

SHALFLEET PARISH COUNCIL

MINUTES OF A MEETING OF SHALFLEET PARISH COUNCIL HELD AT SHALFLEET HALL ON WEDNESDAY, 12th APRIL 2017 AT 10 AM

Present: Cllrs P Broadhead (Chair), H Hewston, P Myles, B Baxandall, S French
Clerk: Mrs S Woods
6 members of the public

1/17-18 UP TO 30 MINUTES QUESTION TIME:

The Chairman welcomed everyone to the meeting.

Mrs Neary said a few words about Mr David Walter following his recent death. She commented on his fastidiousness, his command of the English Language and work he did for the benefit of others. She said he would be greatly missed and sent condolences to his wife. Mrs Neary agreed to let the Clerk know when the funeral was to be.

The Chairman and Cllr French also said a few words about him.

2/17-18 APOLOGIES FOR ABSENCE: Cllr J McGuirk, Cllr Stuart Hutchinson

3/17-18 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS: Agreed to give as and when required.

4/17-18 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None received.

5/17-18 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 8th MARCH 2017:

Cllr Hewston proposed that the Minutes be agreed, seconded Cllr Myles - **resolved.**

The above Minutes, having been agreed, were signed by the Chairman as a true record.

6/17-18 WARD COUNCILLORS REPORT:

The Clerk gave details of a written report by Cllr Hutchinson; he had looked into the legal work to enable the school crossing to be undertaken and is awaiting a reply for the IWC Solicitor. He is not allowed to apply pressure on him as the IWC in the 'purdah' period where as a Cllr he cannot use his position in case it is seen to be giving an unfair advantage to him against others. Hopes they will be able to meet the May date for completion of the crossing.

IWC had been allocated £6.5M of additional money for social care over the next 3 years and 9.5M for highways works in Newport, (in addition to the grant for the PFI) and is to undertake work to ease the congestion particularly around the area from B & Q roundabout and Coppins bridge through to St Georges roundabout. Changes to Newport highways may allow the huge and now redundant Camp Hill prison site to be used for affordable housing and commerce – he is meeting the Justice Minister in London on 24th April to press the case. Confirmed he would be standing in the forthcoming elections.

7/17-18 PLANNING:

a. Updates and Decisions:

Appeal: P/00899/16 Grange Cottage, Hamstead Drive, Hamstead: Variation of condition 2 on P/00583/15 to allow alterations to approved design including a studio at 2nd floor level in place of lookout. It was noted the PC had not objected and were in favour of this application. Agreed no further comment needed.

To Agree comment on applications (for each application 5 minutes are allowed for applicant/objector/supporter etc. to comment):

P/00308/17 Shalcombe Cottage, Broad Lane, Shalcombe: Proposed demolition of garage/proposed replacement garage/store.

The Parish Council had no objections to this application.

8/17-18 CLERKS REPORT:

Wellow Millennium Green – Chairman asked Clerk to read email from Mrs Jill Cowley which gave an update on the Green; the Committee had met and agreed the removal of the beacon which had fallen, due to the main post having rusted through, as well as the wooden edging of the ‘Trim Track’ which had deteriorated and would cost in the region of £44,000 to replace. They felt the swings were sound. Gave thanks to the PC for supplying the football net which was used most days and for supporting the mowing. Bulbs are blooming and tree plantings largely successful. Welcome new volunteers to help look after this precious resource.

Hamstead Triangle – pleased to report that tarmac work was completed at the beginning of March.

School Parking – Clerk sent letter to Shalfleet School and pleased to report after conversation with Headteacher, and visit to Mr Meaning by Cllr French, a meeting was set up for 17th March 2017. Clerk had written asking Headteacher for an update.

Pedestrian Crossing – Cllr McGuirk and Clerk have both been chasing progress on this. Informed delay due to legal matters with Horse and Groom.

Brambles planning application – Cllrs had no objections to this application – comment posted on IWC website.

Broad Lane – Nothing further heard from Island Roads on PC request for them to look into a quick, short term remedy.

The Gouldings – Clerk written to Group Manager who confirmed the first floor is being redeveloped for the higher acuity clients. He will undertake a business case when in a better position to do so.

Station Road – Continued to chase for plans for the drainage and resurfacing works which PC have been told will take place in the school summer holidays.

Elections – received notice of Parish and County Elections – put on PC website and round noticeboards. Had visits to the office from several interested parties. Agenda item.

