

SHALFLEET PARISH COUNCIL

MINUTES OF A MEETING OF SHALFLEET PARISH COUNCIL HELD AT SHALFLEET SCHOOL ON WEDNESDAY, 9th OCTOBER 2019 AT 7.15 PM

Present: Cllrs: S Cowley (Chair), G Head, H Hewston, S Stables, I Broad, A Burt
Clerk: Mrs S Woods
Cllr Stuart Hutchinson
2 members of public

The Chairman welcomed everyone to the meeting.

84/19-20 WARD COUNCILLORS REPORT:

Cllr Hutchinson said he had two pieces of good news.

Firstly the IWC have confirmed they will get on and sort the Poplar tree on Fleetway Green, Shalfleet. Secondly, the parking along Bouldnor Road is to be treated as an exception. Schemes have been looked at and the ideal would be double yellow lines. He had spoken to the Highway Engineer. He mentioned the letter from TRAP – the accident prevent group. As the route is a key arterial road to the West Wight and main ferry service and the number of cars parked is a clear obstruction, plus it is an unusual road in that traffic convoys form in both directions from the traffic lights at Shalfleet and the ferry, they have agreed to install double yellow lines from Yarmouth to St Swithins Crescent on both sides of the road. They will be put in as an experimental scheme, which means they will be done quicker – hopefully in the next 10 – 12 weeks.

It was noted that an annual parking permit works out at £1.26 a day and can be paid in monthly payments.

The Chairman said well done to Cllr Hutchinson for his work and efforts to bring this about. Cllr Hutchinson said he had spoken to IW County Press reporter and hoped they would report on this.

Cllr Stables commented on what could happen when the lines put in and Cllr Hutchinson said this would have to be assessed then. When asked about Bouldnor Viewpoint he confirmed this had been included in the Island Roads maintenance contract. Discussion on permits, Park and Ride (including Bouldnor Field becoming one) and IWC budgets.

The Chairman gave thanks to Cllr Hutchinson and he left the meeting.

85/19-20 VAL GWYNN TO REPORT ON NT NEWTOWN NATIONAL NATURE RESERVE CONSULATION COMMITTEE MEETING:

Val Gwynn gave a comprehensive report on this meeting – copy on file.

It was noted that the PC had done all it could in trying to get the National Trust to re-instate a car park in Mill Road.

In reply to Mr Dunkley's question on phosphates and discharges, she asked him to ring her.

The Chairman gave thanks to Val Gwynn for giving her report.

86/19-20 UP TO 30 MINUTES QUESTION TIME: None asked.

87/19-20 APOLOGIES FOR ABSENCE: All present.

88/19-20 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS:

Cllr Cowley declared a non-pecuniary interest regarding Shalfleet School as he had grandchildren that attended.

89/19-20 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None received.

90/19-20 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 4TH SEPTEMBER 2019:

Cllr Hewston proposed the Minutes be agreed, seconded Cllr Stables - **resolved**. The Minutes having been agreed, were signed by the Chairman as a true record.

91/19-20 FINANCE:

- i) **To Agree donation to West Wight Men in Sheds (copy of accounts circulated to Cllrs):**

Cllr Cowley proposed PC give £50, no seconder. Cllr Stables proposed PC give £100, seconded Cllr Broad – **resolved**.

- ii) **To Agree to pay £47.94 Land Registry Search fee for Bouldnor Viewpoint for title and plan:**

Cost another £2 than stated in the Agenda due to VAT (which will be claimed back). Cllr Hewston proposed this be paid, seconded Cllr Head – **resolved**.

- iii) **To Agree to pay for two wreaths for Remembrance Day and give a donation of £25 to Royal British Legion = £65.00:**

Cllr Hewston proposed this be paid, seconded Cllr Head – **resolved**.

It was agreed the Chairman would lay the PC wreath at All Saints Church, Freshwater and Cllr Hewston at St Michaels, Shalfleet. Clerk to inform.

Action: Clerk

- iv) **To Note External Audit successfully completed and necessary notice displayed/paperwork added to PC website:** Noted. Cllr Hewston mentioned a Government survey on audits and Clerk said she would look at and complete if relevant and able.

