – he confirmed Mr Bean advised Ms Nihell to contact the Environment Agency on this matter – nothing further they could do, the culverts are checked regularly and the soil and build up is not coming from the highway.

Bouldnor Field – Attrill paid £750 on 5th February 2015 for use of section as stone storage compound. Site inspection held 12th February 2015.

Cllrs Hewston and French told hardstanding will be rolled more, the spoil area had gone and this area will be seeded.

Cllr Hewston marked out the bell mouth with piece of wood to mark a guide as to where they agreed the access be re-instated to – the width of the gate.

Pedestrian gate will have rubble put down.

New gate post installed and Cllr Hewston pointed out the dog sign needed to go back on.

1st March 2015 deadline for everything to be done and another site inspection held. Clerk has chased as deadline passed and work not completed. Clerk chased. Agenda item.

Grass Verge in Bouldnor Road – At Chairman's request, Clerk did ask Island Roads if a footway could be installed or some scarifying from the roads put down as it was very wet. District Steward confirmed not allowed to put this down and no money for footway. March Agenda item - PC to look at putting in a footway inside Bouldnor Field. District Steward confirmed with Clerk he had requested the kerb line in Bouldnor Road be increased to prevent vehicles wearing back the grass.

Unpresented cheque – Clerk confirmed she put a stop on cheque to Wight Click for computer repairs and re-issued cheque – see accounts.

Wyndham Farm - Parking Restrictions in Station Road – Clerk spoken to Island Roads District Steward, who gave his support, and also wrote to Island Roads. They came back to say they would add the request onto the Safety Assessment Register to be considered when the Shalfleet Area is next reviewed.

IWALC Training – Unfortunately the Councillors and Chairmanship Training courses due to be held in March and April 2015 have had to be cancelled due to lack of take up – they hope to re-schedule for the Autumn, if sufficient numbers. May put on one-off training session. Some Cllrs were interested in this.

Isle Drive Safe charity – Clerk informed Mr Staley the PC had agreed in principle and item on April Agenda.

Shalfleet Graveyard – After the last meeting Clerk informed Rev Bevington in the change of cutting arrangements – he was very grateful to the PC for what they do and agreed he would monitor and let Clerk know if there is a problem. Jamie Cramp subsequently and regretfully then declined the contract due to fact it has been cut fortnightly for the past ten years, schedule had worked well and does not allow wildlife to establish and then be disturbed. He felt once a month cut will make the job twice as long and will leave a dreadful mess with excessive cut debris. New regime he felt would reflect on him. After liaison with the Vicar, Miss Sutherland and Brighstone Landscaping, Clerk arranged for Brighstone Landscaping to meet Miss Sutherland on site and to give a quote for cutting the graveyard behind Jubilee Hall once a month and leaving the cuttings, and the play area at Newbridge with the equipment in, twice a month with grass being collected.

Thorley to Wellow Footway – Mrs Cowley informed Clerk that Island Roads were looking at this.

Reports - Clerk suggested putting these nearer the beginning of the meeting rather than Cllr Hutchinson having to sit through to the end the meeting. Trialled this month.

Annual Leave – Clerk informed the meeting she is on leave week commencing 23rd March 2015. Hopes to have cover arranged and looking for Cllrs to meet that week to go through and review Standing Orders and Financial Regulations prior to them being presented to full Council meeting in April. Cllrs Broadhead and Hewston agreed to meet with locum Clerk to go through on

Internal Auditor – Clerk looking into a replacement – contacted David Shaw who does Totland PC – he charges £750 p.a. – provides an accounting programme and answers any queries Totland Clerk may have through the year.

Last year internal audit cost PC £65. Clerk agreed to look for other prices, including one for internal auditor/accountant to help with external audit if required.

160/14-15 COUNCILLORS REPORTS INCLUDING WARD COUNCILLOR:

Cllr Stuart Hutchinson: confirmed the results of two major planning applications discussed at IWC Planning Committee meeting yesterday:

1. Brighstone – Blanchards site – this a big site in the centre of the village and it was rejected on very weak grounds and would probably go through on Appeal.
2. Shalfleet - Fleetway – Outline permission given for 24 dwellings of the same type and style of the original proposals for the Ashlar site. He confirmed the PC had objected and the majority of public at the PC public meeting had objected although there was an

essential need for affordable housing. He felt there were serious flaws – one being there was no connection to the rest of the village as no footpath, verges steep and cannot cut through into Fleetway as the developer owns no land there. Looking to create a gravel footpath 200 -300 yards across fields, unlit, to Warlands Lane. He felt the proposed development would be isolated.

