

**SHALFLEET PARISH COUNCIL**  
**MINUTES OF A MEETING OF SHALFLEET PARISH COUNCIL HELD AT**  
**NEWBRIDGE COMMUNITY CENTRE**  
**ON WEDNESDAY, 4<sup>th</sup> SEPTEMBER 2019 AT 7.15 PM**

**Present:** Cllrs: S Cowley (Chair), H Hewston, S Stables, I Broad and A Burt  
Clerk: Mrs V Taylor  
3 members of the public

**69/19-20 Ward Councillors Report:**

Cllr Hutchinson sent his apologies.

**70/19-20 Mr Ian Wright from West Wight Men in Sheds to speak:**

Presentation was made about the work and the beginnings of Men in Sheds. Started in 1996 in Australia to tackle loneliness. Spread to UK and now there are 516 Sheds and 14 are on the Island. Quite unique on the Island because we have 2 Music Sheds, an Aviation Shed based in Sandown and an Engineering Shed amongst the Island numbers.

In West Wight we are based at the Totland Recreation Ground. A coffee morning is held every Monday morning between 10-12am. The Shed is open every Monday, Wednesday and Friday between 10-3pm.

People come to meet new people, talk to people, make things, become involved in projects including painting Totland Church benches at this moment in time.

West Wight Men in Sheds is a not for profit company to enable them to get grants.

In 2017 there were 2,800 men in the West Wight over 65 with 183 living alone many with no-one to talk to, some suffering with mental problems caused through isolation. Men in Sheds help them and people going to the Shed help and support each other and also pass on skills.

Ian said they wanted to get into the Town and Parishes to let them know of what was available for men living alone. There is no age limit of who can go to Men in Sheds.

Money for the organisation is raised through car boot sales and they raised money for an Isle of Wight web page.

The Chairman thanked them for their presentation on such a worthwhile project. Grant to be an agenda item at next meeting.

**71/19-20 Up to 30 Minutes Question Time:**

Question was asked about the tree at Fleetway. The Chairman responded it belonged to Isle of Wight Council who have been notified about it.

Question was asked about Bouldnor Car Park as it was set up by Reese Jeffries Road Fund. The Council will look into ownership.

**72/19-20 Apologies for absence.**

An apology for absence was received from Cllr G Head.

**73/19-20 Declarations of interest regarding agenda items.**

There were no declarations of interest at this moment in time.

**74/19-20 To accept any dispensations for agenda items.**

None.

**75/19-20 To confirm and approve the Minutes of the meeting held 10<sup>th</sup> July 2019.**

**RESOLVED :-**

That the Minutes were confirmed and duly signed.

**76/19-20 Finance/Reports:**

- i) **To Agree work to be undertaken to Black Poplar tree at Fleetway – Clerk has obtained three quotations, as per Financial Regulations, to either take down completely and remove and tidy or pollard/reduce crown. Details and prices circulated to Cllrs (depending on response from IWC). RESOLVED :-**

That since the tree belongs to Isle of Wight Council and they have been notified about it - it is not Shalfleet Parish Council's responsibility nor have they the authority to deal with this Isle of Wight Council's tree.

- ii) **To Agree to arrange for three planters on Blacksmiths Green, Newbridge to be planted up at cost of £130 including plants.**

**RESOLVED :-**

That the planters be planted up.

- iii) **To Agree quotation to cut hedge at Fleetway, Shalfleet (depending on response from IWC).**

**RESOLVED:-**

That this hedge is not paid to be cut by Shalfleet Parish Council.

- iv) **To Agree to pay for name badges with magnetic fixing for Cllrs (and others?) at cost of £18 plus VAT each. To have PC logo and name on.**

**RESOLVED :-**

That this was not agreed by the Council.

- v) **To approve list of payments**

**RESOLVED:-**

That the list of payment be approved and cheques signed:

<b>Chq No.</b>	<b>Paid to</b>		<b>Amount</b>
2042	Sally Woods	Remainder August Salary + mileage	221.64
DD	Sally Woods	August Salary	900.00
DD	BT	Phone & Broadband	88.54
DC	Land Registry	Fleetway Search	29.94
2043	WBS	Stationery	19.52
		<b>TOTAL</b>	<b>£1.259.64</b>

**77/19-20 Planning:**

**a. Updates and decisions.**

**Updates from Enforcement Officer:**

**Yellowstones, Wellow:** works come under permitted development.

**Lucketts Camping site, Main Road, Cranmore:** Caravans are not subject to building control regulations and it is not a planning issue to have a log burner with a chimney in a caravan.

