

Shalfleet Parish Council

Sally M Woods
Clerk to the Council

Office/Help Centre
Main Road
Newbridge
Isle of Wight
PO41 0TR

Tel: 01983 531491

Email: clerk@shalfleetiow.org.uk

Web: www.shalfleetiow.org.uk

3rd June 2020

NOTICE

You are invited to an on-line meeting (via Zoom invite) of Shalfleet Parish Council on Wednesday, 10th June 2020 at **7.15 pm.** The Press and members of the public are welcome to join this meeting and are to **contact the Clerk, prior to the meeting, for a Zoom invitation to do so.**

Sally M Woods

Sally M Woods (Mrs)
Parish Clerk & RFO

AGENDA

- 1/20-21 Chairman's Welcome.
 - 2/20-21 Apologies for absence.
 - 3/20-21 Declarations of interest regarding agenda items.
 - 4/20-21 To accept any dispensations for agenda items.
 - 5/20-21 To confirm and approve the minutes of the last meeting held 11th March 2020.
(Copies emailed to Cllrs).
 - 6/20-21 Question Time – 3 minutes per member of public.
 - 7/20-21 Finance/Reports:
 - i) To ratify decision to give £3,000 to West Wight Sports & Community Centre.
 - ii) To ratify decision to give £500 towards the cost of scrubs for St Mary's Hospital.
 - iii) To ratify decision to spend £45 on a funeral wreath for ex PC Chairman, Bill Burt.
- Cllrs speak in alphabetical order – with the Chairman speaking at the end of each agenda item:***
- iv) To Agree for the £100 sent to Mrs S Pritchett for services to the Community, be donated to Earl Mountbatten Hospice, at the suggestion of the family.
 - v) To decide whether to give a donation to Wight Dash following a proposal from Cllr Ian Broad and circulation of their accounts (as per Financial Regulations).
 - vi) To Agree to purchase 26 Oxford paperback Dictionaries for Shalfleet CE Primary School Leavers – prices obtained range from £4.99 to £7.99 (£129.74 - £194.48).
 - vii) To Note and approve the Internal Audit Report (emailed to Cllrs).
 - viii) To Agree and sign off the Accounts and Governance Statement for the accounts for year ending 31st March 2020 (to be signed by Chairman and Clerk)(emailed to Cllrs).
 - ix) To Ratify list of April payments and approve May Payments List (emailed to Cllrs).



Cont.



8/20-21 To Receive nominations and elect a Vice-Chairman of Shalfleet Parish Council following the resignation of Cllr Gill Head as Vice Chairman.

9/20-21 Planning:

The Parish Council has continued to comment on applications submitted for the Parish and their comments can be found on line. Updates and decisions, plus list of planning application (since the last meeting) that the PC has commented on are attached to this agenda.

10/20-21 To note the Clerk's Report for April and May, for information only – any items for discussion will on go the next agenda.

NB: Please note that this meeting will be recorded for the purpose of producing the Minutes.

SHALFLEET PARISH - PLANNING UPDATES AND DECISION:

Applications Refused by IWC:

20/00198/CLPUD Shishford Cottage, Calbourne Lane, Newbridge: Lawful Development Certificate for proposed change of roof from thatch to clay tiles.

20/00276/FULL Lower Dodpits Farm, Warlands Lane, Shalfleet: Demolition of store shed; conversion of barn to form residential dwelling (revised scheme).

Applications Approved by IWC:

19/01482/FUL Pebbles, Wellow Top Road, Shalfleet: Proposed outbuilding to provide art room; proposed annexe

20/00155/ADV Inflight Peripherals, Elm Lane, Calbourne: Removal of existing sign; replacement non-illuminated signs x 2 at entrance.

20/00123/RVC Land at Homestead Farm, Caulbourne Lane and, Land at Lower Dodpits Farm, Warlands Lane, Ningwood: Variation of condition 6 on P/00607/14 to allow alterations to approved CCTV.

20/00156/FUL West Wight Alpacas, Main Road, Wellow: Alterations and conversion of farm building to form farm shop; proposed ten parking spaces.

20/00153/FUL Inflight Peripherals, Elm Lane, Calbourne: Construction of two single storey extensions to form additional storage and welfare space.

