

SHALFLEET PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF SHALFLEET PARISH COUNCIL HELD AT WELLOW INSTITUTE ON WEDNESDAY, 8th MAY 2019 AT 7.15 PM

Present: Cllrs: S Cowley (Chair), G Head, H Hewston, S Stables, I Broad, A Burt

Locum Clerk: Mrs M Warr

1 member of public, plus Cllr Whiting from Brading TC as an observer and Val Gwynn as National Trust Representative

The Chairman welcomed everyone to the meeting.

16/19-20 TO RECEIVE NOMINATIONS AND ELECT A CHAIRMAN FOR 2019/20:

Cllr Cowley was nominated and seconded. There being no further nominations, Cllr Cowley took the Chair. **RESOLVED**

17/19-20 CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE FORM AND CLERK TO COUNTERSIGN:

Cllr Cowley signed his declaration of acceptance form, which the Clerk duly counter-signed.

18/19-20 TO RECEIVE NOMINATIONS AND ELECT A VICE-CHAIRMAN OF THE COUNCIL FOR 2019/20:

Cllr Head was nominated and seconded and as there were no further nominations Cllr Head was elected as Vice-Chairman. **RESOLVED**

19/19-20 APOLOGIES FOR ABSENCE: None – all present.

20/19-20 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS: Agreed these be given as and when required.

21/19-20 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None received.

22/19-20 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES AND COMMITTEES:

a. IWALC – Lead and Deputy (currently Cllr Hewston as Lead/Deputy Cllr Stables).

RESOLVED: Cllr Hewston and Cllr Stables to continue in these roles

b. Yarmouth Coastal Defence Working Group (currently Val Gwynn).

RESOLVED: Val Gwynn to continue as PC representative on this group

c. Child Protection Officers (currently Cllr Burt and Clerk).

RESOLVED: Cllr Burt and Clerk to continue

d. Road Safety representative (currently Cllr Stables).

RESOLVED: Cllr Stables to continue as this representative.

e. Wellow Millennium Green – (currently Mr Mike Gable and Mrs Jill Cowley).

RESOLVED: Mr Mike Gable and Mrs Jill Cowley to remain as PC representatives

f. National Trust (currently Val Gwynn).

RESOLVED: It was agreed to change the name to include Newtown National Nature Reserve. Val Gwynn to continue as PC representative

g. Shalfleet Village Hall – (currently Cllr Stables).

RESOLVED: Cllr Stables to continue

Representatives to other bodies, such as CPRE and LAF, will be considered as soon as notifications of vacancies occur.

23/19-20 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 10TH APRIL 2019:

RESOLVED: The Minutes, having been agreed, were signed by the Chairman as a true record.

24/19-20: WARD COUNCILLORS REPORT – Cllr Hutchinson was not at the meeting but had submitted a report, which is held on file.

25/19-20 UP TO 30 MINUTES QUESTION TIME:

Mr Dunkley asked if the Ward Councillor’s report could be included in the monthly magazine. The Chairman said this was up to the Editor to decide if there was enough space and it also depended on whether Cllr Hutchinson had time to write an article each month. It was agreed that either Cllr Hutchinson could be encouraged to submit information or highlights from the monthly report, given at the PC meeting, could be included.

26/19-20 VAL GWYNN TO REPORT ON THE NATIONAL TRUST AND OTHER LOCAL MATTERS

Val Gwynn gave a very interesting and informative update on a number of matters, including points discussed at the Consultative Committee Meeting of the Newtown National Nature Reserve. The full report is held on file but the highlights were the final draft of the coastal footpath and an alert about the hare population.

Coastal Footpath – this will not run along the shoreline of the Western Haven, so the high wader roosts should have protection. Much of the path will need to be double fenced to protect livestock and the declining hare population. A draft map is available to view with the report.

Hare Population – if anyone finds a dead hare, without obvious signs of damage, please call Val Gwynn on 531249 or Jamie March at Bouldnor on 760018.

The Chairman asked about Ash tree die back and it was noted that this is being monitored over a number of years and the public were urged to continue to monitor this important tree.

Val was thanked for her information and the detailed answers to the Councillors questions.

