

SHALFLEET PARISH COUNCIL

MINUTES OF A MEETING OF SHALFLEET PARISH COUNCIL HELD AT NEWBRIDGE COMMUNITY CENTRE ON WEDNESDAY, 14th JUNE 2017 AT 7.15 PM

Present: Cllrs H Hewston, J Jacobs, S Stables, G Head, I Broad

Clerk: Mrs S Woods

4 members of the public

33/17-18 TO AGREE THE CO-OPTION OF MR ALEX BURT, MS GILL HEAD AND MR IAN BROAD TO FILL THE VACANCIES ON SHALFLEET PARISH COUNCIL:

Shalfleet Parish Council **resolved** to co-opt Mr Alex Burt, Ms Gill Head and Mr Ian Broad onto the Parish Council.

34/17-18 NEW CLLRS TO SIGN THEIR DECLARATION OF ACCEPTANCE FORMS:

Cllr Burt unable to attend but had signed his Declaration and Cllr Head and Broad signed their copies and the Clerk duly counter-signed all.

The Chairman thanked everyone for attending the meeting and welcomed the new Parish Cllrs. She then asked before the meeting commence for a few moments quiet reflection on the tragedies that had happened recently.

35/17-18 ALL 6 PARISH CLLRS TO SPEAK FOR UP TO 3 MINUTES EACH TO GIVE SOME INFORMATION ABOUT THEMSELVES TO THE MEETING:

All Cllrs present, and the Clerk, spoke for a few minutes about themselves.

36/17-18 VAL GWYNNE TO GIVE A REPORT ON YARMOUTH COASTAL DEFENCE:

Val gave a full report and update on the Yarmouth Coastal Defence Working Group meeting held in February 2017. She gave a copy to the Clerk for the file.

Mrs Tyrell asked if Val Gwynne was aware of the Sewage Works at Shalfleet which overflows from the reed bed. The Clerk confirmed she had reported this to Southern Water and they had agreed to send an Inspector out and report back. Val Gwynne asked Mrs Tyrell to give her a ring on this matter.

It was also noted the 'Caulbourne' was blocked with trees.

Val Gwynne also agreed to meet Cllr Stables to have a look at Norton Spit, Freshwater.

The Chairman gave thanks to Val.

37/17-18 UP TO 30 MINUTES QUESTION TIME:

Mr Dunkley asked if people were aware of the dredging taking place in The Solent, including the 'hole' at Newtown. It was noted that this was not in the Parish Council's jurisdiction and it was agreed he would discuss this with Val Gwynne outside the meeting.

Mr Dunkley asked the PC to reconsider the decision not to pay towards the Environment Officer as he felt dog fouling was an issue – he believe an Environment Officer was necessary. The Clerk pointed out she could request a 'deep clean' (as she had recently at Fleetway) if there was a particular dog fouling issue. The Chairman agreed to look at what Councils elsewhere do, through IWALC.

Action: HH

Mr Tyrell welcomed the new Cllrs and asked if they were aware of the sewage problems in West Wight and the fact sewage was dumped into Caulbourne Stream which goes out to Newtown. He invited Cllrs to come to Withyfields to see this for themselves. Cllr Broad said he was aware and said it would need to be taken into consideration in the future i.e. new houses. He confirmed he had spoken to the Environment Officer and they were monitoring the situation. He asked whether the PC could do any more other than monitor. He had the hotline number for the Environment Agency, if required. He confirmed Shalfleet sewage does not go into the pipe from Freshwater to Sandown – an ultra violet system had been put in. Val Gwynne confirmed she too monitors the situation and has the hotline number to the EA.

The Chairman said there being no further questions the PC would continue with the rest of the meeting and remind Parishioners they were observers and there should be no interruptions.

38/17-18 APOLOGIES FOR ABSENCE: Cllr A Burt, Cllr Stuart Hutchinson

39/17-18 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS: Agreed to give as and when required.

40/17-18 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None received.

41/17-18 TO CONFIRM AND APPROVE THE MINUTES OF THE ANNUAL MEETING HELD 10th MAY 2017:

Cllr Jacobs proposed that the Minutes be agreed, seconded Cllr Stables - **resolved**.

