

SHALFLEET PARISH COUNCIL

MINUTES OF A MEETING OF SHALFLEET PARISH COUNCIL HELD AT NEWBRIDGE COMMUNITY CENTRE ON WEDNESDAY, 13TH NOVEMBER 2019 AT 7.15 PM

Present: Cllrs: S Cowley (Chair), G Head, S Stables, I Broad, H Hewston
Clerk: Mrs S Woods
1 member of public

The Chairman welcomed everyone to the meeting.

99/19-20 WARD COUNCILLORS REPORT:

Cllr Hutchinson had sent his apologies.

Reported that he is delighted that Island Roads have moved so swiftly and the double yellow lines on the Bouldnor Road now installed. If this experiment a success, as he is sure it will be, then after six months the order will be confirmed and the lines will stay.

Newbridge parking – noted this is on the agenda. Confirmed this is the only complaint he has received about parking in Newbridge since the issue was raised several years ago by a couple of residents in Clay Lane who wanted parking to be prevented on the main road near the entrance to their property. Matter discussed by PC at the time and resolved no action be taken. From recollection; because introducing double yellows in a part of the village on the main road was simply likely to relocate parking to another part of the village without any restriction. It would therefore have been necessary to introduce the restriction through the whole of the village.

He is not proposing to press for parking restrictions in the village unless the PC feels strongly that it is necessary. Wellow resident had made the point that vehicles are forced by the parking, to travel on the wrong side of the road. That is correct though it is for very short distances. The same problem occurs in many villages, with even longer sections in Thorley and also Station Road, Ningwood. Reality is that there is just not enough parking to meet the need.

100/19-20 UP TO 30 MINUTES QUESTION TIME:

Mr Dunkley confirmed he had contacted Val Gwynn after the last meeting, regarding the effluent being discharged into the waterways. It was felt samples needed to be taken past Mill Cottage and noted regular discharge from the sewage works in Shalfleet takes place. He felt action should be taken by Cllr Hutchinson and Island MP to take this matter, which was an Island problem, further.

Mr Dunkley had had it confirmed by the Environment Agency that they do not routinely test for levels of pathogens (disease causing agents) such as bacteria and viruses. (Clerk confirmed she would let Cllr Hutchinson have a copy of this letter).

The Chairman agreed the matter needed looking into and it was resolved that the Clerk write to Cllr Hutchinson (with copy to Calbourne, Porchfield and Newtown Clerk) and ask him. Noted farmers are constrained by restricted nitrogen vulnerable zones. People body board on the river and if fall in, this could cause a problem.

Action: Clerk

101/19-20 APOLOGIES FOR ABSENCE: Cllr A Burt, Cllr S Hutchinson, Cllr Hewston – will be late.

102/19-20 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS: None given.

103/19-20 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None received.

104/19-20 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 9TH OCTOBER 2019:

Cllr Broad proposed the Minutes be agreed, seconded Cllr Stables - **resolved**. The Minutes having been agreed, were signed by the Chairman as a true record.

105/19-20 FINANCE:

i) To Agree donation to IW Music, Dance and Drama Festival:

It was noted PC gave £75 last year.

Cllr Stables proposed PC give £75 seconded Cllr Broad – **resolved**.

Action: Clerk

ii) To Agree donation to West Wight Timebank: No information or accounts received.

iii) To Agree to pay for a Christmas tree for Newbridge and cost to put up/take down:

Resolved expenditure of up to £150 for this.

Action: Clerk

iv) Bouldnor Field – to agree quotation for mixed native hedge to be planted along the frontage:

Clerk had requested three quotations from – Brighstone Landscaping Ltd., Landscape Therapy and Mark-one-Maintenance. Only one received:

Brighstone Landscaping Ltd – To install new hedge of native species along the boundary fence of Bouldnor Field – includes bare-rooted whips, tree/rabbit guards and stakes and the hedge will consist of a double row of plants along the 160 metre (approx.) length of fence between the two entrances on to the field - £1,750 plus VAT.