20/00082/FUL Atkies Farm, Warlands Lane, Shalfleet: Proposed agricultural workers dwelling.

Applications commented on by the Parish Council since the March Meeting:

20/00414/RVC Dane Lodge, Main Road, Newbridge – Variation of condition 2 on P/011196/18 for alterations to design and reduction in approved scheme

20/00477/HOU Brook Cottage, Main Road, Wellow: Proposed workshop, summerhouse, garden shed and additional boundary wall and fence.

20/00600/HOU June Cottage, Main Road, Wellow: Demolition of conservatory and porch, proposed single storey extension (revised scheme).

20/00601/LBC June Cottage, Main Road, Wellow: LBC for above.

20/00606/FUL The Old Service Station, Main Road, Shalfleet: Retention and continued siting of three portable buildings; construction of single storey rear extension to training facility.

20/00414/RVC Dane Lodge, Main Road, Newbridge: Variation of condition 2 on P/011196/18 for alterations to design and reduction in approved scheme (revised plans)(readvertised application).

20/00672/FUL Wellow Baptist Church, Main Road, Wellow: Demolition of wooden hall; proposed alterations and conversion of chapel to form 5 bedroomed single residential dwelling; proposed dedicated pedestrian access to private burial ground to north and east of dwelling.



OS Parcel 0013 Barton's Corner, Main Road, Shalfleet: Letter from IWC informing PC that the landowners have appealed the planning enforcement.

Cont.

APRIL CLERKS REPORT

Coronavirus – Clerk will continue to work from the office as long as she is able. All meetings cancelled due to the virus until further notice.

April and May PC meetings – postponed – cancelled Newbridge Community Centre for 8th April 2020 and Shalfleet School for 22nd April as well as guest speaker, and Wellow for 13th May 2020.

Withyfields post and rail fence – after asking Cllrs, it was agreed A Grade Fencing attach two further rails to the post at the footbridge.

Old Air Raid Wardens Shelter Wellow – Island Road confirmed the following works:

- 1) trim back/remove vegetation from around and inside shelter.
- 2) paint/treat the wooden frame with wood preservative.
- 3) paint the outside of the shelter green, it was mentioned at the site meeting if it could be an Olive Green.
- 4) paint inside metal surfaces, presently blue but the Parish Council Chairman did not mind if this was replicated.

Received comments and thanks on how well this had been done by a local resident to pass on.

Cllr Hewston has suggested that the PC put forward the Shelter to be 'Listed' to help protect it in the future.

Website – the Isle of Wight Computer Geek emailed to advise PC of an important development. He is to work closely with Wight Computers; (who we use anyway) Wight Computers will take over the hosting services and renewals, as well as invoicing for domain names – honouring the current price PC have paid for the foreseeable future. Thanks PC for continued support and loyalty.

Fleetway Green – IWC replied stating Southern Water had informed them they will not be using any of the Green, other than to make the connection to the existing sewer, in the corner next to the footpath. Southern Water are responsible for reinstating the ground so if there are any issues from their works, asked PC to let them know and they will take up with their surveyor.

Bouldnor Field – There is only pedestrian access from Bouldnor Meadows into the field so any future vehicular access would have to be from the main road.

Pathway – confirmed with developer what agreed with Chairman and Site Manager – 2m pathway of scalplings and compacted gravel – also asked for weed suppressing membrane to go down. 4m from base of hedge plants to unable hedge cutter to drive through in the future, without damaging the pathway.

Ningwood Car Park – invoiced IWC £100 rent as per lease. Confirm this has been paid.

Bouldnor Field pathway/to bus stop – request from developer for a PC letter of support for the pathway to the bus stop to be the same as per the s106 agreement and the PC pathway. Emailed Cllrs for a response. Consensus was to go with s106 agreement, so Clerk wrote to confirm this with the developer and sent copy, as requested, to Island Roads.

Annual Community Award – arranged cheque to be signed for Mrs Sue Pritchett and Chairman to sign certificate. Dropped these at her home. Sad to inform everyone sadly Mrs Pritchett died the weekend of 25th/26th April.