Play Areas – Email received from RoSPA confirming they will be carrying out annual safety checks in May 2017.

Play Area Sign for Newbridge – Agenda item.

New Toddler Swing seats, chains and bearing for Rotator – these have been delivered and Clerk arranged installation.

Recycling Centre –

1. Legal Agreement – sent signed copy back to IWC Legal Team. Rang and they confirmed receipt. Legal issues still being sorted regarding The Horse & Groom, to include a

mechanism being put in place which will mean they can keep their 'A' boards up. Received account from Solicitor for work undertaken on this – see Financial Reports.

2. Spoke with District Steward who advised wording of 'No Overnight Parking' for sign.
3. Ordered supply and fit of this sign with Signpost Express to be installed at the back of the Recycling Centre, facing vehicles as they drive in. Proof sent to Cllrs – same design as Fly Tipping sign.
4. Fencing – arranging to meet contractors and hope to obtain quotations for the meeting.
5. Abandoned Vehicles: **Fiat Punto** – completed a DVLA form requesting ownership details. DVLA wanted a sheet of headed paper! Now sent.

Fiat lorry – written to owner asking him to remove and after time phoned him. He promised to take action to remove it but not done so at time of writing report.

Clerk had spent much time contacting Gov.uk to be signposted to DVLA who after actually speaking to a person, was told we need to take legal advice? Agenda item.

Shalfleet Service Station – very pleased to report that following completion of a Planning Enforcement Complaints Form, the landscaping, that was one of the conditions for the planning permission - going back several years, has been planted. Have informed the Enforcement Officer.

Winchester Corner – pleased the verge has been grass seeded. Clerk chased for parking deterrent. Prime Drive vehicles parking on the newly grass seeded verge! Clerk phoned Island Roads who did phone her back to confirm the District Steward had been out and owners told they will be charged for all time spent and invoiced if vehicles found parked on the grass verge, each time they do. Island Roads taking a stern line.

With regards to parking prevention, they have decided that as the area on a corner, and right on the road boulders could be a safety issue if a car hit them, so believe plastic bollards (that look like wood, with reflectors,) would be best. They said they would put this on the Network Safety and Integrity Register. Clerk had stressed that the PC did say if funding an issue they had agreed to pay for/towards parking prevention. He agreed to keep Clerk updated.

Computer Tables and monitors – Clerk had put these on Wightbay for £5 each – buyer collects and pays on collection.

Ventnor Harbour Seaweed – was surprised to learn £100,000 a year spent removing this due to smell and report commissioned at a cost of £90,000 to look into. Cllrs happy for Clerk to ask a few questions on this.

External Audit – Received paperwork through – will go through, prepare figures and had arranged for Internal Audit to be undertaken. Will put this on the June Agenda for Cllrs to agree.

Defibrillators – together with Chairman, met with Helen Gibbs, Totland Clerk and Cllr Kennett to look at CPR equipment. Agreed to arrange training of 4 from each of three PCs (Shalfleet, Totland and Freshwater) will then decide whether to take forward offer of training for 100 people. Cllrs **resolved** to agree cost for 4 people from Shalfleet Parish to undertake training which would be £60.

Best Kept Village – Letter and information received (within tabled Correspondence). Posters have been displayed round the three villages – Newbridge, Wellow and Shalfleet.

ANNUAL PARISH MEETING – Please note this will be held on Wednesday, 26th April 2017 at 7.15 pm at Shalfleet School.

Broad Lane – Clerk received email from Mr Bean, Island Roads, District Steward, with options to improve this junction and reduce the possibility of a serious accident:

1. Option favoured by Mr Capon and probably the best for entering and exiting the junction would be to go ahead with widening and straightening Newport Road, for which purpose the land had already been purchased from Kings Manor Farm.
2. Make the junction ‘No right turn’ when leaving Broad Lane.
3. Make Broad Lane no entry from Main Road, Thorley.

He had asked for comments?

It was noted the PC did ask for quick short term remedy, as if an option goes on the register it goes on with hundreds of others and could take a long time to be carried out.

Lengthy discussion held on this matter, including fact some drivers never turn right from Broad Lane but left and drive round Chessell roundabout to go to Freshwater. **Resolved** PC recommend Option 1 go forward and short term remedies go on the May Agenda for discussion. **Action: Clerk**

9/17-18 COUNCILLORS REPORTS:

Cllr French – spoken to Mr Meaning who was disappointed nothing had been proposed at the meeting he had with the Headteacher of Shalfleet School. Felt this was partly due to the fact teachers would have to pay £1 a week to a charity to park on his land. He was pessimistic and very disappointed. Discussion followed. Noted Headteacher was going to give Clerk an update on the meeting but had not done so as yet. Cllr French felt it was up to the school to push and PTA and Governors should also be involved.