27/19-20 FINANCE:

To approve list of payments (copies available for Cllrs and tabled at the meeting)

The following payments were agreed and **RESOLVED:**

Chq No.	Payable to	For	£
SO	Sally Woods	April Salary	900.00
DD	BT	Phone & Broadband	75.91
2013	Brighstone Landscaping ltd	Open Space Maintenance Contract	452.40
2014	British Heart Foundation	Donation in memory of Sara Streeter	50.00
2015	Village News	Production of Booklet	41.00
2016	Sally Woods	Remainder April Salary + mileage	178.95
2017	IW Armed Forces Day	Donation	50.00
2018	IW Sports Foundation	2019 Affiliation Fee	6.00
		TOTAL	£1,754.26

a) **RESOLVED:** That, as a result of the latest NJC pay scales, the Clerk’s salary will increase by £30.50 per month from April 2019. **Action - Clerk**

b) **RESOLVED:** That, a contribution of £147.50 will be paid towards West Wight Town & Parish Council Association Clerk and other costs (pro-rata on number of electorate). The other costs were identified as office costs. **Action - Clerk**

28/19-20 PLANNING:

a. Updates and decisions:

IWC Approved Planning permission for:

P/00177/19 Breezes, Main Road, Bouldnor – Demolition of conservatory; proposed single storey extension

P/01337/18 Land off Bouldnor Mead, Bouldnor – approval of reserved matters on P/00336/15 for access, scale and appearance and landscaping relating to plot 23(The Abbeyfield plot)(revised description)

IWC Refusal of Planning Permission for:

P/00144/19 Tanglewood, Station Road, Ningwood – Formation of new vehicular access

Updates:

Bartons Corner – Further information had been received from the Enforcement Officer. The landowners state they have an alternative address, however they had used the caravan for 28 days in February. They were advised that any further use for overnight purposes is unauthorised. In addition they have advised that the septic tank was installed in 2012.

Any further information on this matter would be grateful received by IWC Enforcement.

b. To Agree comments on application (for each application 5 minutes are allowed for applicant/objector etc. to comment:

19/00036/HOU Furzebrake, Cranmore Avenue, Shalfleet: Demolition of conservatory; proposed alterations and single storey extension; proposed garage. **RESOLVED: No comment**

19/00046/RVC Brambles, Victoria Road, Yarmouth: Variation of condition 2 on P/00866/18 to allow modification to internal layout with amended window configurations including adaptations to front lobby. **RESOLVED: No comment**

19/00045/HOU 20 Port Le Salle, Shalfleet: Proposed detached garage. **RESOLVED: No comment**

29/19-20 CLERKS REPORT:

Chairman's Board – Clerk's husband sanded down the old noticeboard and endeavoured to paint with stained varnish but unfortunately the wood was not good enough for this. He has now filled, undercoated and is about to top coat it in black gloss (could not get brown) at the time of writing this report. He will fit to a wall in the Parish Office – have asked the Trustees for permission for this.

P/01387/18 for Camp Wight – Email from Case Officer confirmed that the latest readvertised planning application was withdrawn due to additional proposals that were going to be proposed, being withdrawn. This means the application remains the same as previously advertised, so no further comment from the PC is needed.

Warlands Lane – Clerk informed by local resident after last meeting that the dangerous edge had been filled in.

Draft Island Planning Strategy – emailed Oliver Boulter, Strategic Manager for Planning and Infrastructure Delivery to ask about out comment not going on the planning portal. 25th April – this is now on the portal.

Wooden Railing Clay Lane – written to IWC asking for urgent action as a safety issue

Shalfleet Sewers – written to Southern Water expressing concerns and asking their views. A comprehensive reply was received. The main points were:

Southern Water does not pump out sewers in the stream. With regard to the new development at Shalfleet, Southern Water are invited to make comment with regard to capacity, but cannot influence any decision made by the planning authority.

Many of the problems were caused by blockages in the sewer rather than over capacity. The vast majority of blockages are from the build up of fat, oil and grease. It was noted that further clarification is available from Developer Services, Southern Water, Sparrowgrove House, Sparrowgrove, Otterbourne, Hampshire SO21 2SW. Email:developerservices@southernwater.co.uk
Tel: 0330 303 0119

West Wight School Place Planning – PC comment submitted. Consultation ended on Friday 12th April 2019 (IWC must have received at least 300 comments) – Tuesday 16th April Press Release received announcing 97% of parents gained a school of their choice for their children. At request of Chairman, Clerk wrote to ask for numbers allocated to WW Schools. Cllr Brading said he would ask his Officers to send this information and this has now been received.