After discussion Cllrs **resolved** to agree the quotation from Brighstone Landscaping Ltd subject to how many whips per metre were to be planted and the type. Cllrs would like some blackthorn, hazel, spindle, dog rose and hawthorn.

Action: Clerk

Cllr also agreed that in future they could look at planning some fruit trees on Bouldnor Field – future agenda item.

v) To approve list of payments (copies available for Cllrs and tabled at the meeting).

Cllr Stables proposed the accounts be agreed, seconded Cllr Broad – **resolved**.

Chq No.	Paid to		Amount
SO	Sally Woods	October Salary	900.00
2053	WW Men in Sheds	Cancelled – lost in post	
2054	RJR Solicitors	Bouldnor Field Wayleave Legal fees	180.00
2055	WW Men in Sheds	Donation	100.00
2056	Sally Woods	Remainder October Salary + mileage	168.74
DD	BT	Phone & Broadband	82.92
2057	WBS	Stationary	83.76
2058	Wellow Literary Inst	2019 Hall hire fees for meetings	72.00
2059	Maxine Warr	Locum Cover and mileage	182.40
2060	Newbridge Comm Assoc	November meeting hall hire	30.00
		TOTAL	£1,799.82

106/19-20 PLANNING:

a. Updates and decisions:

Letter from IWC:

Land rear of Fernlea, Ningwood Hill – Senior Enforcement Officer written to PC to confirm she had written to the landowner to formally request that he ceases to use the land as a waste transfer station, that all compost and related operational development are removed from the land within one month of the date of the letter.

She has commenced instructions to the Council's legal team for an Enforcement Notice to be served should the landowner not comply with the LPA's request. Has diarised a site inspection for 18 November 2019 and will update PC further once the site inspection is complete.

Refusal by IWC:

19/00915/FUL Lower Dodpits Farm, Warlands Lane, Shalfleet: Demolition of store shed; conversion of barn to form residential dwelling.

b. To Agree comments on application (for each application 5 minutes are allowed for applicant/objector etc. to comment): **None.**

Two applications had come in which Clerk had written to the respective Case Officers to ask their agreement for PC comments being submitted on 5th December 2019, day after December meeting.

One has come back and said this is fine – await to hear from the other. Applications are for:

19/01281/LBC Brookside Cottage, Main Road, Shalfleet: LBC for installation of a wood burner and external flue.

19/01255/FUL Pennethorne Park Farm, Hamstead Drive, Shalfleet: Change of use of agricultural land to tourism and siting of 5 holiday units.

107/19-20 CLERKS REPORT:

Bouldnor Road – pleased to report double yellow lines now installed.

Fleetway Tree – pleased to report IWC had the crown raised and other pollarding undertaken – looks good.

Donation to WW Men in Sheds – thank you received. Cheque lost in post, so cancelled that one and re-issued another and dropped in.

Bouldnor Field – cheque for £7,180 from DN Associates Ltd received for Easement and legal costs. Clerk will inform Solicitor so he can now submit his invoice. See accounts.

No information received, at time of writing report, about cable installation. Have emailed again today to enquire, as obviously do not want hedge planting and cable going in at the same time.

Remembrance Day Wreaths – Clerk ordered – one Chairman to collect and lay at All Saints Church, Freshwater. The other Cllr Hewston will lay at Shalfleet Church.

Parish Office – reply received to Clerk's letter which had included payment for half the Lease and Service Charge costs and suggesting PC Maintenance man give a quote for the works, PC pay half and take this from remainder. It asked PC to not take any action and a formal letter was being sent. Clerk rang Chairman of Association and he said to wait until further letter received.

Long unsigned letter received from Secretary to Newbridge Community Association. Went into detail about various matters around the lease and licence and at the end suggested a meeting between the representatives of both organisations. **Resolved** Chairman and Clerk meet with representative from the Community Association.