Cllrs **resolved** Clerk speak to Chair of Governors to express PC concern about losing Mr Meanings offer and stress fact PC would like cars in Station Road and parking issue resolved before yellow lines go in and to update Cllr French on this.

It was noted staff cars do park in the Horse and Groom car park too.

Resolved Cllr French become the Liaison Officer between Mr Meaning and the School and Parish Council, regardless of the fact he would no longer be a Parish Councillor after 8th May 2017.

Action: Clerk/SF

Cllr Myles – Attended a National Trust meeting and gave a report (on file) and tabled a small boat and canoe guide for Newtown National Nature Reserve.

She confirmed the logs at Withyfield were gradually disappearing.

Cllr Myles said Mr and Mrs Tyrell did a fantastic job cutting the grass at Withyfields.

Cllr Hewston – Gave a report of her activities in March (on file).

She informed the meeting there was a planning application in for a temporary car park in Newport which could be useful information.

Cllr Broadhead – Cllr Broadhead had seen the Landlord of the Horse and Groom as she had heard it was the pub that was holding up the pedestrian crossing. He had yet to hear back from the IWC regarding the re-siting of the ‘A’ boards once this put in place. He said there was not a problem but wanted something from them in writing to confirm.

She confirmed there was a meeting this afternoon regarding the crossing and gave thanks to Cllr McGuirk for liaising on behalf of the PC on this.

She mentioned a planning application for a garage at Bouldnor which she believed had been turned down as people walking down the land would not have a view.

10/17-18 ELECTION UPDATE:

The Chairman said she was disappointed as only 3 people HAVE come forward to go on the Parish Council so an uncontested Election and the three people put forward for nomination will therefore become Parish Councillors for Shalfleet. Two of these were from one village and the other from outside the Parish. No one from Shalfleet. She wished the new Council all the best and said they had Sally guiding them.

Mrs Stables thanked Cllr Broadhead for all her work over the years on behalf of NANSAG and Speedwatch.

It was noted the Co-option of Cllrs to the Parish Council would be an Agenda item for the May meeting.

Mr & Mrs Neary left the meeting.

11/17-18 RECYCLING CENTRE:

i) Updates and decision on whether to take legal advice on removal of vehicles?

Advice sought from SLCC – PC does not have the same powers to remove vehicles as LA.

Clerk said she had done everything in her power to remove the white Fiat lorry – from notices on windscreen and after finding keeper through DLVA, letters and phone calls. Despite promises from the owner, it had not been removed.

After discussion the Parish Council **resolved** the Clerk take legal advice. **Action: Clerk**

Cllrs noted the ‘No Overnight’ parking sign had been ordered and the Clerk was asked to chase this.

Action: Clerk

Cllr French agreed to put notes on vehicles in the Recycling Centre to make owners aware there was no overnight parking in the Recycling Centre by order of Shalfleet Parish Council.

Action: Clerk/SF

ii) Fencing – to agree whether to repair or renew following advice/prices from local contractors.

Mr Broadhead had looked at the fencing and felt about 4 or 5 oak posts needed replacing or re-concreting and suggested just the visible rails that need replacing, should be. He would happy to give a price.

Clerk had met representative from Roger Hanley fencing – they were giving a price to renew posts and rails. Did say they would have to remove some hedging to get through to some fence if do all and it was noted it was bird nesting season.

Discussion followed.

Cllr Myles suggested the planting of some blackthorn hedging where there were gaps in the hedge.

Resolved this be undertaken in the hedge planting season – later in the year. **Action: Clerk**

Resolved PC do not replace or repair the fence but Clerk arrange for the maintenance person to remove any rotten fence posts and rails. Firstly, writing to the farmer whose land backs on the Recycling Centre to inform him of what the PC have agreed and to check the hedge is stock proof.

Then review later on. **Action: Clerk**

12/17-18 TO CONSIDER REQUEST FOR PORTABLE DISPLAY BOARDS FOR USE IN THE PARISH:

Details had been circulated to Cllrs.

Discussion held.