The end of consultation report was published on 3rd May and will be discussed at IWC Cabinet on 14th May when a new consultation will run until 11th June. The proposals are:

the closure of All Saints' CE Primary on the 31 December 2019,

the expansion of Yarmouth CE Primary School to a Published Admission Number (PAN) of 30 from the 1 January 2020,

Yarmouth CE Primary school permanently relocating to the All Saints' site at a future date once building works are completed (estimated 2021)

A great deal of concern was expressed regarding these new proposals and the knock on effect this would have on Shalfleet Primary School. Yarmouth TC were already galvanising a campaign to retain Yarmouth Primary and a public meeting will be held on 21st May. It was agreed that residents should be encouraged to submit meaningful comments to the consultation as well as the PC. **Action Clerk/Chairman**

Roll of Honour Booklet – Cllr Broad and Clerk amended the copies and these are being circulated.

Precept & Grant – total amount of £39,820 received by BACs on 17th April 2019

Sara Streeter – PC Solicitor - donation given by PC, in her memory, to British Heart Foundation for £50 – see accounts.

Play areas – both need a bit of TLC which Clerk had asked maintenance man to do – adjusting gates, fixing goal net and greasing rotator. Also arranged for him to undertake safety checks whilst Clerk away.

Ningwood Car Park – pleased to report IWC have paid the £100 annual rental for this, following receipt of Clerk's invoice.

Internal Audit – arranged with Barry Townsend for end of May to enable figures to be agreed at the June PC meeting.

30/19-20 COUNCILLORS REPORTS:

Cllr Hewston – Attended IWC T&PC Seminar in County Hall and a report is available for circulation. Also attended the housing meeting with the MP at Wellow

Cllr Stables – nothing to report

Cllr Head – attended a coffee morning at Wellow, the IWC T&PC Seminar and the housing meeting hosted by Bob Seely MP

Cllr Broad – nothing to report

Cllr Burt – nothing to report

Cllr Cowley – Attended the housing meeting and reported that the hall was packed with approx 120 in attendance.

31/19-20 TO DISCUSS HOW PC NEWS CAN BE CIRCULATED ANY BETTER – Cllr Broad

Cllr Broad suggested the newsletter could be sent digitally to enhance the circulation. Although not everyone is on email and the hard copies are still essential, this could be a useful additional tool. A Facebook page was suggested and a discussion followed on capacity and the ability to moderate comments. Cllr Stables advised that she is admin for a FB group and it is quite simple to operate and regulate. Restrictions due to GDPR were also discussed but it was acknowledged that if the public wish to sign up for the newsletter and agree to the terms of distribution the PC would be covered. Other alternatives were discussed but it was acknowledged that capacity could be an issue. It was agreed to make a request in the newsletter and gauge the uptake

RESOLVED: to invite people to supply email addresses to enable the newsletter to be sent electronically **Action - Clerk/Cllr Broad**

32/19-20 TO AGREE TO ADVERTISE THE CHAIRMAN’S ANNUAL AWARD IN THE VILLAGE NEWS.

A lengthy discussion took place on a number of aspects of this proposal. It was felt by calling it the Chairman’s Annual Award this may put pressure on future Chairman who may not be so enthusiastic to carry it on. In addition, as the award funding was to come from the precept, it may be more appropriate to call it a Community Award. It was also felt the concept and level of award should be reviewed on an annual basis.

RESOLVED: that, the Shalfleet Community Award would be awarded on an annual basis to people who go above and beyond in their role – either as an employee or a volunteer. The applications will be discussed by the Parish Council in camera and the successful applicant would be given a £100 cheque and certificate. The first award will be presented at the 2020 Annual Parish Meeting.

Action – Clerk/Chairman

33/19-20 CORRESPONDENCE – items tabled for Cllrs.

The IWC Local List Requirements Consultation (circulated to Cllrs and copy in Correspondence file) was noted. **Action - Councillors/Clerk**

34/19-20 TO AGREE TO REVIEW THE ACTION PLAN, WITHIN THE SHALFLEET COMMUNITY PLAN, AT A SEPARATE MEETING OF CLLRS AND CLERK.

It was agreed to confirm the date for this meeting once the Clerk had returned from annual leave.

35/19-20 TO REVIEW SHALFLEET PARISH COUNCILS INFORMATION & DATA PROTECTION POLICY

RESOLVED: that the policy is agreed and adopted for the coming year

Next meeting will be held on Wednesday, 12th June 2019 at the Wellow Institute at 7.15 pm.

The meeting closed at 8.52 pm

Signed Date