



## SHALFLEET PARISH COUNCIL

**Minute of a Meeting of Shalfleet Parish Council that was held on the 9<sup>th</sup> October 24 at 7.15pm at the Wellow Institute.**

**Members present:-** Cllr S Cowley (Chairman,) Cllr T Cowley, Cllr Hill, Cllr Timbrell Cllr Laurie and Cllr Beane.

Prior to the Public Forum the Chairman welcomed Cllr Phil Jordon Leader of the Isle of Wight Council and his Team who attended the meeting regarding the proposal to put yellow lines on the main road in Newbridge.

Cllr Jacky Laurie Shalfleet's latest Councillor was also welcomed to the Meeting by the Chairman.

Cllr Jordon explained why they were proposing to put yellow lines around the Newbridge Community Centre. This all came about by an email received from the previous Clerk regarding a problem raised by a resident. It was reported thirty-seven people objected to the proposal and only 1 was for it.

Councillors and Residents raised their concerns and Cllr Hill pointed out that the Centre was only open on a Friday Evening not every night of the week and yellow lines will affect it opening.

Cllr Jordon said they would take away the feelings and comments made at the meeting and at the moment there was no formal conclusion made by the Isle of Wight Council and he would be back in touch with Shalfleet Council as soon as possible.

### **The Clerk had to reminded people that the Public Forum was not part of the Council Meeting Council**

#### **48/24-25 CHAIRMAN TO WELCOME NEW COUNCILLOR JACKY LAURIE**

See the above introduction at the commencement of the meeting.

**49/24-25** To receive any apologies for absence  
Cllr Spink sent in his apologies.

#### **50/24-25 DECLARATIONS OF INTERESTS**

Cllr S Cowley - Lee Farm, Yarmouth Town Council and Wight Nature and Pitts Farm

Cllr C Beane – West Wight Villages Residents Association

Cllr T Cowley – Camp Wight and Pitts Farm, Wight Nature and Yarmouth Town Council

Cllr J Timbrell – Wellow Institute

#### **51/24-25 TO RECEIVE THE IW WARD COUNCILLORS REPORTS ( 5 mins per report)**

Cllr Nick Stuart reported on the following items raised at IW Council Scrutiny Committee:-

Island Roads:-

- a. Concerns raised regarding lack of flexibility of Island Roads
- b. How they could accept requests from Councils so they could go directly to Island Roads. He said that they reported all are welcomed to contact them with issues of concern.
- c. Areas that Councils deal with are not included including some adopted roads which are not maintained.
- d. They discussed the National Housing Framework on how many houses are to be built. The Council is in discussion regarding the reconsideration of numbers.
- e. Corporate Scrutiny did not support the pipeline

- f. Solent Partnership was discussed and the need to recognise the Isle of Wight and be treated as such. In response to a question it was said there is an Island Forum but it is but not particularly coherent.

**52/24-25 MINUTES OF THE LAST MEETING**

To approve the minutes of the meeting held on 11<sup>th</sup> September 2024

The Minutes of the meeting held on the 11<sup>th</sup> September with some slight alteration were approved and duly signed.

**53/24-25 UPDATED POLICES**

To adopt the following policies:

Dignity at Work, Health and Safety, Grievance, Disciplinary, Equality and Diversity.

The Policies were proposed and seconded that they be approved and adopted.

A named vote was called for:-

Those for the Policies:- Cllr Hill, Cllr Timbrell, Cllr Laurie and Cllr Beane

Those against the Policies :- Cllr S Cowley and Cllr T Cowley

**RESOLVED**

That the Policies were duly adopted.

**54/24-25 TO AGREE APPOINTMENTS TO OUTSIDE BODIES AND COMMITTEES**

1. IWALC – Lead and deputy - Cllr Beane and Cllr Timbrell was appointed.
2. Road Safety Representative - Cllr Hill was appointed.
3. Wellow Millennium Green We don't have the right to appoint is a Private Trust.
4. Community Led Housing Working Party 3 plus Clerk (2 Councillor vacancies)  
**Decision on Vacancies deferred till next meeting.**  
**Informal Meeting with all Working Party Members and all Councillors to be arranged to update all**

**55/24-25 VILLAGE NEWS INPUT**

To discuss a proposal that each Councillor takes it in turn to write the Council's monthly contribution to the Village News.

This was discussed. The Chairman informed the Councillors that he circulated the content for Village News to all Councillors for comment on content prior to it being sent in for publication. Cllr Timbrell commented that as she did the Wellow Institute report she really could not report twice in the same issue. At the meeting the following months were agreed:

**RESOLVED:-**

That Cllr S Cowley would do October issue, Cllr Hill would do November, Cllr Laurie would do January and Cllr Beane would do February.

**56/24-25 COMMUNITY LED HOUSING**

To discuss the progress of the Community Led Housing scheme

To agree the publication of the Housing Survey results for public viewing.

**Deferred until after the joint informal meeting that of the Councillors and Members of the Community Led Housing.**

**Agenda item next month.**

**57/24-25 TO RECEIVE UPDATES ON**

**1. PLAYGROUNDS at NEWBRIDGE AND BOULDNOR**

To receive an update on the repairs needed following the ROSPA inspection

The Clerk reported that the repairs had been done at Newbridge. The repairs at Boldner, were in the process of being done but awaiting some spares.

Question was raised about Fleetways and the Clerk reported that was not on the list for a ROSPA inspection and it was not inspected according to records the year before.