Second problem was access – permission subject to the widening of the main Yarmouth Road and a third lane being put in to enable people to turn right went heading east but he worried people would use the lane to overtake in both directions.

Third concern was the means put in place to ensure houses were allocated to local people as the Housing Association was not interested. He had not seen the legal agreement for this, despite planners writing to the developer to ask for one. He had been told a late submission been provided but queried the content and who would enforce.

Approval for this application was a split vote and there were 19 separate conditions which needed to be met. He queried if the developer realised the cost of a 3 way highway, with Island Roads demanding 23 year maintenance costs of an extra section of road.

The PC Housing Survey had been mentioned and he reiterated his concerns over the legal agreement.

If 19 conditions were met and the building of a small isolated development went ahead, he wondered how the properties would be allocated and what was in the village for people.

Cllr Hewston said assurance given that Southern Water would upgrade the infrastructure and sewage treatment plant but Cllr Hutchinson said no date given for this and surface water went towards the road and although a balancing pond was proposed he queried if it could withstand heavy rain.

Cllr Broadhead confirmed she had spoken on behalf of the PC at the Planning meeting, confirmed their objections and stressed the sewage problems and the ‘cut’ through to Fleetway. The agreement she had seen said local people had 28 days to express an interest in a property. She had spoken to the developer and said more discussion was needed on houses for local people and the legal agreement.

Cllr French commented that he was worried about enforcement and the competence of the Planning committee members – he wondered if members had studied the plans in any great detail. Cllr Hutchinson said when appointed to the Planning Committee, members do undertake planning training and seminars but does take time. He confirmed site visits were undertaken for applications that went to committee.

Cllr Baxandall asked if PC would receive a copy of the notice of decision which would list the 19 conditions – confirmed they would.

Cllr Hutchinson confirmed the public will have another chance to comment once the planners are happy that the conditions have been met and there will be an opportunity to comment on s106 agreement – hard work would be needed on this.

Cllr McGuirk – He informed the meeting that Cllrs French and Hutchinson and himself had met to look at improving the Broadband in the Parish. They had concerns in some areas where cabinets had been laid out, the speed that could be achieved and problems with BT Broadband contract. He had put requests to BT (as Cllr, not BT employee).

Cllr Hutchinson (now a member of IWC Scrutiny Committee) had also contacted John Metcalf for response on this – advise do not pay BT until contract terms delivered.

Thanks given to Cllr Hutchinson, McGuirk and French for their help on this matter.

Cllr Hewston – Cllrs French, Broadhead and herself attended a Planning Teach In at The Riverside for two hours and this had been quite good. The PC had some of the information given, (i.e. material considerations) already.

Cllr Baxandall – Been informed sleepers had been removed on the S57 footpath from Newbridge to Shalfleet (about half to two thirds of the way along) meaning people had to jump the stream, the bank was eroding and sliding into the Caulbourne and something needed doing to stop this. Clerk to contact Rights of Way. **Action: Clerk**

Cllr Myles – She had spoken to Val Gwynne about Shalfleet Bridge who confirmed the water was ‘scouring’ it. Mr Dunkley said he had felt the water had been restricted and was backing up but if Val was happy with it, so was he.

Community Youth programme – she had spoken with Melvyn Davies who confirmed there were sufficient numbers of youngsters in the Parish for this programme and he was happy to attend a PC meeting or special meeting to include youngsters. **Action - Chairman/Clerk to arrange**

Cllr Broadhead – Confirmed she was attending a WW Council meeting tomorrow. The Clerk said items she had asked to go on the Agenda for this meeting were; traffic speed indicators (one for the WW), Training and an Apprentice (she gave some information she had received from the Freshwater Clerk on this).

Mr and Mrs Cowley left the meeting.

161/14-15 FINANCE:

a) To Agree Shalfleet PC ‘Statement of Gift’:

Clerk had circulated an extract from FPC Financial Regulations on this.