The above Minutes, having been agreed, were signed by the Chairman as a true record.

42/17-18 WARD COUNCILLORS REPORT:

School Parking - Clerk reported she had spoken to Cllr Hutchinson and he is proposing to request a safety assessment of Station Road and the cost for putting in restrictions for parking. He suggested the money the PC had budgeted for parking could be used to pay towards this rather than the car park.

Discussion held on school parking with the suggestion made by the Chairman that the school could be moved. Cllr Jacobs suggested Bouldnor Field for this. Noted this was not an Agenda item and for future debate.

The Cllrs **resolved** the Clerk was to wait to hear back from Cllr Hutchinson with a view to reconvening another meeting with the School.

Action: Clerk

Ventnor Seaweed – Clerk did raise this with Cllr Hutchinson and alternative measures to prevent the seaweed entering the harbour in the first place, were being looked at. (Previously reported in the press that £90,000 a year spent on seaweed removal). He did state that the amount quoted was not purely for seaweed removal but other maintenance of the harbour.

43/17-18 PLANNING:

a. Updates and Decisions:

IWC has given permission for:

P/00236/17 Little Acres, Warlands Lane, Ningwood: Proposed ancillary residential outbuilding and 1.5 storey side and rear extension to the existing dwelling.

P/00248/17 Brambles, Bouldnor: Proposed extension to first floor level to form bedrooms; alterations (revised scheme).

P/00512/17 Lower Dodpits Farm, Warlands Lane, Ningwood: Agricultural Prior Notification for agricultural barn – approval not required.

To Agree comment on applications (for each application 5 minutes are allowed for applicant/objector/supporter etc. to comment):

The Clerk said she was aware the first three applications were past the deadline for comment but had contacted the Planning Office and told they would accept the PC comments, (if a decision had not been made) via email.

P/00571/17 Westfield Farm, Cranmore Avenue, Cranmore: Change of use of horsicultural land to holiday use; proposed 3 no. timber Eco-Modulogs for use as holiday lets.

After discussion the Cllrs agreed they had no objection to this application but they agreed that as the land in this area was very wet, a condition be put on that the ditches were to remain clear.

P/00578/17 Nirvana, Hamstead Road, Cranmore: Proposed extension to conservatory to include replacement roof with flat roof and skylights, proposed extension on front elevation to in fill court yard to include flat roof and 3 no sky lights, porch.

After discussion on the number of sky lights, the Cllrs agreed they had no objection to the application as long as it conformed to the Dark Sky Policy.

P/00554/17 – Little Thatch, Main Road, Bouldnor: Proposed 3 no. bungalows and associated garages; formation of new vehicular access.

Cllr Head declared a non pecuniary interest as she had a cup of tea with the owner.

After discussion the PC **Resolved** to object to the application on grounds of:

1. It did not comply with the Core Strategy, in that it was for 3 bedroomed properties.
2. It was not in the settlement area nor an infill.
3. If permission were given for building in a field (a green field site) this would set a precedent.
4. It was not a Windfall site as more than 65% of the site was being used.
5. Much hedge would have to be removed and the traffic mirror removed.

The IWC had to look at the application and whether it complies with Island Policy.

P/00494/17 West Wight Alpacas, land accessed off, Main Road, Wellow: Variation of condition 2 on P/01214/15 – TCP/30601/R to allow opening hours of 9.30 hours to 17.30 hours 1st January to 28th February, 9.30 hours to 17.30 hours 1st March to 31st March to include 2 evenings per calendar week closing at 21.30 hours, 9.30 hours to 21.30 hours 1st April to 31st October and 9.30 hours to 17.30 hours 1st November to 31st December to include 2 evenings per calendar week closing at 21.30 hours alterations to vehicular access (revised plans showing corrected red line)(readvertised).

Cllrs noted the previous advertised application had not mentioned vehicular access as part of it and the revised plan showed the corrected red line.

Parish Councillors had objections to this application.

