

Shalfleet Parish Council

Minutes of the Meeting of Shalfleet Parish Council that was held at Shalfleet School, Station Road, Ningwood on Wednesday 13th September 2017 at 7.15 pm.

8 members of public present
IW County Press reporter

76/17-18 Up to 30 Minutes Question Time.

Question was raised about Bouldnor Field agenda item 90/17/18.

A written answer would be given.

Concerns raised about parking at Horse and Groom as chain link had been put up and was there any thought of making a financial contribution to the Horse and Groom. The Locum Clerk said there was no Power under which this could be done by the Council. Cllr Hutchinson said the IW Council would not be spending any more money.

A parent said the crossing was wonderful but we do need somewhere to park safely.

The Landlord from the Horse and Groom said his public liability insurance did not cover outside trading hours to which Cllr Hutchinson said he would talk to the IW Councils insurers to which the Landlord responded there would be no problem if liability was sorted out.

MEMBERS PRESENT:- Cllr Hewston,(Chairman), Cllr Broad, Cllr Burt, Cllr Head and Cllr Stables
Cllr S Hutchinson

77/17-18 Apologies for absence.

There were no apologies for absence.

78/17-18 Declarations of interests regarding agenda items.

There were no declarations of interest

79/17-18 To accept any dispensations for agenda items.

None received.

80/17-18 To confirm and approve the minutes of the meeting held:

- i) 12th July 2017
- ii) 2nd August 2017

RESOLVED:-

THAT the minutes of the 12th July 2017 and 2nd August 2017 were approved and duly signed.

81/17-18 Ward Councillors Report.

Cllr Hutchinson was welcomed to the meeting.

Cllr Hutchinson said he had 3 local things to report:-

- Station Road was going to be resurfaced at half term
- Fleetways start of the Development. Discussions are now taking place between the Developers and the Planners.
- The Council Leader will continue to personally hold the Town and Parish Portfolio

Councillor Hutchinson then talked about Island issues;-

- The Floating Bridge was built to a specification i.e same depth of water over the chains as old floating bridge. There are problems with ebb tides and the River Medina that are subsequently causing chains to lift which has caused accidents so the service cannot run. Noise of ramps greater than before and do not meet specification. Council providing alternative foot passenger service in the meantime.

- Looking at some more changes to waste contract. Looking at green waste collection possibly a permanent bin at £1 per week and can be emptied any time.
- Wheelie bins being used for all sorts of things but waste. Looking at charging for addition bins.
- Looking at hours of opening at tip seeing which hours are scarcely being used.
- Early discussions with a company looking at a new route car ferry operating to Portsmouth and West side of Ryde.
- Red Jet terminal at Cowes opening up to make traffic flow easier and also putting a piazza in place.
- Deal with Government last year and got £120 million which is discretionary. Looking at improving.
- Looking at how we collect rates on holiday lettings which are commercial and looking at holiday property that are not paying rates but are let all year round.
- Council is being asked tomorrow to invest £100million in a property portfolio asset that increases in value and can attract a rent of between £4.5million and £5million per year which would result in a decrease of cuts to £2.5million. Statutory Services and reducing costs in Social Services.
- Fleeway Housing the problem is drainage and we need to convince the Environment Agency and Water Board

82/17-18 Planning:

a. Updates and decisions.

P/00578/17 Nirvana, Hamstead Road, Shalfleet

Approved on appeal

P/00494/17 West Wight Alpacas Main Road Wellow Isle of Wight

Approved

P/00634/17 Bayside House Marine Drive Bouldnor Yarmouth

Approved

P/00722/17 6 Water Edge, Bouldnor

Approved

P/00571/17 Westfield Farm, Cranmore Avenue, Cranmore

Approved

b. To agree comments on application

None received this month.

83/17-18 Clerks Report

The Clerk reported on the following items :-

Meetings – could I please ask that if you attend a meeting on behalf of the PC you just let me know, so I keep aware of things, many thanks.

Broad Lane/Tapnell Farm – PCSO came to Parish Office – she had spoken to the owner of Tapnell Farm and explained the problem regarding sat nav guiding people down Broad Lane. They have agreed to write to the IWC to ask if they can position a sign opposite the junction informing motorists of the direction they should go to Tapnell Farm. He said IWC had previously said they could not have any more signs. Clerk had emailed Island Roads to ask if PC could obtain other quotations for a Vehicle Activated Solar powered sign and have permission to install.

Bouldnor Viewpoint – resident enquired on the progress of the changes to the parking restrictions for the Viewpoint – Clerk contacted IWC Parking Services and informed this all publicised and confirmed, just waiting for new signs to go up. Pleased to report that after many years the new signs, giving notice to the restrictive parking – up to 5 hours between 8 am and 6 pm now installed.

Bouldnor Field – Clerk phoned contractor to ask him to trim the front boundary when he next cuts the grass.