**Advertising hoarding in layby Main Road, Shalfleet:** matter has been passed to IWC Highways.

**Container in Newbridge:** Map forwarded and case opened by Enforcement Officer.

**Refused by IWC:**

**19/00325/FUL Westbrook Yard, Main Road, Shalfleet – Proposed conversion and extension to industrial storage building to single dwelling; relocation of vehicular access.**

**19/00055/HOU Byways, Marine Drive, Shalfleet – Formation of new access track to store building.**

**Approved by IWC:**

**P/01387/18 Camp Wight, Ningwood Hill, Cranmore – Proposed change of use of land to tourism/education to include siting of seven glamping pods, campsite, outdoor classroom, showers, toilets, storage, temporary wardens accommodation and alterations to vehicular access (revised plans)(readvertised application).**

**19/00290/FUL The Dovecote, Clay Lane, Newbridge** – Demolition of dwelling and garage; proposed replacement 2 storey dwelling with single story wing; garage.

**19/00319/HOU and 19/00320/LBC Rose Cottage, Main Road, Newbridge** – proposed single storey rear extension.

**b. To agree comments on application**

It was noted that the Parish Council had no objection to two applications which had come in between meetings

**19/00632/6PA Atkies Farm, Warlands Lane, Shalfleet:** Agricultural prior notification for proposed barn. Approved by IWC.

**19/00609/HOU Woodbine Cottage, Solent Road, Shalfleet: Proposed loft conversion to include dormers; single storey extension.**

**19/00653/HOU Greenwood, Sea View Road, Cranmore:** Demolition of garden room and removal of roof; replacement flat roof; extension at second floor level to form viewing gallery; proposed alterations and two storey extensions on west and east elevations to include balconies.

**19/00812/FUL Oak Farm, Main Road, Shalfleet: Retrospective application for one animal shelter and one storage shed.**

**RESOLVED :-**

Shalfleet Parish Council **objects** to this planning application. It is a continuation of further urbanization of a rural area and is not really an agricultural business. Not justified by scale of agricultural operation.

**78/19-20 Clerks Report**

**Another busy month despite not having a meeting!**

**Bouldnor Field:**

**Goal post and nets** – pleased to report after some chasing and requesting missing parts, the maintenance man installed these and they have been in use.

**Wayleave Agreement for Electricity Easement – continually chased Solicitor during July** –

Agreement sent from our solicitor and forwarded to Cllrs. Clerk signed this and sent to developer who came back asking for an invoice for the money due for the easement, together with solicitors costs.

Clerk has emailed an invoice for £7,180 to DN Associates and asked for a signed copy of the agreement, previously sent to them, to be returned. Also contacted Scottish and Southern and asked them to amend the Wayleave Consent which Clerk has signed on behalf of the Parish Council. Also after speaking to Chairman, informed developer there would be no extra cost if a time extension to install the supply is required.

**Red Ensign** – ordered and received. This should be flying now, from 3<sup>rd</sup> September 2019 for 10 days.

John Whitney kindly did a notice which he agreed Clerk could send to the IW County Press. County Press then asked for photo – so arranged a photo shoot of hand over of the flag to Captain John Whitney (as

representative of St Michael's Church, Shalfleet) with PC Chairman, Cllr Hewston and Clerk present.

**Clay Lane** – Spoke to PFI Manager (now moved on from IWC) – they were not aware that the road is being re-surfaced. Different contractors would do works we are requesting.

**CHOYD** – confirm deposit cheque for Bouldnor Mead Housing event returned to PC.

**Ningwood Car Park** – Headteacher of Shalfleet Primary School contacted Clerk as landlord of Horse and Groom had asked if they could use the car park during the remainder of the School holidays? IWC lease this from PC – Clerk asked Cllrs for comments. Cllrs were in agreement, so told left message for Landlord to contact IWC.

**Celebrating Age Event** – Meeting held with Cllrs Hewston and Head. Event is insured. Have done a Risk Assessment etc. Posters and flyers available at meeting.

**VE Day/WW II Booklet** – Clerk meeting with Cllr Broad to progress.

**Fleetway Green – tree** – Report that debris and branches come down following storm. IWC and Island Roads did not want to know – Tree Officer confirmed no TPO on it and not in a Conservation Area. Chairman gave agreement for Clerk to arrange for this to be removed by grounds maintenance contractor and also for a tree surgeon to inspect tree and report back. Clerk did this and informed Cllrs of same. Contractor out next day. Had Tree Surgeons report and three quote for works. Paid £29.94 for a Land Registry search and found Fleetway Green is in ownership of IWC. Also found first page of an agreement between the developer and IWC which states the developer will maintain the land for one year and then gave the IWC a sum of money for them to take on future maintain. Clerk has emailed IWC and said PC have taken over grass cutting and installed a goal but feels IWC should take responsibility for the tree felling and hedge cutting. Agenda item depending on IWC response.

**Hedge** – report that this in need of a cut. PC did this October 2017 – agenda item.

**Shalfleet Hall** – report from resident (RT) that a wedding reception had been held in a marquee in field next to the hall, with band, and they did not have an event license for this. He had contacted IWC Licensing Department. Clerk informed resident this was not a PC matter.

He referred to the Hall Constitution which Cllr Stables had mentioned at the July meeting and the fact there should be a PC representative on the committee. Clerk did point out member of the Village Hall committee had been to see her to inform her the committee had recently disbanded and was reforming and to inform Cllrs, which she had done.