Play Areas:

Thanks to Cllrs Head and Stables for padlocking both the play area gates. The goal posts were removed from Bouldnor Field and are being stored at the Chairman's property.

Cllr Stables reported a rotten post at the Newbridge site, next to the gate, creating a gap that people could access the field through. Chairman agreed Clerk ask the Maintenance Man if he could put in a temporary barrier and replace post in due course. He has roped this off.

ROSPA inspections to take place during May – Clerk has asked when they intend to come so gates can be unlocked.

Isle of Wight Council Questions – questions on the homeless and domestic abuse were put to the IWC from the PC.

External Audit – informed the forms will not be issued until there is more clarity over the implications of the pandemic. Had copious emails on this that are quite confusing. Will report further next month.

Internal Audit – contacted Internal Auditor who is happy to carry this out electronically. Have emailed him (as well as Cllrs) the Cash Book and he will use this and the Payment Sheets within the PC Minutes that are on line, plus Clerk will scan and email anything else he requires.

Newbridge Planters – Brighstone Landscaping hoping to continue with contract work, such as cutting Bouldnor Field, but due to limited staff cannot undertake things this like. Cllr Hewston kindly agreed to obtain some plants locally and plant up. Clerk paid for out of petty cash (receipt received). Thanks too to Cllr Hewston for cashing a petty cash cheque for PC.

FINANCE:

WWII Book – decision made for Clerk to endeavour to obtain three price indications to have this printed professionally. Contacted Biltmore, Crossprint and IOW Printing, received two quotations. Chairman and Clerk agreed to go with the cheaper of these and informed Cllrs. £404 for 300 copies. These will be ready for VE Day.

WW Sports & Community Centre donation – request received, Clerk sent email asking for Cllrs views and proposals. After many emails, a split vote of 3: 3 for PC giving £3,000 received, so Chairman made casting vote and £3,000 to be given. Clerk sent cheque, asked if advertising around the ‘Support Group’ could include ‘supporting the communities of the West Wight’ and also asked for latest accounts for information.

VAT: following a claim being submitted by the Locum Clerk, £947 received back from HMRC.

MAY CLERKS REPORT

Play Areas – these had their annual RoSPA inspection during May. Await reports.

Hedge removal – chased this with Planning Enforcement and informed another Officer now dealing with this. Cllrs looked at sites and confirmed no other work appears to be going on in these areas. Told Officer of this and asked position regarding any planning permission required/restrictions but email back said Officer unavailable at the moment.

Bouldnor Field – request for a local football team to use the field each Saturday morning for about an hour and for playing home matches on alternate weeks. Clerk responded that she would ask Cllrs views, if he is happy for her to forward on his email, and timescales, as play areas and goal posts removed due to the Covid-19 situation at the moment.

Withyfields – resident phoned to ask if something could be done about his obscured view from his property – trees have grown up and widened. Clerk said at the moment no but she would inform Cllrs. Reiterated this is a Conservation Area, so any tree work would need the approval of the IWC Tree Officer, even if Cllrs initially agreed to it.

West Way/Newbridge Play Area fence – need to try to obtain 3 quotations for replacing this – believe it is beyond repair. Have checked the Lease and the PC are response for this.

WWII Casualties of Shalfleet Book – very pleased to report that this has now been printed. Copies made available to Cllr Broad and Shalfleet Stores.

Accounts and Audits: Completed end of year accounts and Bank Reconciliation – all balanced.

Internal Auditor completed is audit – see report on Agenda.

Clerk has prepared the Accounting Statement for the External Auditor – see Agenda.

Shalfleet PC has been picked at random to have an intermediate review undertaken, so Clerk will put together further documents requested and send those too.

Bouldnor Field Seat – pleased to report this should have been delivered by the time of the on-line meeting and Clerk will arrange for the maintenance man to install.

Adult Gym Equipment – once the go ahead given for play areas to re-open the Clerk will arrange delivery and installation.

Zoom – learnt how to use this to facilitate an on-line meeting.

Parish Office – have obtained a price from the maintenance man to move all the office furniture and equipment, decorate and move back. Will try and obtain two more, as per Financial Regulations, and put on a future agenda.

