

SHALFLEET PARISH COUNCIL

MINUTES OF A MEETING OF SHALFLEET PARISH COUNCIL HELD AT NEWBRIDGE COMMUNITY CENTRE ON WEDNESDAY, 5TH DECEMBER 2018 AT 7.15 PM

Present: Cllrs S Cowley (Chair), S Stables, I Broad, H Hewston, G Head, A Burt
Clerk: Mrs S Woods
1 member of public

The Chairman welcomed everyone to the meeting.

114/18-19 UP TO 30 MINUTES QUESTION TIME:

Mr Dunkley gave some information on the appointment of consultants at St Mary's hospital. He confirmed that the NHS surveys, he mentioned at the previous meeting, had not yet come through. Cranmore Neighbourhood Watch had asked him to raise the matter of the 'apron' at Hamstead Drive. The egress is particularly bad, with visibility extremely limited.

Cllrs agreed to support the Clerk putting in a request for Island Roads to look into improving this.

Action: Clerk

115/18-19 APOLOGIES FOR ABSENCE: All present.

116/18-19 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS:

Cllr Stables declared a pecuniary interest in the planning application for Lavender Cottage.

Cllr Hewston declared a personal interest in Dane Lodge – applicants are acquaintances.

Cllr Cowley declared an interest in Lee Farm in connection with the Draft Planning Strategy.

Cllr Head declared an interest in the WW Sports & Community Centre in relation to the budgets.

117/18-19 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None received.

118/18-19 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 14TH NOVEMBER 2018:

Cllr Hewston proposed the Minutes be agreed, seconded Cllr Broad - **resolved**. The Minutes having been agreed, were signed by the Chairman as a true record.

119/18-19 FINANCE:

- i) **To Agree to pay Zurich Municipal insurance premium of £568.07 or £546.40 if went with them for another 3 years or £525.76 if went with them for 5 years:**

Cllr Stables proposed the PC go with Zurich Municipal for a 3 year term, seconded Cllr Head – **resolved**. Amount for next year will therefore be £546.40.

- ii) **To Agree donation to IW Music, Dance & Drama Festival:**

Cllr Hewston proposed PC give £75, seconded Cllr Burt – **resolved**.

- iii) **To agree in principle to planting a hedge along the north boundary of Bouldnor Field, along the fence line and budget for same if agreed.**

The Chairman asked the PC to note that the soil in Bouldnor Field did not suit trees and he proposed PC put in the budget for a native species hedge to be planted along the fence line. Cllrs **resolved** to agree to this and noted good to plant hedges, as many had been taken out.

- v) **To approve list of payments (copies available for Cllrs and tabled at the meeting):**

Cllr Hewston queried the chain of office pin – she referred to Minutes of a meeting some years ago when it had been agreed only future Chairman have a pin put on, not those previous to when the chain of office had been purchased – hence she did not feel Cllr Cowley's name and dates should be

on it. Cllr Hewston proposed payment of chain of office pin, in the accounts be deferred, no seconder. The Chairman asked her to prepare a proposal on this for a future meeting. **Action: HH**

Cllr Stables proposed the accounts be agreed, seconded Cllr Broad – **resolved.**

Chq No.	Payable to	For	£
SO	Sally Woods	November Salary	900.00
1987	Sally Woods	Remainder Nov Salary + mileage	103.35
DD	BT	Phone & Broadband	82.99
Debit Card	Cash	Petty Cash (for Xmas tree)	100.00
1988	Newbridge Com Assoc	November Meeting Room hire	30.00
1990	Vaughtons	Chain of Office pin	19.09
1989	Zurich Municipal	Annual Insurance premium 2019	546.40
TOTAL			£1,781.83

120/18-19 PLANNING:

a. Updates and decisions: None.

b. To Agree comments on application (for each application 5 minutes are allowed for applicant/objector etc. to comment:

P/01204/18 Lavender Cottage, Main Road, Newbridge: Variation of condition no. 2 on P/00517/18 to allow amendments to approved scheme.