Update – Hall committee reformed, have new Constitution (copy in Correspondence) and there is no requirement for a PC representative on the committee. They have checked and did not require a licence for the event put on.

**Woodland Glamping Resort** – following receipt of invite to an informal presentation to discuss a new extensive tree house and glamping resort on Main Road, Yarmouth, Clerk contacted IWC Tree Officer who confirmed the woodland is A.S.N.W. (Ancient Semi-Natural Woodland) protected by TPO and a Site of Importance for nature conservation.

**External Audit** – apart from having to include the new laminator (which does not work!) as an asset, all good.

**Burt Close** – report from Project Manager informed PC units are progressing well. Site team waiting for approval from Island Roads in terms of off-site highway works to the main road, the requirements for the visibility splay will determine the exact position of the hedge, so this is likely to be replanted at the end of the project.

**Invite for a Cllr to visit site on 29<sup>th</sup> November 2019 with Bob Seely MP – confirmed Cllr Alex Burt will be attending.**

Next site meeting by Project Manager 5<sup>th</sup> September – she will report back to PC.

**Island Roads:**

**Hoardings** – Emailed photo to Planning Enforcement who confirmed this had been passed to Highways. Tried speaking to Island Roads Safety Officer – not available, not rung back. Sent photo of hoarding to Island Roads and Highways asking if they are legal and if not to take urgent action to remove and let PC know what action they are taking.

**Hamstead Drive** – double white lines – chased Island Roads Safety Officer again.

**Planning Enforcement and mobile homes** – letter from Russell Chick, Planning Team Leader explaining procedure and approved usage of same. Copy circulated to Cllrs and in Correspondence file.

**Cherry Tree** – as one of the trees on Blacksmith Green had died, arranged for Nurseries to send a replacement in the Autumn.

**Mill Road – Shalfleet** – received a query asking for an update on the car park situation from a local resident. Informed them PC had done all could on this matter. That planning approval been given for a new car park to be installed in Mill Road and matter now between National Trust and Manor owner. They will ask NT for an update and let me know the outcome.

**Laminator** – as new one packed up – arranging for a replacement under warranty.

**Play Areas** – arranged for maintenance man to check these whilst Clerk on two weeks leave. He will also fit the new rubber stopper to the gate at Newbridge after having a new metal extender made in order to do so.

**Parish Office** – emailed Trustee to ask if access door could be painted as it is in a sorry state. Have previously asked for this to be done, and Lease does state premises should be clean and decorated. Suggested if difficult for them I could ask our maintenance man to give them a quote. **We have also received invoice for the Lease agreement for 2019 – 20s0 for £2,514.50 (October meeting?).**

**Station Road** – resident phone very concerned about speeding traffic – nearly hit her and her dog whilst walking along it. Clerk contacted PCSO Quinn to ask if speed cameras could be used in the road and will ask WW Councils at next meeting if they would consider purchase a speed unit for joint use.

**79/19-20 Councillors reports.**

**Cllr Hewston** reported she had attended training session on Hate Crime, IWALC Annual General Meeting as well as attending AONB workshop, Shalfleet Fete, Southern Water Road Show and meeting with Isle of Wight Council and IWALC.

**Cllr Cowley** reported on attending Glamping Exhibition and reported back on West Wight School places and confusion in IWC on what rights they have.

**Cllr Broad** reported people fed up with advertising hording. That the second booklet on WW1 now written.

**80/19-20 Celebrating Age Event – update by Cllr Hewston.**

It was reported that everything was under control for this event and Risk Assessment and posters done. **This item was noted**

**81/19-20 Bouldnor Viewpoint Car Park and Yarmouth parking – Cllr Stables to speak.**

Cllr Stables reported on the situation at Bouldnor Car Park and the problems that have led to parking along the road since there is now no longer a free car park in Yarmouth.

It was requested that a land search be done into ownership of car park and for it to be an agenda item at next month's meeting.

**82/19-20 Correspondence – (items tabled for Cllrs):** This was noted.

- i) **Invite to Best Kept Village Awards evening on Thursday 26<sup>th</sup> September 2019 at 7.30 pm**

Cllr Stables to attend. Cllr Hewston is attending as Chairman of IWALC meeting with Isle of Wight Council on 30/9/19 Cllr Stables to attend on behalf of Shalfleet Parish Council and asked to raise a question about Station Road.

**83/19-20 To Agree a Lone Working Policy for Shalfleet Parish Council (Cllrs Head and Stables drafting this):**

The locum Clerk complimented the Councillor's on the work they had done on this policy but advised the Council it did not fully cover the role of the Council in the policy. She circulated a suggested policy for the Council to adopt that covered the Council.

**This agenda item was deferred to the next meeting**

**Next meeting: 9<sup>th</sup> October 2019 7.15 pm Shalfleet School**

**Signed .....** **Date .....**