Action: Clerk

Shalfleet School Weed spraying – Clerk reported in on-line and email received stated they had checked with Soft Estates Supervisor who confirmed the weed spraying in Shalfleet took place on 15 September, which was a Sunday.

Bouldnor Mead s106 Agreement pathway – Clerk emailed Planning Officer to ask when obligation had to be fulfilled by. Replied stated the highway works (footpath across Bouldnor Field) should be

carried out prior to the occupation of the 10th unit. If the Parish Council wish them to do so, they can visit the site to check how many units are occupied but as he understands it, not 10 have been built yet. Happy to check if the PC request it. PC aware no units occupied, as no electricity yet.

Hoarding in Layby – Managed to speak to someone in IWC Highways Department who had been tasked with looking into this the week before. Clerk told him the history of the saga and the fact it had been there months. He had managed to get one removed from the roundabout at East Cowes (owner removed it when requested) and would be looking into this one. Rang next day to say he thought the hoarding had gone but found he was looking in the wrong layby. He agreed to visit.

Hamstead Drive – tried phoning resident to update him (that PC felt at the October meeting as this not an accident black spot and not fully residential – so it would not qualify for 40 mph nothing further they could do) but number non obtainable! So Clerk can do no more.

School hedge – after chasing, informed School due to cut. Informed resident who initially reported this in who later thanked Clerk for her help.

Community Plan – Clerk arranged a meeting to review this. After discussion it was agreed she contact Planning Manager to query whether they take note of Community Plans and ask if they are a valuable document. Reply circulated to Cllrs and copy in Correspondence file. Weight planners attach to a plan depends on its status against time and cost to prepare it.

Planning Enforcement – Clerk had asked Enforcement Officer for update on Oak Farm. They came back to say that this is still will the Legal Team but will be treated as a priority.

BT – contract due to expire – after spending some time on the phone to them and hearing all about the fact Openreach is planning to disconnect analogue and all that entails with Cloud and new handsets (£81) but not coming in until 2023; decided to not go in the Cloud yet and managed to save PC money – phone line, broadband and calls £57.99 plus VAT per month (average bill previously £80). Plus cost of £8.50 4g dongle which will give 4g assured connection.

Cllrs noted that a field at Manor Farm, Wellow is being used for drone training by Police.

West Wight Town and Parish Councils Association meeting – Clerk reported very good meeting held at CHOYD on 17th October 2019. Attended by Sergeant Pringle, PC Campany and PCSO Quinn to discuss policing priorities in the WW. Main concern was speeding – noted Newport Community Council now have equipment for measuring speed which other Councils can use. Sergeant Pringle keen to help Community Speedwatch volunteers.

Cllr Stables said she was happy to restart as Community Speedwatch Co-ordinator for Shalfleet. Cllr Head agreed to become a Speedwatch volunteer. Resident had also previously agreed to become one. Police have given details of who to contact to undertake training.

Action: SS

Cllr Steve Hastings and Ian Hodson from Island Roads gave a presentation on the proposed works to be undertaken on the Military Road which should help the erosion problem. Other matters such as Bouldnor Road parking, West Wight School Places update and housing were discussed. Copy of draft Minutes in Correspondence file for information.

SLCC meeting – attended this on 30th October 2019 – another good meeting – useful for networking and information sharing.

Burt Close, Shalfleet – update from Project Manager:

MPs visit for 29th November cancelled until the site more accessible. Cllr Burt informed.

Event in Village Hall (attended by Cllr Hewston) took place on 5th November 2019.

Site meeting held and progress good – next meeting 5th December if Cllrs had any queries to raise.

Withyfields – Tree Report received from PC Tree Warden – Cherry suckers have grown up from the parent tree in one of the gardens – no problem now but will rapidly grow to mature trees if left – too big to dig up and may need chemical treatment – professional advice advised.

Footbridge – report from resident that this is dangerous again and needs new posts installed to stabilise. Reported to IWC.

Post and Rail fence – on PC land is rotten and leaning towards the stream – would not prevent anyone from falling in.