Pedestrian Crossing – Meeting held 9th August 2017 with Kevin Burton and Alan Ransom, Island Roads to discuss concerns of Cllrs over the width of the road. These concerns were alleviated when Mr Burton measured the road and it was 6.4 m wide. Road surface and markings have been re-done. There is to be no 30 mph speed limit put in this section, just 20 mph advisory signs. Cllr Broad requested railings put in for the safety of children. It was noted there was insufficient room for these and they did not want to urbanise the area. Clerk thanked Mr Burton and Mr Ransom for attending.

Work should all be completed by the time of the meeting, apart from the electrics – tbc, and the high friction surfacing which will be undertaken either at the end of September or in October as the residual oils in the newly laid bitumen have to be worn off by traffic for about 4 weeks before it is laid.

Clerk has put suggestion of an official opening to Island Roads and they have acknowledged this.

Principal Parks – at request of Chairman written to IWC asking situation regarding consultation of pieces of land such as Ningwood Green and Fleetway, which the IWC own and PC maintain. Reply in Correspondence file.

Play Area – pleased to report ‘Springie’ at Bouldnor has now been repaired and is back in action. One of the goal nets down, so arranged for maintenance man to put back and also to look at corner of one of the goal posts which is rusting quite badly. May need to look at installing new goal posts some time soon.

External Audit – Clerk very pleased to report no issues

News – Clerk has sent mention of the Defibrillator and Pedestrian Crossing to Village News magazine.

Defibrillator Training – Clerk liaising with Ambulance Service and Village Halls to arrange sessions.

Recording of Meetings – Clerk requested to purchase a voice recorder which will be used to record meetings - cost £18.95.

Oak information boards – Clerk had asked maintenance man to oil.

Fence at Oak Farm – Island Roads came back to say they had spoken to owner of Oak Farm and he would be taking action once the berries off the hedges. He said he had erected the fence to protect the hedge.

Hamstead Road junction with Main Road, Ningwood – Further to request from resident for full junction ‘Give Way’ markings to be painted on this junction being put to Island Roads, they came back to say works are not required. Resident informed.

Bank Mandate – form completed, downloaded, signed and sent to Lloyds to make agreed alterations to signatories. Confirmation of changes received from Lloyds.

Fleetway hedge and Bouldnor Viewpoint – Chairman agreed Clerk request PC contractor be asked to cut these back. Clerk would like to point out there are several open space maintenance works which the PC seem to be picking up as others are not i.e. Bouldnor Viewpoint, Fleetway hedge and these should be considered at budget making time in November.

Recycling Centre – All of the abandoned vehicles removed, although others do seem to park there overnight. Clerk continues to obtain details from DVLA but vehicles usually moved by the time the information comes through.

The ‘No Overnight Parking’ sign had been cut down. Chairman requested Clerk order another (accounts) and arrange for it to be installed, this time with a metal pole. This was done on 25th August 2017.

Cllr Stables kindly regularly monitors this area and puts up notices asking vehicle owners to remove their cars (these are taken down).

Chairman gave permission for person to take legal action to remove vehicles. Very please all ‘vehicles which PC have been trying to remove for some time have now gone. Only newly parked vehicles now in situ. Clerk informs Cllrs of the IWC Abandoned Vehicle policy (recently agreed) which points out the criteria of these as opposed to ‘Nuisance’ vehicles. There is a link in the policy of where to report these to DVLA. Clerk suggests this process be tried.

Sewage Works at Shalfleet – Clerk had report that reed bed still overflowing despite calls from herself and IWC on this. Rang again and they said they would investigate. Report back states the reed bed is due to be refurbished but there have been technical problems which have delayed the start of this scheme. There had taken one of the reed beds off line to alleviate the problem in the meantime.

Resignation – Further to Cllr Jacobs resigning, Clerk has set in motion the process to fill the vacancy. Agenda item. No Parish electors wrote to the IWC requesting an election.

Bollards at Winchester Corner – Clerk ordered these and arranged with Islands Roads for the PC to pay for these, as agreed at the last meeting i.e. pay for supply and installation of the 10 wooden bollards and relocation of the village sign (£1,240) now and the maintenance of the bollards for the remainder of the PFI period (£2,568) over two years. Note the PC can claim back £762 VAT).

Chairman’s bar for Chain of Office – Clerk ordered this for previous Chairman at cost of £3.99 plus engraving = £10.59. Arrived.

Noticeboards – Full review of these will go on October Agenda.

West Wight Council – Chairman and Clerk attended recent meeting – one of the main aims of the group is to work together on issues which affect all West Wight Councils i.e. Military Road, The Gouldings. A press release is being prepared by Totland PC and Clerk will circulate once it has.

RESOLVED:-

THAT the Clerks report be noted.

84/17-18 Councillors reports

Cllr Hewston reported that she had be voted in as Vice-Chairman of IWALC and she had attended the following events:- School Leavers Assembly, Island Road presentation, Shalfleet Fete, Meeting with Chief Executive IW Council, Annual Civic Service Newport, attended the LAF meeting with Cllr Head.