P/00458/17 Bank Farm Cottage, Main Road, Newbridge: Construction of stables to house donkeys, and associated storage for materials and machinery.

The Parish Council agreed to have a site visit before making comment. This was held the morning after the meeting and Cllrs unanimously agreed that they had no objection to the application.

The Councillors were pleased the applicant explained further his intentions for the land and were happy that he had considered noise and future animals which reinforced their acceptance of the application.

P/00598/17 6 Waters Edge, Bouldnor: Proposed conversion and extension of garage to form new residential unit, single storey extension on north elevation to include balcony over.

Cllr Jacobs declared an interest as the Agent is her neighbour.

After discussion, and Cllrs noting that the property is part of Port La Salle, the Cllrs said they had no objection to the application but recommended a condition be put on, if the application is agreed, which ensures the new unit remains part of the main house and is not sold separately.

44/17-18 CLERKS REPORT:

Shalfleet School Parking – PC have yet to receive the survey the school agreed to carry out to show the parking arrangements of their staff.

School Crossing – Approval to proceed with the original scheme (not requiring land dedication agreement) had been received. Some accommodation works are required around the entrance to the pub. A path between the Recycling Centre and pub car park may also be provided albeit not part of the current scheme. Next step is for a works order to be sent to Island Roads who will then programme in works. Current target is to complete for late summer. Separately a 30 mph consultation for the crossing will start soon. Next meeting 9th June 2017, unless Island Roads confirm delivery date.

Meeting deferred until 16th June. It was noted the Clerk had been obtaining insurance advice on behalf of John McGuirk.

Recycling Centre – Phoned solicitor to seek legal advice on how best to proceed to remove abandoned vehicles. Solicitor on leave, so went through problems PC have with her Secretary. In the meantime Clerk continues to contact DVLA for vehicle's owner and contact details, giving mention of the Act they required. Solicitors rang – spoke with Michael Barrett who agreed to send an email with the process PC need to take to remove vehicles. They will also send details of their charges so PC can decide whether letter to owner comes from them or we send. Still have to go through DVLA to obtain owners details but gave details of another Act these could be obtained through, so put this on a new application form for the Fiat Punto – once get pricings and information PC can decide which route to go down. Clerk asked it to be borne in mind this is a time consuming process and things will not happen overnight.

Email back from Solicitors states that: cost for them to give a letter of advice and draft letters and notices needed to remove the vehicles would be £200.

They would need, colour, make and model of each vehicle. Name and contact address of each owner of the vehicle. Licence plate and approximate date each vehicle had been abandoned there for. This means Clerk would still have to go through DVLA for keepers contact details (which she has done again for the Fiat).

After discussion, the Cllrs resolved to agree that once these details have been received Cllrs are happy for her to ask solicitor for the above, at cost of £200. Cllr Broad suggested an admin charge could be charged to the vehicle keeper so some of the solicitor's fees reclaimed. Action: Clerk
It was noted that the rotten fencing had now been removed from the Recycling Centre by the Maintenance man.

Broad Lane – Phoned Island Roads and asked the best route to obtain permission and quotation for a solar powered 'Slow' sign on the Freshwater side. They have taken details and said they would get back to me. Mr Capon rang and left message asking for update which I gave. As not heard back from Island Roads, Clerk emailed and asked them to obtain the necessary permission/quotation for a 'Slow' sign, as agreed at May meeting. District Steward rang and confirmed what the PC were asking and will take forward.

Winchester Corner – Asked Island Roads for update on wood effect bollards with reflectors that they said they would install – nothing on their system. Agreed to chase and get back to me. District Steward rang and confirmed he had been asked to re-measure for the bollards and quotes were being obtained.

Homestead Farm/Dodpits Farm Bridleway – very pleased to report that after much chasing by various parties, including ourselves, the bridleway, which was a planning condition on the Solar Farm, has now been opened.

National Trust representation – Both Chairman and Clerk had spoken to Val Gwynne who confirmed she would be happy to be the PC representative on NT. She has been involved with them since 1982. Clerk had informed NT.

Coastal Defence representative – Val Gwynne to continue as the PC representative and to give a report at the June meeting – Agenda item.