- v) **To Agree to pay Annual lease payment to Newbridge Community Association, including increased Service Charge (in line by RPI & 2.9%) = £2,514.50 (Copies of Lease and License circulated to Cllrs):**

The Cllrs discussed the lease and licence for the use of the Parish Office and downstairs (Pool) room. The Clerk had asked one of the Trustees verbally, earlier in the year, if the outside door to the office could be refurbished – it is covered in cobwebs and has much paint flaking off – not a good first impression. He said it would be painted, as the rest of the building, in the better weather. No action taken. Clerk then emailed one of the Trustees in August 2019 about the very bad condition of the outside door to the office and the fact she had been told the building, including door would be painted in the better weather. Mentioned the fact the licence states PC should have ‘access to and from the property by means of hall and corridors, all properly maintained, decorated and cleaned ... Asked if the door could be painted asap and if this a problem the PC maintenance person could be asked for a price to paint it. No reply received. Clerk also mentioned the damp patch at the top of the stairs, which Trustees had said would be painted some years ago.

After discussion it was **resolved** the PC pay the rent for meetings/event which was due and half of the lease invoice and service charge costs in good faith and inform the Trustees that PC will obtain an estimate to do the necessary work and pay 50% of the costs and then pay the remainder (taking 50% from what PC have been invoiced for). This meant payment of £1,317.25 be made – **resolved**.

vi) **To approve list of payments (copies available for Cllrs and tabled at the meeting).**

Cllr Hewston proposed the accounts be agreed, seconded Cllr Stables – **resolved.**

SO	Sally Woods	September Salary	900.00
2044	Valerie Taylor	Locum Clerk + mileage	281.55
2045	Royal British Legion	2 x wreaths + donation (£25)	65.00
2046	Mark-One-Maintenance	Play area checks, repairs goals etc.	170.00
2047	Sally Woods	Remainder Salary + mileage	171.16
DD	BT	Phone & Broadband	71.76
DC	Land Registry	Title for Bouldnor Viewpoint	35.94
DC	Land Registry	Title Plan for Bouldnor Viewpoint	12.00
2048	PKF Littlejohn LLP	External Audit	240.00
2049	Island Copier Co Ltd	3 mth copier Contract	150.71
2050	Wight Computers Ltd	1 Year Sub AVG	24.00
2051	Newbridge Comm Centre	2 x Room Hire (£60) + Annual Lease	1317.25
2051	Brighstone Landscaping Ltd	3 mth Contract + extra works	1867.20
		TOTAL	£5,306.57

92/19-20 PLANNING:

a. Updates and decisions:

Refused by IWC:

19/00246/FUL Land rear of Fernlea, Ningwood Hill – Continued use of land as an extension to waste transfer station to allow composting of green waste; retention of hardstanding; replacement hedge and bund.

Approved by IWC:

19/00305/HOU 3 Waters Edge, Port La Salle, Bouldnor – Proposed jetty.

19/00609/HOU Woodbine Cottage, Solent Road, Shalfleet – Proposed loft conversion to include dormers, single storey extension.

Notice of Appeal: 19/00114/HOU June Cottage, Main Road, Wellow – Demolition of conservatory and porch; proposed single storey extension.

Lower Calbourne Mill – Siting of container – Enforcement Officer looking into.

Cllr Hewston said she was disappointed the Enforcement Office was only looking into the container and not the bund. It was noted that a bund is an Environment Agency matter.

It was then noted that this is not even in Shalfleet Parish. No further action.

b. To Agree comments on application (for each application 5 minutes are allowed for applicant/objector etc. to comment):

19/00915/FUL Lower Dodpits Farm, Warlands Lane, Shalfleet – Demolition of store shed; conversion of barn to form residential dwelling.

The Councillors **resolved** that they had no objection to this planning application.

93/19-20 CLERKS REPORT:

Laminator – after much chasing and going round the village, arranged for another one to be sent out, now received.

Electricity cable at Bouldnor Field – further to Clerk signing Wayleave Consent and plan and sending to SSE and signed Agreement to DN Associates, not heard a thing – chased both.

SSE left message on phone to say no movement – legal matters still being sorted. Clerk had informed PC Solicitor of no progress on this.

Hedging – it was agreed to hold off planting the hedge along the front of Bouldnor Field until after the electricity cable installed. Due to delay Clerk had requested three quotes for planting the hedging so PC ready to have this done once works completed. Hoped to have these for the November meeting. Some Cllrs expressed a preference for there to be no blackthorn plants.