Cllr Head reported she had attended the following events:- Councillor Training, Island Roads Meeting, Shalfleet Village Hall Meeting, Follow up Meeting Shalfleet Village Fete, LAF Meeting with Cllr Hewston and Wellow Residents Group.

Cllr Stables reported she had attended the following events:- Councillor Training, Shalfleet School Leavers Assembly, Continuing to monitor the Recycling Centre for fly tipping, and illegally parked vehicles. She requested that a working party be set up to litter clean the Centre.

Cllr Broad asked if an article could be put in Village Talk profiling Island Roads dumping their gear in the Recycling Centre

85/17-18 School Parking – To Note and discuss letter from Mr Meaning and way forward. (Notes of meeting held 21st July 2017 with governors of Shalfleet CE Primary School and letter and plan from Mr Meaning circulated to Councillors).

The letter was discussed. Contents not quite understood. It was pointed out that since the site in question is a brown field site a change of use was needed and conditions could be put on that change of use. Planning permission was needed. Since this now was a matter between the school and Mr Meaning the Council agreed to stand back.

Clerk to write acknowledge receipt of letter.

86/17-18 To Agree to co-opt one Parish Councillor on to Shalfleet Parish Council to fill the vacancy and use same application and interview process as previously.

RESOLVED:-

THAT the co-option of a Parish Councillor be set in place and the same application and interview process as previously used be adopted.

87/17-18 Correspondence – details of correspondence received tabled.

This agenda item was noted.

88/17-18 Finance:

- i) **To note the approval of the Parish Council annual accounts for 2016/17 by BDO the external auditors and fact there were no issues to report.**

RESOLVED:-

That the Council noted the approval of the Annual Accounts by BDO and there were no issues to report.

- ii) **To consider Parish Council paying £80 for the cost of a Dog Bin to go on Public Bridleway S19 post at Wellow, following request from Chairman of Wellow Residents Group, plus emptying cost of £2.35 per week £122.20 = £202.20 and annual emptying costs thereafter.**

RESOLVED:-

THAT the Council agreed to purchase a dog bin and take on the emptying costs

- iii) **To Agree to pay IW Geek Website Design £390 to convert the Parish Council website so it is mobile responsive, this cost being fully inclusive of updates and support of the website. (Website is currently hosted by same company).**
RESOLVED:-
 THAT the Council agreed to pay IW Geek Website Design £390 to convert the website
- iv) **To Consider purchase of Vehicle Activated Sign on approach to the Broad Lane junction. Quotation from Island Roads received £4,757.19 plus VAT.**
RESOLVED:-
 THAT the Council had not the Power to purchase this sign as they no longer had the General Power of Competence as less than 80% of their Councillors were elected.
- v) **To Agree to purchase two wreaths for the Royal British Legions Service of Remembrance for Totland (where the main service is being held this year) and Shalfleet Memorials. Cost is £20 each plus usually give a donation on top (last year £25).**
RESOLVED:-
 THAT it was agreed to purchase 2 wreaths and a donation of £25 be given.
- vi) **To approve list of payments (copies available for Cllrs and tabled at the meeting).**
RESOLVED:-
 THAT the following payments were approved

AUGUST

Chq No.	Payable to	For	
SO	Sally Woods	July Salary	830.00
1874	Sally Woods	Remainder July Salary + Mileage	157.99
DD	HMRC	3 month Tax and NI	328.38
1875	Shalfleet Village Hall	3 x Hall Hire for meeting	90.00
1876	Brightstone Landscaping Ltd	3 months Open Space Contract	1,736.40
DD	BT	Phone + Broadband	62.09
		Total	3,204.86

SEPTEMBER

SO	Sally Woods	August Salary	830.00
1877	Sally Woods	Remainder August Salary + Mileage	103.21
DD	BT	Phone & Broadband	68.83
1878	The Island Copier Co Ltd	Copier Contract & Usage	135.31
1879	Vaughtons	Gold Bar for Chain of Office	18.71
1880	WBS	Stationery	108.37
1881	Signpost Express (IW) Ltd	'No Overnight Parking' sign	148.80
1882	BDO LLP	External Audit Fee	240.00
1883	IWALC	Non attendance at Training Course fee	50.00
1884	Totland Parish Council	Defibrillator installation	63.00
		Total	1,766.23
		TOTAL	£4,971.09

1885	Ringway Island Roads	Part 2 Bollard payment	£1488.17
1886	Ringway Island Roads	Emptying Dog Bin	£95.88
		TOTAL	£1,584.05

- 89/17-18 To Review the Parish Council Policy of filming, audio-recording, photographing .**
 The Council reviewed the policy of filming, audio-recording and photographing
RESOLVED:-
 THAT the policy be adopted.

90/17-18 To Resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960, during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted – Recycling Centre and future development of Bouldnor Field.

The resolution was moved and agreed by the Council and the public and press left the meeting.