Southern Water Reed bed – Resident came to see Clerk to report this was overflowing on to the footpath S17 and into the stream. Clerk contacted Southern Water who agreed to investigate and report back to her.

Memorial Seat – Clerk contacted by Mr Steve French who is trying to organise a seat in memory of Ros Runnette an ex Councillor. He is having problems communicating with Island Roads and IWC. After speaking to the Chairman, Clerk suggested he bring in a map of where he wants the seat to go and she will try to help. The PC is responsible for the grass cutting of this area.

Bouldnor Field – Chairman gave permission for the metal detector club to have a session there last Sunday.

Cllr Training – arranged for Cllrs Jacobs, Burt and Head to attend the forthcoming IWALC training sessions – first on 22nd June.

Defib Training – Cllr Stables and Clerk attending training 21st June at Memorial Hall, Freshwater 1.30 – 3 pm.

Bank Mandate – need to amend and take off some previous Cllrs – this will leave Cllr Hewston and Clerk – would prefer to have one more – would anyone like to be a signatory? Cllr Stables said she would happy to be a third signatory - resolved. **Action: Clerk**

45/17-18 COUNCILLORS REPORTS:

Cllr Jacobs – attended the Village Hall AGM with Cllr Hewston as representatives of the PC. Also the IWALC introduction meeting, Wellow Institute AGM And Wellow Millennium Green AGM, interviews for the prospective Co-opted Cllrs, put up notices, taken round results, including a visit Cllr Burt. She asked it be noted that the Appeal for Woodlands had been turn down and it had now been sold as a single property.

Cllr Stables – attended Co-option interviews but had a family bereavement.

Cllr Hewston – attended the Village Hall AGM, CPRE AGM, met with the High Sheriff, attended an IWALC meeting – the appointment of persons onto various bodies was being held tomorrow. Meeting with Cllr Steward, IWC with a view to improving relations between PCs and IWC. Went to the Conservation Awards; Tapnell Farm had won an Award. Attended the Wellow Millennium Green AGM and today an inaugural ride of the new Bridleway between Newbridge and Dark Lane with Cllr Stables. Cllr Hewston was also attending the Flag ceremony in connection with Armed Forces next week.

46/17-18 PLAY AREAS – TO NOTE ROSPA ANNUAL SAFETY INSPECTION REPORTS AND AGREE FOR WORK TO REMOVE OLD FENCE AT THE BACK OF THE NEWBRIDGE SITE AND REPAIRS TO THE ‘SPRINGIE’ AT THE BOULDNOR SITE:

It was noted the ‘Springie’ had to be removed from site by the maintenance man as dangerous.

Resolved old fence be removed and repairs to ‘Springie’ be undertaken. **Action: Clerk**

47/17-18 TO APPOINT A CHILD PROTECTION OFFICER TO FILL THE VACANCY:

Cllr Jacobs proposed Cllr Burt (who had said he would be happy to fill this role), seconded Cllr Head – **resolved** Cllr Burt be Child Protection Officer and be asked if he would also undertake a role in connection with youth.

48/17-18 TO AGREE A PARISH COUNCIL REPRESENTATIVE TO SIT ON THE SHALFLEET HALL COMMITTEE:

Clerk informed the meeting that she had been told that this is part of the Village Hall constitution.

Resolved Cllr Head is the Shalfleet Hall representative. Clerk will inform. **Action Clerk**

49/17-18 CORRESPONDENCE – details of correspondence received tabled.

i) Isle of Wight day – to discuss letter and decide whether to take forward:

The Chairman said she was keen for the PC to celebrate this and have community activities taking place. In the past the PC have supported but not put on. **Resolved** PC take on and arrange a Working Party to take forward and matter go on July Agenda. Noted insurance could come under PC.

Action: HH

Cllr Stables commented that as a resident had previously commented that Cranmore residents had been neglected, perhaps this is something they could take part in.