Name badges – informed Signpost Express, no go.

Hedge by Shalfleet School – following report from local resident, asked Island Roads to arrange for this to be cut back as it is half way across the pavement and very hazardous, particularly for buggy users. Received email to say matter closed.

Amey poster – complained to Amey and IWC over large jiffy bag Clerks had to collect from Royal Mail depot as too big for letterboxes – reply received stating comments taken on board.

Newbridge Planters – arranged with Brighstone Landscaping for these to be planted up again with new plants. They confirmed they will take them away to do this. Also requested and received up to date insurance certificate for them.

Celebrating Age Event – held on 27th September 2019 2.30 – 4.30 at Newbridge Community Centre. Chairman of WW Men in Sheds attended together with a display. Sadly only about 8 people attended but believe those that did enjoyed their afternoon. Cost of event £45.35 – takings £31.50.

Fleetway tree – confirmed with IWC that the tree and hedge their responsibility and PC not undertaking necessary works on these.

Bouldnor Viewpoint – Locum Clerk informed Clerk she had spoken to an IWC Cllr and he said this was owned by the IWC. In order to confirm this, as requested by PC, the Clerk undertook a Land Registry Search at a cost of £47.94 (including VAT). Title and plan emailed back and circulated to Cllrs confirmed IWC do own this land.

Also found some articles in the files on this with mention of the Rees Jeffreys Road Fund.

Hoarding in layby, Shalfleet – Spoken to Island Roads District Steward who said the IWC Deputy Highway Manager was now dealing with this. He said Island Roads have no power to remove the hoarding (which he had asked the owner to turn round as it was facing the wrong way!) and queried whether it is in fact unlawful to be there. The Law is different for vehicles and structures and he queried what this would be classed as. Cllr Broad had pointed out to the Clerk that drivers do slow down to read the hoarding. **Resolved** Clerk email Highways to ask action to be taken to remove this.

Action: Clerk

Clay Lane – Now resurfaced. Island Roads District Steward agreed with Clerk that it would have been ideal if gabions had been put in where the road is narrow, now with no bridge rail, before this occurred. He confirmed the ditch at the first property in the lane – ‘Sweynestone’, was to be reinstated after they had included putting re-surfacing over it and a white line was being painted in.

VE Day/WWII Booklet – Clerk met with Cllr Broad and gone through this. Clerk will progress as time allows. Needs to be ready for VE Day next May.

Burt Close – Project Manager confirmed event to be held on 5th November 2019 at Shalfleet Village Hall. Details to follow. Cllr Burt is meeting the Island MP to look round the site on 29th November 2019 at 2 pm.

Newbridge Play Area – gate now been repaired.

Hamstead Drive – Double white lines – Clerk emailed Safety Engineer for an update (again) as no reply received to her previous email. Also spoken to District Steward on this and he agreed to speak to Safety Engineer as well.

Safety Engineer informed Clerk (3.10.19.) he had measured this and there are sections that fall below the minimum width for a double white line system to be installed. Clerk informed resident who felt another suggestion of what could be done instead should have been made by the Safety Engineer and asks PC to make one. He suggested 30 mph limit from Fleetway to Ningwood Hill.

Island Roads said in January 2019, they had added the request for a junction warning sign to the Safety Assessment Register for consideration. No update received on this for months.

PC noted that it is not an accident black spot, so not priority by Island Roads and as it is not fully residential in the area it would not qualify for less than 40 mph speed. No further ideas put forward.

Mill Road ‘Car Park’, Shalfleet – Clerk keeps getting queries on this. PC did all it could to bring this about. It was really down to the National Trust. Clerk confirmed the planning permission which was given (7th July 2015) had now lapsed.

Station Road – Clerk aware that this was mentioned at the last meeting and Cllr Stables was due to raise a question at the recent IWC Seminar. Queried if any action taken on the speeding and confirmed the WW Councils will be discussing Speeding in Parishes at their meeting on 17th October.

PCSO Quinn visited office yesterday and confirmed she had contacted the resident of Station Road who had expressed speeding concerns.

It was noted there was a difference between measuring speeding for education statistics than those for offence action.

Cllr Stables said Speedwatch volunteers would be needed for speed checks.

Received copy of email from Wellow resident to Cllr Ward and Hutchinson regarding traffic issue in Newbridge for information.

Christmas – will put item, on whether PC wish to have a tree again at Newbridge, on November agenda.