The Parish Councillors agreed to reiterate that the condition that the IWC put on the initial application – that the building shall be used and occupied solely as ancillary accommodation to the existing dwelling house, and shall not be let or sub let for any purpose including as holiday accommodation must also apply to this application.

P/01196/18 Dane Lodge, Main Road, Newbridge: Proposed new dwelling (revised scheme).

The Parish Councillors agreed the comments they made on the previous application P/00076/18 still stand for this application:

It goes against the IWC planning guidance on residential infill.

It would impact on neighbouring residents and have an adverse impact on their amenities, with the proposed development causing loss of space between the proposed and existing dwellings resulting in loss of light and privacy.

The main materials of the proposed development were not materials common to the locality.

The proposed application did not respect the architectural style or character of the locality in terms or neighbouring property, building lines, architectural detail and materials.

It was noted an application was due on the IWC website Friday 7th December 2018. Cllrs agreed to have a look at this next week and inform the Clerk of their comments.

121/18-19 CLERKS REPORT:

Budgets – Clerk had prepared suggested budget and precept for next financial year – agenda item.

Newbridge Planters – hope to have more than one quote for the January meeting to take forward.

Cherry Trees – pleased to report these have now arrived and should be planted shortly.

Roll of Honour – Cllr Broad informed Clerk he is finalising some details and adding more background information. Will put on future agenda once Cllrs have all read this to make decision to print.

Christmas Tree – have arranged for Christmas tree and lights to go up at Newbridge again this week.

Bouldnor Field Wayleave – responded as per Cllrs agreement at last meeting. Nothing further heard at time of writing report.

Policies – Chairman agreed PC review just one a month, rather than 2 or more – PC have 15. Cllrs Hewston felt they should be reviewed each year and short ones be looked at together.

Shalfleet Bus Shelters – Island Roads have confirmed that works are programmed to paint these inside and out, after Clerk put in request and chased.

Hill Place Lane bus shelter – chased replacement and told job order had not been put in! Has been now. Also requested for pathway from both roads to be put in to prevent people getting wet feet and confirmed Cllr Hutchinson had said this was to happen two years ago. District Steward had suggested PC ask for this to be done under the Island Roads volunteering scheme. Cllrs agreed to put this forward and path be in keeping, not tarmac. **Action: Clerk**

Shalfleet Mugs – Cllr Broad mentioned to Village Hall committee and they had said they would take 12. Agreed Cllrs Burt and Stables would take some for their work.

Archive Display – arranged with the Trustees of the Newbridge Community Centre for the display to go up in the downstairs room at the Parish Office from 4th – 18th December 2018.

SLCC – attending a Clerk’s meeting on 29th November 2018 at Ventnor TC offices.

Insurance – undertook a review of the policy to check everything in that should be. Agenda item.

Development adjacent to Fleetway – have asked what restorative landscaping is included in the scheme, bearing in mind the destruction of the hedge and why the site entrance is so long. Clerk had printed off Highways representation for the application for information.

Lloyds Bank – spent 45 minutes on the phone trying to sort out the Delegate User on the account, so I can view bank statements on-line, promised a call back, not received.

122/18-19 COUNCILLORS REPORTS:

Cllr Stables – Due to attend planning meeting next week.

Cllr Hewston – Had attended many meetings (report on file) and commented on the Community Safety partnership meeting and the projects it was involved in.

Cllr Head – Attended WW Councils meeting and due to attend planning meeting next week.

Cllr Broad – Attended Village Hall committee meeting. He mentioned the General Power of Competence and believed there is an issue around the PC not holding this. Noted the Clerk was qualified for this but the PC did not have a big enough majority of Cllrs elected on to it. Discussion followed.