1. Police email regarding increase in terrorism threat level and request for people to report any hate crimes.
2. Island Roads Residents Information confirming works at Main Road, Newbridge.
3. IWALC email confirming dates for Councillor Training Sessions
4. Letter from Fire Fighters Charity thanking PC for donation (IW Computer Geek asked this be sent to them rather than taking himself).
5. West Wight Sports & Community Centre thank you for £2,500 from the Parish Council.
6. Millennium Green – email from Freshwater resident commenting on how good and well looked after it is. Copy sent to Trustees.
7. AgeUK HomeShare Project details.
8. Storeroom News May 2017
9. Seafarers UK Merchant Navy Day – fly the Red Ensign letter
10. IWALC email giving details of Plant a Tree Charter Legacy Tree
11. Ministry of Defence Fly the Flag this Armed Forces Day letter
12. Email from Rights of Way confirming the opening of Bridleway S41 between S16 and S36 – a planning condition of the Solar Farm application
13. deJager Wholesale Catalogue Cont.
14. IWALC email Battle’s Over – A Nation’s Tribute information
15. Island Business May 2017
16. Letter from IWC giving consent to tree works at Church view House, Church Lane, Shalfleet

West Wight Sports & Community Centre – invite to the official opening of the West Wight climbing wall from 2.30 pm on Saturday 17th June 2017 – ribbon-cutting at 3 pm. Clerk to give apologies as no Cllrs available.

Village News June 2017 – Clerk will have new Cllrs name and contact details added.
 Notice of IWALC Meeting at the end of June with IWC.
 IWALC Constitution – amended version
 My Life a Full Life news sheet
 Storeroom information
 Community Action Magazine
 IWC invite for the Chairman, to the flag raising ceremony for the Armed Forces Monday 19th June 2017 – Cllr Hewston will be attending with one other.
 Best Kept Village Awards – welcomes new Cllrs. Second round of judging taking place with the final round in July. Invite to the Presentation of the 2017 Awards on Thursday 14th September at 7.30 pm at the Island Innovation V1 Form Campus. RSVP by 1st September.
 Island Roads information – including road closure for Main Road, Newbridge.

50/17-18 FINANCE:

**i) To Approve and sign statement of accounts and Annual Return for 2016/17:
 Copies circulated to Cllrs.**

Resolved to approve the statement of accounts and for Chairman to sign the Annual Return for 2016/17. The Chairman duly signed and Clerk counter-signed.

ii) To note Internal Audit Report for 2016/17:

Copies circulated to Cllrs – no problems.
 Thanks were given to the Clerk for her good work.

**iii) To Agree to purchase 24 Sunrise Bibles for School leavers at a cost of £8.09 each =
 £194.16:**

Cllr Broad queried whether book tokens could be given instead. It was noted that the School had asked the PC for these particular books for the leavers presents. Discussion held. Cllr Hewston proposed a status quo for this year and the PC purchase 24 Bibles and it be looked into again for next year – **resolved.** **Action: Clerk**

vii) To approve list of payments (circulated to Cllrs and copy available at the meeting).

Cllr Jacobs proposed the accounts be agreed, seconded Cllr Head – **resolved:**

Chq No.	Payable to	For	
SO	Sally Woods	May Salary	830.00
1856	Sally Woods	Remainder Salary £214.59 + Mileage £7.20	221.79
1857	Valerie Taylor	Locum Clerking £315 + Mileage £101.52	416.52
1858	Wicksteed Leisure Ltd	Playgrounds parts	36.36
1859	Playsafety Ltd	Annual Playground inspections	168.00
1860	Mark-One-Maintenance	Outdoor maintenance	285.00
1861	The Island Copier Co Ltd	Photocopier Contract	108.80
DD	BT	Phone & Broadband	57.14
1862	Isle of Wight Council	Newbridge Playing field Annual Rent	50.00
1863	B Townsend	Internal Audit	117.00
1864	Age UK	Donation Good Neighbour Scheme	110.00
1865	IW Sports Foundation	2017 Affiliation Fee	6.00
TOTAL			£2,406.61

Next meeting to be held on Wednesday 12th July 2017 at Shalfleet Hall at 10.00 am

The meeting closed at 9.40 pm Signed.....