After discussion Cllrs resolved to agree financial regulations on the giving of Community Grants (also known as donations). These will form part of the soon to be revised PC Financial Regulations.

b) To Approve list of payments: Circulated to Cllrs and copy tabled.

Cllr Hewston proposed the accounts be agreed, seconded Cllr Baxandall – **resolved.**

Cheque No:	Payable to:	Amount
1684	David Brockwell – re-issued	120.00
1685	Sally Woods – Feb Salary + Mileage	836.03
1686	WBS - Stationery	82.08
1687	Newbridge Com Association – Rent	194.00
	Total	1232.11

162/14-15 SHALFLEET SCHOOL – MAIN ROAD CROSSING:

Cllrs French said Cllr McGuirk and himself had met Mrs Fenwick to discuss putting in a pathway behind the hedge on the main road, on her land, with the view to putting in a crossing point by the end of the path.

One of the School Governors had shown them a plan she had drawn up showing a suggested location for the crossing – there were a few visibility issues. Also available was a plan previously drawn up by Island Roads which showed the footpath at the side of the road. Note problem with a hedge between the pathway and the road was that drivers do not see the pedestrians using the pathway – visibility was the main stumbling block.

It was noted the PC own the recycling centre.

Cllr Hutchinson was making enquiries about an indication of the costs involved, including the price wanted for the land, and was asking Island Roads for more information on this matter as he believed they want footpaths beside roads.

Once aware of the Highway Regulations this plan can be taken forward.

Cllr French felt it was doable but dependent on costs involved. He thanked Cllr Hutchinson for meeting with them and NANSAG for their input.

Cllr Hewston thanked all concerned and said it was marvellous this had been picked up again as much work had been done in the past on this, including Hedgerow removal applications.

163/14-15 FOLLOWING PERMISSION BEING GAINED FROM NEWBRIDGE COMMUNITY ASSOCIATION – TO AGREE NUMBER AND PRICE FOR ALUMINIUM NOTICEBOARD TO BE WALL MOUNTED OUTSIDE THE PARISH OFFICE:

The Clerk said in order to meet the deadline for the last of Economic Improvement Fund monies (£139), a decision had to be made tonight.

She gave Cllrs information and prices she had researched on several noticeboards.

Cllr McGuirk asked if these were needed and it was agreed they were, mainly as the current PC one is open to the elements. After discussion it was **resolved** PC purchase two weatherproof noticeboards from Pitts Presentation Products Ltd size 6 x A4 sheets per noticeboard at a cost of £151.60 each – carriage tbc but in the region of £20 – 30. Clerk will liaise with Community Centre re installation.

Action: Clerk

164/15-15 FURTHER TO JAMIE CRAMP DECLINING THE GRAVEYARD AND NEWBRIDGE PLAY AREA CONTRACT DUE TO THE REDUCTION IN CUTS FOR THE GRAVEYARD; TO AGREE PRICE OBTAINED FROM BRIGHSTONE LANDSCAPING (WHO UNDERTAKE THE REST OF THE PC OPEN SPACE MAINTENANCE) FOR SAME:

A) ONE CUT PER MONTH (LEAVING CUTTINGS ON SITE) MARCH TO SEPTEMBER:

Cllrs noted price obtained from Brighstone Landscaping - £55 per cut = £385 p.a. plus VAT

The Clerk and Cllrs Hewston and Myles had all spoken to various people on this matter. Cllr Hewston proposed the PC could give a donation to the Church and they could make their own arrangements. Cllr Myles had given Ms Sutherland information on graveyards and conservation. The Chairman suggested the PC arrange cutting for one year and then Church take over.

B) TWO CUTS PER MONTH FROM MARCH TO END OF SEPTEMBER AT NEWBRIDGE PLAY AREA:

Cllrs noted price obtained from Brighstone Landscaping - £15 per cut x 14 = £210 p.a. plus VAT. Total £595.

After discussion Cllr McGuirk said this was a focal point of the Parish and proposed the PC go with Brighstone Landscaping prices for the season for a and b and when contracts/tenders are reviewed, PC look at again at the graveyard cutting – **resolved**.

Clerk to confirm and inform the Church.

Action: Clerk

164/14-15 BOULDNOR FIELD:

a) Update on Bouldnor Field compound used by Attrill's:

The Parish Council were unhappy that the bell mouth to Bouldnor Field had still to be reinstated. After discussion it was agreed the Clerk contact IWALC and asked for legal advice.

