

## SHALFLEET PARISH COUNCIL

### MINUTES OF A MEETING OF SHALFLEET PARISH COUNCIL HELD AT WELLOW INSTITUTE ON WEDNESDAY, 8<sup>TH</sup> FEBRUARY 2017 AT 7.15 PM

**Present:** Cllrs P Broadhead (Chair), H Hewston, J McGuirk, P Myles

Clerk: Mrs S Woods

Cllr S Hutchinson

13 members of the public

#### **135/16-17 UP TO 30 MINUTES QUESTION TIME:**

The Chairman welcomed everyone to the meeting and asked if there were any questions.

Mrs Neary, Chairman of Wellow Residents Group thanked the Chairman and Clerk for their very informative reply to her letter of 22<sup>nd</sup> January 2017. Whilst she realised the Clerk made a big effort to communicate with people, some do not meet the target audience. She suggested a block emailing system such as 'Chimp' to enable this. When she asked at the coffee morning if people looked at the PC website there was only a slight response. She queried if the PC Agenda was off-putting to some and said people like to be spoon-fed.

Cllr McGuirk said IWALC be asked for advice over the regulations concerning mailing lists and if PC went ahead whether people could opt in. **Action: Clerk**

The Clerk went through what she does to get the word around and it was acknowledged this is time consuming when the Clerk is part-time.

After discussion it was agreed the Clerk look into what others are doing. **Action: Clerk**

Member of public asked for an update on the resurfacing of Station Road. The Chairman went through the problems and the fact it was thought Southern Water would be doing works that had postponed the works planned for last summer school holidays. She confirmed she had spoken to Mr Bean the District Steward last week and the work was planned in for 2017 school summer holidays. Cllr McGuirk said he had met with Island Roads and Southern Water before Christmas and the Clerk had chased for details of their plans and would keep chasing for these. Cllr Hutchinson also confirmed matters.

Mrs Cowley spoke of Millennium Green – bulbs had been planted, hedge topped and it was hoped by next Autumn to have coppiced the rest of the hedge – any volunteers welcome. On 23<sup>rd</sup> April 2017 there would be another walk round Wellow with an Auto Jumble and Fizz and Fun later in the year.

Mr Cowley spoke as Chairman of the PPG (Patient Participation Group of Brookside Health Centre). Cllr Myles had come but said it was not for her. Mrs Stables had come; unaware she had to be a patient, so the search goes on. A new Terms of Reference had been adopted in partnership with the practise. Wants a spread of membership i.e. age and area and could move the meeting to a later time if more convenient for members. He mentioned the Primary Health Care consultation, to which the PPG would be responding.

Mrs Stables said she had attended a meeting and put forward the idea of members manning a table in the Health Centre once a month. Mr Cowley confirmed this had been minuted.

The Chairman thanked Mr Cowley. Mr and Mrs Cowley left the meeting.

**136/16-17 APOLOGIES FOR ABSENCE:** Cllrs S French, B Baxandall

**137/16-17 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS:** Agreed to give as and when required.

**138/16-17 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS:** None received.

## **139/16-17 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 11<sup>th</sup> JANUARY 2017:**

Cllrs **resolved** an amendment be made on page 4 – change ‘work’ to ‘worm’.

Cllr Hewston proposed, that these Minutes be agreed, seconded Cllr Myles - **resolved**.

The above Minutes, having been agreed, were signed by the Chairman as a true record.

## **140/16-17 WARD COUNCILLORS REPORT:**

Cllr Hutchinson spoke of the changes that had taken place at County Hall with a new Leader and administration. He himself was now Deputy Leader. Only had 6 days to set a budget. He mentioned the cuts that would still be necessary to make a further 7½ million pound savings, with the CCG not able to pay the 1.4m that was expected. The Council Tax would be rising by 5% - the maximum allowed.

Locally he had met with the Primary School Headteacher regarding Mr Meanings offer and the Governors had met in January and agreed to take plans forward. He had offered 3 dates next week to meet again.

He mentioned the Agricultural Notice for WW Alpacas and fact 3 years ago approval had been given to keep a mobile home on site but queried if this period had expired. Mr Walter checked and the period had not expired yet.

The Chairman thanked Cllr Hutchinson and he left the meeting.

## **141/16-17 PLANNING:**

### **a. Updates and Decisions:**

#### **Appeal Decision:**

**P/00465/16 Land between Meadow View and Sun Cottage, Main Road, Bouldnor** – development was for a proposed dwelling: IWC refused to grant planning permission – Appeal dismissed.