It was noted that the Clerk was on leave for week commencing 4th November 2019 – Locum Clerk Maxine Warr is covering.

94/19-20 COUNCILLORS REPORTS:

Cllr Hewston – Full report given on meetings and events she had attended on behalf of the PC and IWALC – attached to original Minutes and copy on file. Suggestion made that a representative from Foodbank attend a future PC meeting.

She asked Clerk to report to Island Roads that some shingles had come off the bus shelter roof in Newbridge.

Action: Clerk

Cllr Stables – Attended the Town and Parish Seminar which she commented she had not found very interesting. Basically discussion on budgets – no money, Brexit – unresolved, Foodbank – looking at asking Staples (vegetable growers,) giving unwanted vegetables to them rather than ploughing back into the land.

Cllr Head – Delivered 70 letters through Thorley regarding the Bouldnor Road parking.

Cllr Broad – Reported he continues to have reports from residents asking about the hoarding in the layby and need for parking provision in Mill Road, Shalfleet.

Cllr Burt – He had received a complaint that road side weed spraying at Shalfleet School had taken place on the first day back at school after the summer break, whilst children arriving and being dropped off. He said he thought Island Roads would have used some common sense. Agreed Clerk submits a complaint through the Island Roads website, so it is recorded.

Action: Clerk

Cllr Cowley – Confirmed IWC Cabinet agenda item is the recommendation to move Yarmouth School to Freshwater. He had met with parents/guardians with Governors and Hampshire Education Officer and representatives of the Diocese to discuss. Governors had changed their minds and now agreed to close Yarmouth School and move it to the Freshwater All Saints site despite their original opposition. The All Saints site is to be refurbished for 210 places. If this is done it will lead to further surplus places that could lead to the IWC to close Shalfleet School. He proposed the PC condemns the governors of Shalfleet and Yarmouth Federation for proposing the moving of Yarmouth School to Freshwater as there will be a threat that Shalfleet School will have to move to the All Saints site because of the continuing fall in pupil numbers in the West Wight. If his resolution is approved it should be sent to the governors and because it is not on the agenda, be confirmed at the next meeting. Cllr Head seconded the proposal.

Full discussion between Cllrs followed and due to differing views Cllr Cowley withdrew his proposal.

Cllr Cowley commented on the St Marys roundabout changes.

95/19-20 SCAMS – CLLR BROAD TO SPEAK:

Cllr Broad had been in touch with Trading Standards over a particular scam and suggested they be invited to a future PC meeting. Cllr Cowley said it was difficult to get the word across as not many attend PC meetings.

Agreed Cllr Broad make people aware of scams through Village News.

Action: IB

96/19-20 FLEETWAY – TO DISCUSS SUGGESTION THAT PC ASK IWC IF THEY CAN TAKE OWNERSHIP OF THE GREEN/AND IF NOT TO AGREE A POLICY THAT PC CONTINUE COVERING THE COST OF GRASS CUTTING, SEAT MAINTENANCE AND GOAL POST BUT NOT BE RESPONSIBLE FOR TREES AND HEDGES:

Resolved this matter be deferred until the next meeting.

97/19-20 CORRESPONDENCE – items tabled for Cllrs.

- i) To agree comment on proposed removal of BT Public Call Box at Malthouse Green, Newbridge:**

Information circulated to Cllrs confirmed there had been 9 calls in last 12 months from this phone.

The Cllrs **resolved** to agree the removal of this Phone box. Clerk to inform.

Action: Clerk

Invite to opening of new gym at WW Sports Centre Thursday 17th October 2019 6 – 8 pm

(WW Councils Meeting night) No taker, Clerk to RSVP and send apologies.

Action: Clerk

Fleetway Green - information from Southern Water asking if they can use a section of Fleetway Green for parking whilst works carried out. Clerk had informed them this in ownership of IWC but they had previously told Southern Water PC responsible for maintenance. Cllrs agreed this matter was down to IWC as the owners.

98/19-20 TO AGREE A LONE WORKING POLICY FOR SHALFLEET PARISH COUNCIL:

Copies circulated to Cllrs.

Cllrs **resolved** this Policy be agreed.

Next meeting will be held on Wednesday, 13th November 2019 at Newbridge Community Centre at 7.15 pm.

The meeting closed at 9.12 pm

Signed Date