Cllr T Cowley commenting on having an Environmental Officer. The Clerk reported it would cost THE Council £8,000 per annum. Chairman commented that we don't think we want to spend £8,000.

Fleetway's equipment was raised and the Clerk was asked why it was not down for it to be done. The Clerk reported that a ROSPA inspection had not been done and it was not done last year.

The Council asked that a ROSPA inspection is carried out on the Fleetways equipment. The Clerk said she would arrange for one to be done.

To receive and discuss the proposed costs for the inspection of the playgrounds, as required by the Insurance company.

The Clerk informed the Council of the cost of a weekly inspection of the Newbridge and Boldner playgrounds and it would work out cheaper than the Clerk doing it which would take at least 2 hours off her weekly working hours plus payment of mileage

**RESOLVED:-**

That the Council agreed to pay for them to be inspected for the next 2 months.

During the discussion it was said by Cllr T Cowley the Council would have to go out for tender. The Clerk reported they did not have to.

The Clerk will check with the Insurers as to the frequency of playground inspections.

**58/24-25. WEBSITE**

To receive a report on the website upgrade and agree costs.

The Clerk reported she has had a meetings and telephone conversations with the company Wight Computers recommended to upgrade the website as they do not do websites anymore.

This is a company that Wight Computers will give permission for them to access their platform as their permission has to be obtained.

The cost to upgrade the website into a format that is easier to navigate and improve accessibility would be £40 per hour and it is estimated that it would cost about £320.

This agenda item was fully discussed. It was proposed and seconded that Cllr T Cowley has reinstated access and authority to run the Councils website and access is also given to Cllr Hill.

**RESOLVED:-**

That Cllr T Cowley has reinstated access and authority to run the Councils website and access is also given to Cllr Hill.

**59/24-25 STORAGE PROVISION AT WELLOW INSTITUTE**

To agree the cost of £250. 00 per annum for the storage for 2 council filing cabinets.

The Clerk reported this was to store the Council's documents and was a much cheaper cost than putting them in storage.

**RESOLVED:-**

That Wellow Institute be paid an annual fee of £250 for storage of filing cabinets and that this becomes part of next year's base budget.

**60/24-24 TREE GRANT – to discuss and agree applying for a grant for trees as per minute 43/24-25 from the September meeting**

The Council discussed this agenda item.

The Clerk reminded the Council of their Financial Regulations 3.4 which says when considering any new activity, the Clerk shall prepare a draft risk assessment including risk management proposals for consideration and adoption by the Council No detail has been provided to the Council for any risk assessment to be undertaken. The Council is breaching its own financial Regulations.

The Council has to agree with Moretrees terms of conditions care and management 30 yrs quote grant

Councillors happy with plan presented with limited cost to apply for grant for Withy Fields.

Boldner for discussion later for future grant.

The Clerk requested the Council has it in writing from Moretrees details of the £125 costs subject to seeing plan and application.

**RESOLVED TO MAKE AN APPLICATION for Withy Fields. (No proposal or seconder was asked for)**

**61/24-25 FINANCES**

1. To note the receipt of the Annual Returns  
The Clerk reported on the Annual return  
The Clerk reported that on the Audit return The Council failed to tick No it ticked N/A. On section 2 question the Council failed to tick No and N/A  
Other matter raised was about the Internal Auditor and they commented he did not cover all the recommended objectives to confirm compliance in the Internal Auditors part of the Agar.  
The Clerk recommended that the Council changes its Internal Auditor and suggested that Gareth Hughes does their internal audit in future.  
The report was noted.

2. To agree the full and final payment to the Trustees of Newbridge Community Association as per confidential minute 48/24-25

**RESOLVED:-**

That the full and final payment of £6,815.42 was made to the Trustees of Newbridge Community Association in final payment.

3. To receive and approve the financial report for September 24 and to note September's bank statement.

**RESOLVED:-**

That the financial report for September 24 was approved and the bank statement was noted.

4. To agree to purchase a gov.uk domain name called shalfleetparishcouncil.gov.uk to comply with new regulations that are being brought in for all Town and Parish Councils.  
No action taken on this.

**62/24-2 TO RECEIVE ANY REPORTS AND INFORMATION FROM THE**

Clerk

The Clerk reported that the wrong dog bin had been emptied by Ringways they had emptied the one on the verge not in the actual playground. She again spoke to Island Roads and they said they would send someone out to empty it. She requested that they make sure it is on the collection schedule.

**63/24-25 IW PLANNING APPLICATIONS AND DECISIONS**

**Application No: 24/01484/LBC** Hillside Cottages Main Road Newbridge Yarmouth Isle Of Wight PO41 0TX Proposal: Listed Building Consent for replacement windows on front elevation

The Council had no objection to this Planning Application.

**64/24-25 EXCLUSION OF PUBLIC AND PRESS**

That under the Public Bodies (Admission to Meetings) Act 1960, the Public and Representatives of the Press and Broadcast Media be excluded from the meeting during The consideration of the following item of business as Publicity would be prejudicial to the Public Interest because of the Confidential nature of the Business to be transacted.

**TO RESOLVE STAFFING SITUATION**

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**64/24-25 EXCLUSION OF PUBLIC AND PRESS AND PUBLIC WAS AGREED.**

Discussion took place as it was disputed what action had been agreed at the end of the previous meeting.