Action: Clerk

b) To Agree for a ‘Donate a Gate’ to be installed next to the main vehicular access at Bouldnor Field.

The Clerk had spoken to the organiser who believed someone would probably come forward in a short time to pay for one if the PC agrees to it and they know this space is available. Or the PC could purchase one from some of the money from Attrill’s (or Gaffers) and have ‘Bouldnor Field and ‘SPC’ on the plaque. Clerk showed Cllrs details and picture of ‘Donate a Gate’ – most were aware of these.

Cllr Broadhead said she thought it was an excellent idea and proposed the PC agree and see if someone comes forward in a couple of month, if not review – **resolved.** **Action: Clerk**

c) To Agree in principle for a pathway to be installed to link up the two access gates inside Bouldnor Field. Type and funding would need looking into if agreed.

The Chairman explained that there was no footway from the coastal path to Bouldnor Viewpoint and pedestrians walk in the road or on the verge (which can at times be waterlogged and very difficult and dangerous to negotiate with a buggy).

If the Parish Council agrees to a footway in principle then costs and type can be looked into. Cllrs **resolved** to agree in principle.

The Clerk pointed out that a planning application for Bouldnor Mead could be submitted and the PC could look to discussing a s106 agreement for this pathway but good to have agreement in place.

166/14-15 WITHYFIELD TREES:

a) To agree for removal of bough overhanging Mr and Mrs Tyrell’s garden (if price back from Brighstone Landscaping in time for the meeting, following a site meeting):

No price yet received – Brighstone Landscaping arranging for their tree surgeon to inspect.

Oak tree - Clerk looked into this and found this tree not on SPC land - wrote and subsequently spoken to Judge Blacksell, (adjacent land owner,) informing him of this (included copy of SPC Land Registry map). At his request arranged for Brighstone Landscaping to look at the tree and report back to him – reminded him it is in a Conservation Area and required permission from IWC before work can be undertaken, as bough overhanging garden will also need.

167/14-15 CORRESPONDENCE: The correspondence file was circulated.

1. NALC – Legal Briefing – Freedom of Information Act – Datasets
2. NALC – Legal Topic Note – Byelaws (England)
3. Age UK – list of Good Neighbour Scheme meetings, coffee mornings, and lunches for 2015.
4. Yarmouth Town Council Newsletter 2015
5. Island Roads – Community Insight Jan/Feb 2015
6. Fuller’s Hampshire & IW Village of the Year 2015 press release
7. 2 invitations to IW Music Dance and Drama Festival Gala on 22nd March 2015 at 2.30pm - no Cllr could attend – Clerk will RSVP.
8. Yarmouth Bridge – Notice of annual maintenance works – closed from 9 am 18 March till approximately 7 pm 19 March.
9. Wellow Millenium Green – Update – hedge planting now taken place, as well as a litter pick.

10. Island Roads – Hi tech traffic signal improvements popular with cycling community – microwave detection technology to improve road safety have been installed at Shalfleet – photograph shown
11. Island Business magazine.

Future Agenda items:

April:

To Agree amount to be given towards stickers for the Isle Drive Safe charity.

To Review PC Standing Orders and Financial Regulations.

Guest speaker – Mr Paul Savill from ‘My Life a Full Life’ project (10 mins + questions).

To Discuss whether to give a donation to Timebank.

To Discuss whether to give a donation to Wellow Millenium Green Trust for a new football net – cost approximately £30.

April - Annual Parish meeting (22nd) – Guest Speaker Mr Stephen Palmer

To Prioritise PC projects and to appoint Parish Cllr to oversee.

Play equipment for the Parish

Mr M Davies to attend to speak on Youth Programme

Renewal of Lease/Licence with Newbridge Community Association for Parish Office and downstairs computer/meeting room. (Awaiting draft).

July Meeting – Speaker from IWC on ‘Affordable Housing’ confirmed.

Mrs Shirley Stables – suggested representative from Community Speed Watch speak at a PC meeting.

The Chairman thanked everyone for attending and confirmed the next meeting would be held on Wednesday 8th April 2015 at 10 am at Shalfleet Hall.

The meeting closed at 9.28 pm

Signed