**P/01214/16 Wellow Alpaca Stud, Main Road, Wellow – Variation of conditions** – Appeal to succeed insofar as it relates to Condition 1. Inspector replacing Conditions 1 (light refreshments) with that set out in the formal decision and retain Condition 2 (hours to remain the same, not increase to closing at 2300).

**Planning Queries** – Two further enquiries have been received asking for PC views on applications prior to them being submitted. At request of Chairman, the Clerk had contacted the Planning Department to ask if there has been a change in the system – aware that the IWC now charges for pre-planning advice.

Clerk had also asked Cllr Hewston to ask IWALC about this matter.

### **To Agree comment on application (for each application 5 minutes are allowed for applicant/objector/supporter etc. to comment):**

**P/01604/16 West Wight Alpacas, land accessed off, Main Road, Wellow: Agricultural Prior Notification for agricultural polytunnel.**

Clerk asked it be noted the comment deadline is 10<sup>th</sup> February 2017.

The Parish Council agreed they had no comment to make on this notification.

## **142/16-17 CLERKS REPORT:**

**Yarmouth Old Gaffers** – received and banked cheque for £450. Copy of insurance will be sent. Thank you sent.

**Bouldnor Viewpoint** – Clerk contacted IWC to ask permission to arrange volunteers to tidy and removal saplings. Permission given and arranged for Green Gym to undertake this work on 22<sup>nd</sup> February 2017 at a fee of £50. Financial reports.

**Island Roads** – liaised with District Steward over numerous issues.

**Roadside hedge at Church Lane** – Island Roads confirmed it was PC responsibility. Contacted Brighstone Landscapes and asked them to cut. They confirmed they cut both sides as part of PC contract with them.

**Hamstead Triangle** – Clerk informed the work on this will be completed by end of February.

**School Crossing** – asked Island Roads if they had a date for when works will commence, following conversation with PTA.

**‘Private Road’** – sign at Alexander Road – Island Roads agreed to check if it was permissible to put up this sign, taken photos. Clerk did chase – District Steward still looking into.

**Hedge cuttings along roadside at Shalfleet**, Main Road leading to St Michaels Close – Island Roads confirmed the farmer should be contacted to remove these. Clerk had contacted him and this should be done by meeting. (Noted not done).

**Hedge and bushes at Recycling Centre** – arranged for these to be cut in February.

**Broad Lane junction** – Agenda item following letter/visit by Mr Capon. Clerk sent copies of Mr Capon’s letter to Island Roads, IWC and Cllr Hutchinson, as well as speaking to District Steward.

**Adams Brook** – Clerk arranged for sign to be moved. Done.

**Bouldnor Field** – At request of Chairman, arranged for information board to be removed – it is obsolete; telling people about things that are not there.

**Play Equipment** – arranged for the red roundabout to be looked at to see if it can be greased as completed seized up, or whether it obsolete. If it is recommended that it be removed and replaced with another item of equipment, seeing specialist to see what would fit and get quotes for that and toddler swings (as per budget notes).

**PPG** – following a query made by a resident at the January meeting and subsequent letter from the Chairman of the Wellow Residents Group, Mrs Stables has had to stand down as Shalfleet Parish representative on the PGG. This is due to the fact she is not a patient at the Brookside practise. Agenda item.

**Newbridge Bus Shelter** – pleased to report Island Roads have replaced the shingles on the roof. Noted it was not watertight so being re-done.

**Elections** – Clerk sent an article to Village News and asked it go in the next edition.

**‘Shalfleet’ village sign** – request it be moved from behind the hedge (which will be obscured further once hedge grows) to the grass verge before St Michaels Close.

**Precept** – Clerk sent request for 2017/18 Precept to IWC. Received confirmation.

**Wellow Residents Group** – Email received with a number of points raised. Chairman responded.

**DVLA** – after requesting a VQ616 form in middle of December 2016 and much chasing, received a pad of them on 31<sup>st</sup> January 2017. Submitted another request for details to DVLA today.

**Tree Work – Withyfields** – PC received consent from Tree Office that these works can be carried out. Agenda item.

**Defibrillator** – IW County Press article sent through from Wellow Residents Groups forwarded to Cllrs for information.

**Annual Parish Meeting** – Clerk had invited First Responder.

**Newbridge Play Area sign** – Clerk asked for and has chased for quote for this from Island Roads at request of Chairman and Vice-Chairman, as well as confirming we would like them to establish permission from IWC.

**Buckingham Palace** – sorry to say Cllr Hewston did not get picked out of the hat.

**Safer Neighbourhood Team survey** – for 3 police priorities for area please complete and return. Copies available at the meeting.

