



SHALFLEET PARISH COUNCIL

Dear Councillors

You are summoned to a Meeting of Shalfleet Parish Council to be held on Wednesday **13th November 2024** at Shalfleet Village Hall **commencing 7.15 pm** for the transaction of the business set out in the agenda below

Signed: *V Bailey* Parish Clerk **Dated** 5th November 2024

AGENDA

64/24-25 CONTINUATION OF THE CONFIDENTIAL BUSINESS FROM THE OCTOBER MEETING TO BE HELD IN EXCLUSION OF PUBLIC AND PRESS, TO DISCUSS AND CONCLUDE MATTERS RELATING TO STAFFING.

Meeting starts at 7.15pm.

PUBLIC FORUM – (20 minutes) Members of the public have the opportunity to raise questions and comment on matters relating to the Parish, with a maximum of 3 minutes per person.

65/24-25 APOLOGIES

To receive any apologies for absence

66/24-25 DECLARATIONS OF INTERESTS

To receive any pecuniary or non pecuniary interests

67/24-25 MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 9th October 2024

65/24-25 MOTION FROM CLLRS HILL, BEANE, LAURIE AND TIMBRELL RESCISSION OF PREVIOUS RESOLUTION MINUTE NO 58/24-25.

The above Councillors propose the rescission of the previous resolution minute 58/24-25 that Cllr Thomas Cowley is reinstated access and authority to run the council website and also access is given to Cllr Hill.

66/24-25 MOTION FROM CLLR BEANE RELATING TO THE PROPOSAL FOR ADDITIONAL TREE PLANTING IN BOULDNOR FIELD.

That Shalfleet Parish Council

- a confirms by resolution, that it has not yet approved the planting of additional trees in Bouldnor Field
- b When considering the Woodland Trust More Woods Grant application for Bouldnor Field, it must be subject to the condition that
 - any agreement with the Woodland Trust or other grant provider should only be signed by the Clerk – the Proper Officer of the Council
 - the Council is provided with the full details of items 2-12 as listed in the appended Woodlands Trust grant document before any resolution to approve can be made.

67/24-25 MOTION FROM CLLR HILL RELATING TO WEBSITE AND EMAILS

I propose that:

1. To adhere to the standard recommended practice, to confirm by resolution that the Clerk is the only controller of access and use of the Council website.
2. To ensure compliance with current legislation and improve accessibility standards and use for our residents, that the quote for improvement work from Four Point is accepted and implemented without delay. Noting that the remaining IT funds allocated in the 24/25 budget covers this expenditure of £320.
3. To improve the standard and security of emails, the council adopts the government recommendations for our website and email security by agreeing to a [gov.uk](https://www.gov.uk) domain. Noting a future annual expenditure of £100.

- 68/24-25** To adopt a Training Policy to replace the Statement of Intent (Training)
- 69/24-25** To receive and adopt the updated Asset Register.
- 70/24-25** To receive and adopt the Risk Management Schedule
- 71/24-25 DEFERRED FROM OCTOBER MEETING**
To appoint two representatives to the Community Led Housing Working Party.
- 72/24-25 FINANCES**
1. To agree the October payments
 2. To note the bank reconciliations to the end of October 2024
 3. Budget against expenditure report included in the draft budget review
- 73/24-25 DRAFT PRELIMINARY BUDGET REVIEW**
To receive a draft budget for review and to discuss any new proposals requiring costings for inclusion.
- 74/24-25 TO RECEIVE THE IW WARD COUNCILLORS REPORTS (5 mins per report)**
- 75/24-25 TO RECEIVE ANY REPORTS FROM THE CLERK, CHAIRMAN AND COUNCILLORS**
- 76/24-25 TO REVIEW ANY PLANNING APPLICATIONS AND NOTE IWC DECISIONS**

APPENDIX ONE

WOODLANDS TRUST MOREWOODS GRANT

All MOREwoods planters must sign an agreement and pay their contribution towards the new woodland before receiving their trees.

The agreement must be signed by the landowner or long-term tenant to confirm they have permission to plant the trees. The agreement will be based on the advice and recommendations discussed with you on your site visit and will outline:

1. This agreement should only be signed by the Clerk – the Proper Officer of the Council.
2. the cost to be paid by, or on behalf of, the landowner.
3. the cost being funded by the Woodland Trust.
4. the location that has been agreed for the new woodland.
5. the materials that will be supplied by the Woodland Trust including the agreed trees and any tree protection. Please note that tree species may change due to availability and the Trust reserves the right to do this.
6. the requirement for the recipient to provide an appropriate delivery location, be available to receive delivery, and report any issues with the materials to the Woodland Trust within 48 hours of the delivery date.
7. where the landowner has agreed to plant the trees themselves, the expectations on the landowner to plant the trees within one week of delivery, OR where the Trust is organising a contractor to plant the trees on behalf of the landowner, the requirement for the landowner to have Public Liability Insurance in place.
8. the expectations on the landowner to use their best endeavours to maintain the woodland and achieve at least an 80% survival rate after 10 years.
9. the expectation that no activities will be carried out on the agreed location that could result in loss or damage to trees or shrubs funded through MOREwoods.
10. the requirement that the agreed location is maintained as woodland for 30 years.
11. the obligation on the landowner to give access to Woodland Trust staff or contractors to the site for the purpose of inspecting the condition of the trees provided at least 7 days' notice is given.
12. the agreement that the applicant will not sell any carbon rights for the Project Site unless they do so via the Government's Woodland Carbon Code.