Cllr Cowley – Commented that the WW Council meeting he attended had been the best he had been to. Discussion held on having annual Chairman and dedicated Clerk. Clerks have been asked if they would be interested in this post, though noted details and pay yet to be finalised. Discussion on the Military Road and noted NT meeting to be held on the future of this road.

Confirmed he would be declaring a pecuniary and personal interest in the Draft Island Planning Strategy being discussed at the January meeting. He would therefore leave the meeting and ask Cllr Head, as Vice Chair, to Chair this section of the meeting. It was agreed mention of this document should be made in the PC Village News article and be put on the PC website, with people being encouraged to comment on it directly to the IWC. **Action: IB/Clerk**

123/18-19 TO AGREE OPEN SPACE CONTRACT SPECIFICATION, INCLUDING WHETHER TO INCLUDE THE NEW BURIAL GROUND AT SHALFLEET CHURCH OR GIVE A DONATION, AND TO ADVERTISE FOR TENDER FOR 3 YEAR CONTRACT:

Paperwork circulated to Cllrs following meeting with Cllrs Cowley, Hewston and Clerk, to review the specification.

The Chairman thanked Cllr Hewston for her help on this. He confirmed the meeting had looked at all the PC sites and wildlife areas. Deferred hedge cutting to January/February rather than early autumn, in order for the birds to have the berries.

After discussion Cllrs **resolved:**

1. New Burial Ground behind Shalfleet Village Hall be taken out of the PC contract, Church be informed and suggest they request the PC give a donation towards this cost. Clerk to inform.
2. The Open Space Contract runs for a 3 year period.
3. All grass cutting to start in March, 'weather dependent' be added.
4. Grass cutting – 'one' be added to 'cut during the first 10 days in Mary and take away cuttings' for clarity sake.
5. Lower area Withyfields – 'cut and maintain footpath and area around seat once a month from May.
6. Clerk advertise for tenders in the New Year and these go on future agenda for commencement in March 2019.

124/18-19 TO AGREE BUDGETS AND PRECEPT FOR 2019/20 AFTER LOOKING AT BUDGET FIGURES PREPARED BY CLERK:

Cllr Head said as PC had sufficient reserves, she propose PC request same precept amount, as last year, from the IWC, seconder Cllr Broad.

Cllr Hewston propose PC increase the precept in line with inflation – 3.1 %, no seconder.

Resolved PC precept remain same as last year £39,820.

The Clerk talked Cllrs through the individual budget figures and it was noted the Open Space maintenance contract figure was unknown but decided to put £9,000 in for that. There would therefore in an increase in the 2019/20 budget of £3,150 on current year to come from reserves and any income received – **resolved.**

125/18-19 CORRESPONDENCE:

1. Invite to Flood Resilience event on 31 January 2019 at the Broadway Centre, Sandown – Cllr Hewston had confirmed and Clerk sent invite to Val Gwynn as PC rep.
2. Request from Abbeyfield to attach a banner to the fence at Bouldnor Field advertising their new Bouldnor Mead House. Cllrs resolved to agree a Banner Policy, to take into account amount of time, whose they would accept etc. before agreeing to this request. Banner policy to go on January agenda. Clerk to inform. **Action: Clerk**

126/18-19 TO COMMENT ON REQUEST FROM SOUTHERN VECTIS TO ISLANDS ROADS FOR NEWBRIDGE LAYBY TO BE FORMALLY MARKED OUT AS A BUS STOP AS CARS ARE ALWAYS PARKED IN IT:

After discussion Cllrs proposed they were happy to leave the current situation as is, with no new markings put in. They agreed parking provision in Newbridge should be looked into.

127/18-19 TO REVIEW SHALFLEET PARISH COUNCIL COMPLAINTS PROCEDURE:

The policy was reviewed and adopted for the coming year – **resolved.**

Next meeting will be held on Wednesday, 9th January 2019 at Newbridge Community Centre at 7.15 pm.

The meeting closed at 9.05pm

Signed.....

Date