**BT Phone Box at Wellow** – Mr Gable popped in before the meeting to confirm that if they can prove the land is theirs then they should be able to adopt this.

### **143/16-17 COUNCILLORS REPORTS:**

**Cllr Myles** – Pleased to see the Church Lane hedge had been cut.

**Cllr Hewston** – Was pleased the PC had acted as quickly as it did regarding the Defibrillator application.

Reported some hedges that required cutting and asked Clerk to report the one near the riding stables and Stoneover and on Wellow Top Road where the road narrows, on the bend. **Action: Clerk**

Also asked Clerk to look into the fence attached to the bridge at the bottom of Newbridge, leading into Quarry Lane – there was a bottom rail missing. **Action: Clerk**

Reports given (and on file) on the Local Access Forum Group meeting and Housing meeting at Bridlesford, that she attended.

Cllr Hewston mentioned the Police Crime Survey and urged people to complete this. Reminder made of the Police event on 15<sup>th</sup> February 2016 which she is unable to attend and it would be good if someone could go.

**Cllr Broadhead** – Stressed how important it was for everyone to use Yarmouth Chemist in order to keep it.

#### **144/16/17 RECYCLING CENTRE:**

The Chairman reported an Agreement had been received at the end of last week, from IWC, over the footway works at the Recycling Centre. Noted the PC had agreed at the January 2017 meeting that this land can be used.

At request of Chairman, Clerk had sent this Agreement to the PC solicitor for her to check it over, not yet heard back. **Resolved** that if the solicitor happy with the Agreement the Chairman can sign.

**Action: Solicitor/Chairman**

#### **i) To Discuss options available to the Parish Council in relation to parking control (if heard back from Mark Downer).**

Clerk had spoken to Mark Downer, IWC Car Parks, as well as two Private Parking Operators - Option paper had been circulated to Cllrs.

It was noted proposals were due to be sent to the PC from the Parking Operators.

Cllr McGuirk said he was uncomfortable about using a private parking regime. Would prefer to the use the IWC, although it was noted this was not going to resolve the abandoned vehicle issue.

Cllr Myles proposed the PC look at the proposals next month, once they have come in.

Cllr Hewston said PC need money to spend and felt this was a way of making money and generating income through a PC asset.

The Chairman seconded Cllr Myles proposal and asked Cllrs to think about this matter and it go on next month's Agenda – **resolved**.

**Action: Clerk**

#### **145/16-17 TO RATIFY DECISION ON LOCATION FOR A DEFIBRILLATOR FOR THE PARISH FOLLOWING AN APPLICATION TO THE BRITISH HEART FOUNDATION FOR ONE FREE OF CHARGE:**

Clerk had contacted Cllrs for a quick answer on this in order to have the location put in the application form.

Clerk had contacted Shalfleet Stores – who were happy to have a defib on their wall and also The New Inn.

4 Cllrs came back agreeing with Shalfleet Stores and 1 Cllr not worried where it went.

Clerk had subsequently spoken to IW Ambulance Service about inviting a First Responder to a PC meeting and been told they had received the application and the location was down as the Village Hall. Did say the location could probably be changed.

If application not successful then obviously Cllrs will need to decide whether to pay for a defibrillator once more information received (as agreed at the last meeting).

The Chairman pointed out that two Parish Cllrs, one living in Shalfleet and one in Newbridge, had already had First Aid training, which included use of a defibrillator.

#### **146/16-17 CORRESPONDENCE – details of correspondence received tabled.**

**i) To Note letter from Mr Capon regarding his continuing concern over the dangerous junction of Broad Lane and the Middle Road and update from the Clerk:**

Cllrs had been give copy of Mr Capon's letter, showed photographs of accidents.

Clerk had written to Island Roads, copying in Cllr Hutchinson and IWC, sending a copy of Mr Capon's letter. Also spoken to the District Steward who agreed it was a dangerous junction.

Reply back from Island Roads stated request had been added to the Safety Assessment Register so that improvements can be considered for future funding. Visibility improvements would require significant works to realign the junction and potentially alter the profile of the road on approach. Schemes such as this sit outside the immediate scope of the highways PFI maintenance contract and would have to be funded separately from the IWC limited highway budget.

Both Island Roads and IWC make the safety of road user's absolute priority. Unfortunately the ability to implement improvements to the network is limited by the level of funding available for such schemes.

Further letter from Mr T Moore expressing his concerns read by Clerk, with a suggestion made of a flashing solar powered limit sign being installed. Also letter handed to Clerk at start of meeting from Mr D Waite and Ms T Jardine highlighting this hazardous junction, with tyres screeching and horns blowing on a daily basis, most weeks a small coming together and on average every month to 6 weeks a bigger accident.