Clerk asked to contact Newbridge Community Centre to ask if there were any PC display boards stored in the cupboard in the billiard room. **Action: Clerk**
Clerk also asked to speak to Hilary Higgins, Parish Archivist about display boards. Discussion held on storage, hiring out of boards, movement round meetings and difficulty Clerk may have with this, as well as need. Felt if needed to show plans they could be put on a wall. Noted Wellow do have some and the Church may do.
Resolved to defer decision until more information obtained.

13/17-18 TO CONSIDER GIVING WEBSITE MANAGER AN HONORARIUM FOR THE WORK HE UNDERTAKES FREE OF CHARGE AND IF AGREED, HOW MUCH TO GIVE?

IW Computer Geek updates the PC website regularly. He adds Agendas and Minutes and News articles on a regular basis at no charge.

Advice sought from SLCC who confirmed PC can give an honorarium but need to make sure decision open and transparent – hence it is an Agenda item.

Cllr Myles proposed £100 be given, seconded Cllr French – **resolved**. **Action: Clerk**

14/17-18 CORRESPONDENCE – details of correspondence received tabled.

1. Wellow Millennium Green – update from Jill Cowley
2. IW Best Kept Village Awards 2017 – details on judging and the Award evening. Posters have been put up on this
3. Email regarding Clerks Contracts from Val Taylor
4. IWC Press Release on Local Elections
5. Village News for April
6. Glasdon brochure
7. National Trust – email from Countryside Manager on plans for Newtown
8. IWALC – details on s106 monies for Island Councils (non for Shalfleet)
9. Civic Day – details on this national event – suggestion of walks, talks and exhibitions taking place in every Conservation Area on the Island on Saturday 17th June 2017
10. Care in the Garden information
11. NALC Spring conference details
12. Island Business magazine March 2017
13. West Wight Sports Centre – Press Release announcing they are winners in the ITV Meridian People's Project - £42,180 for their COOK Project.

15/17-18 FINANCE:

i) To Note fact that incorrect figure of £39,820 was requested from the Isle of Wight Council for the Parish Council Precept for 2017/18. Correct figures should have been £2,500 on last year's Precept (£37,191) with £2,500 coming from the reserves, and decide what action to take.

Resident had noted this error and contacted the Clerk. He had been thanked for bringing it to the attention of the PC.

Basically £2,500 from Reserves should have been taken off budget figure making Precept £37,191. After discussion Cllrs **resolved** the £2,500 be not sent back to the IWC, to leave as is and 'not set in stone' what is to be done with the money but the Clerk remind the PC next year of this and take no further action.

ii) To consider request from West Wight Timebank for a donation (details circulated to Cllrs), if accounts received for meeting.

Accounts received and circulated to Cllrs with hard copies available for the meeting.

It was noted £25 had been given last year.

Cllr French proposed £30 be given – **resolved**.

iii) To Consider quotation from Island Roads for 2 x Play Area signs for Newbridge at a cost of £385.96 supply and installation and a further £1,248.11 maintenance (21 years) = £1,634.07?

After lengthy discussion Cllrs **resolved** to not purchase/maintain these. Clerk to inform. **Action: Clk**

iv) To consider request from The Wave Project for a donation (details circulated to Cllrs).

Cllr French proposed £30 – **resolved**.

v) To Resolve to pay £98 for ‘No Overnight Parking’ sign supply and fitted.

Cllrs **resolved** this be paid.

vi) To Resolve to pay account from solicitor, Robinson, Jarvis and Rolf for advice on Legal Agreement regarding the Pedestrian Crossing = £100 plus VAT, Total £120.

Cllrs **resolved** this be paid.

vii) To approve list of payments (circulated to Cllrs and copy available at the meeting).

Cllr Hewston proposed the accounts be agreed, seconded Cllr Myles – **resolved**:

Chq No.	Payable to	For	
SO	Sally Woods	March Salary	830.00
1842	Sally Woods	Remainder March Salary + Mileage	54.23
1843	Newbridge Com Association	Room Hire March	30.00
1844	RJR Solicitors	Pedestrian Crossing - Legal Costs	120.00
DD	BT	Phone & Broadband	51.64
1845	Brighstone Land Ltd	Withyfields Log Stack etc	192.00
1846	Wicksteed Leisure Ltd	Toddler Swing seats & bearings	811.15
		TOTAL	2,089.01

Next meeting to be held on Wednesday 26th April 2017 at Shalfleet School at 7.15 pm

The meeting closed at 12.04 pm

Signed.....