Discussion followed. Acknowledged it would be very sad if there was a fatality before something more done to reduce the risk of serious accidents. Noted satnavs take vehicles along Broad Lane to turn right. Postman had a crash and been told not to come that way. Accident before Christmas – both cars written off and drivers in shock. Mr Capon said he was usually the first on the scene and wants to do all he can to prevent accidents.

Cllr McGuirk said he recognises the risk around this junction and avoids coming out of it. Said a decision to be made on whether the PC want to lend support and write to Island Roads and Ward Cllr, asking them to assess and put pressure on longer term round the re-alignment of the road but short term ask for more signs and ways to reduce risk.

Mrs Stables said she was the Parish Speedwatch Co-ordinator for the local Police and said it would be best if people notify 101 of any accidents.

Ideas put forward:

Cllr Broadhead suggested if made junction no right turn that would be a quick, lower cost solution. Member of public suggested a mirror be installed to help vision – Mr Capon said he had previously suggested this but been told IWC would not install as car lights could shine in the mirror and cause a problem.

Solar Powered speed limit sign.

Cllrs **resolved** Clerk write to IWC as the Highway Authority, asking them to put in a quick, short term remedy to reduce risk whilst Island Roads investigate the road re-alignment. **Action: Clerk** Mr Capon thanked the PC for their support.

**147/16-17 FURTHER TO MRS STABLES HAVING TO STAND DOWN AS PARISH REPRESENTATIVE ON THE PPG (PATIENT PARTICIPATION GROUP OF BROOKSIDE HEALTH CENTRE) – TO AGREE A WAY FORWARD:**

The Chairman said she had spoken to the Practise Manager who said they were keen for a young family member to go on the group and suggested a notice in the Doctors Surgery and Yarmouth Chemist. Cllr Hewston said a change in the meeting time may have to be made to achieve this. Cllr McGuirk asked how the PC were to broadcast news – notice boards, website, as well as Yarmouth surgery and chemist stating is anyone interested to contact the Clerk.

Mrs Neary said she had two potential volunteers who could attend if the meetings made 7 pm and would be giving their names to Cllr Cowley, as Chairman of the group.

Cllr McGuirk proposed the PC still advertise – **resolved** Clerk put notices round and liaise the Cllr Cowley. **Action: Clerk**

**148/16-17 FINANCE:**

**i) To Agree price for Tree Work at Withyfields as per recommendations in Tree Survey undertaken by Ben Riches, noting permission given by IWC:**

Prices requested from Ben Riches, Brighstone Landscaping and Andrew Wallis:

**Ben Riches:** As per recommendations £2,160 – for price; leave branches stacked in a dense pile repeatedly cut into small sections, to create a habitat pile and leave logs stacked in the southwest corner of Withyfields.

If removal of branches and log-wood from site required, cost would be £750 making total £2,910.

Confirmed the bird nesting season is ‘theoretically considered to be March – June (ish). However if instructed could take the trees down before the end of February if required.

**Brighstone Landscaping:** As per recommendations £550 plus VAT to be left on site in manageable lengths. In conversation they did say they could do the work before the bird nesting season.

Clerk confirmed that the PC Standing Orders state 3 price indications should be endeavoured to be obtained, which they had.

**Resolved** PC agree quotation from Brighstone Landscaping.

**Action: Clerk**

The Clerk reported that Mrs Tyrell had come to the office to enquire about trees (had seen men at Withyfields). When she learned some had to be felled, she suggested replacement trees be replanted – perhaps via donation if grant not available. The Chairman asked the Clerk to note this suggestion.

**ii) To Agree to pay £50 to Green Gym for tidying Bouldnor Viewpoint:**

Cllrs **resolved** this be paid.

**iii) To approve list of payments (circulated to Cllrs and copy available at the meeting).**

Cllr Hewston proposed the accounts be agreed, seconded Cllr Myles – **resolved:**

Chq No	Payable to	For	£
SO	Sally Woods	January Salary	830.00
1832	Sally Woods	Remainder Jan Salary	40.12
1833	SLCC	Local Council Admin Book	76.60
DD	BT	Phone & Broadband	43.61
1834	WBS	Screen Cleaner	5.26
1835	IWALC	Annual Subs	280.27
1836	Cash	Petty Cash	100.00
1837	Newbridge Com Assoc	Ann Rent + Room Hire	2538.00
		<b>TOTAL</b>	<b>£3913.86</b>

**Next meeting to be held on Wednesday 8<sup>th</sup> March 2017 at Newbridge Community Centre at 7.15 pm**

The meeting closed at 9.03 pm

Signed .....