Resolved Cllr Broad investigate cherry suckers and fence and report back.

Action: IB

Meetings dates for 2020 – Clerk starting to arrange and confirm these – December agenda item.

Westway Resident – Clerk had been contacted by Southern Housing gentleman who lives opposite to ask if he could put up a 6ft fence in his garden – on Southern Housing land. Clerk had visited to discuss. Cllrs said this was not a PC matter and Clerk to inform him and Southern Housing.

Action: Clerk

108/19-20 COUNCILLORS REPORTS:

Cllr Hewston – Clerk read report in her absence - Oct 22nd Attended the Community Plan at the Parish Office where it was discussed whether to proceed with an update, following a response from Ollie Boulter.

28th and 29th - attended the NALC conference in Milton Keynes, as Chair of IWALC where we had a motion passed at the AGM relating to support for the Island. The Princess Royal gave a speech acknowledging the role of Town and Parish Councils and the voluntary work of the volunteers

Returned with information from the many exhibits including media management, supplies for parks, gyms, street lighting, trees and transport.

31st - the Topic Session of IWALC concerned the Parking Review at present underway by the LA. There were many points raised about good and bad practices, throughout the Island, in the present parking arrangements and management.

Nov 5th - looked in on the Sovereign Housing event at Shalfleet Hall.

Nov 10th - laid the British Legion Remembrance wreath on behalf of the Parish, at the service, in Shalfleet Parish Church.

Cllr Stables – She said it was a privilege to attend the Remembrance Service and lay the wreath on behalf of the PC. The Chairman thanked her for undertaking this on his behalf as he had been unwell. Cllr Stables said she had enjoyed it and thanked him for contacting her.

Cllr Broad – Deadline for Village News is tight but he will do his best to write an article.

Cllr Cowley – Report on PPG meeting included in Correspondence file. He said he had organised an Extraordinary Open Meeting with Hampshire Education Authority representatives, Governors and the Bishop regarding Yarmouth School.

109/19-20 FLEETWAY – TO DISCUSS SUGGESTION THAT PC ASK IWC IF THEY CAN TAKE OWNERSHIP OF THE GREEN/AND IF NOT TO AGREE A POLICY THAT PC CONTINUE COVERING THE COST OF GRASS CUTTING, SEAT MAINTENANCE AND GOAL POST BUT NOT BE RESPONSIBLE FOR TREES AND HEDGES:

Cllr Broad said he was uneasy - PC do not own Fleetway Green, IWC do, and he proposed PC should stop cutting the grass as feels it is not a PC responsibility. Commented that if PC pay for this work then residents suffering double taxation.

He queried the insurance – noted contractors have necessary public liability. He suggested PC could say to IWC if PC could become owners of the land, they maintain.

Discussion followed. Chairman said IWC did say originally, when stopped open space maintenance for their areas, they would give them to Parish and Town Councils.

It was acknowledged that the IWC areas would not get cut if PC did not do – this the reason why PC took on originally. IWC have no grants to do that type of work.

Clerk agreed matter could go on next WW Town & Parish Council Association January agenda.

Action: Clerk

Cllr Hewston arrived.

Cllr Hewston pointed out that Ningwood Green is a designated Village Green and cannot be built on. She said this helps preserve the history of a Green. Noted some trees on this Green belong to private land owners, some IWC.

Cllr Hewston asked to raise at the next IWALC meeting, at the end of the month, about liability for grass cutting on IWC land and ownership.

Action: HH

Noted PC agreed Clerk obtain a Boundary map of the PC (due to be renewed in October 2019). Clerk said she felt it would be useful if the Parish map included PC assets on it. Mentioned Parish On-line and work required to do this properly. Cllr Hewston mentioned Flood maps she had provided and whether these could be used.

Action: Clerk

110/19-20 Bouldnor Field – To consider installation of a Trim Trail and Adult Gym:

Cllrs noted PC have 7k for easement of Bouldnor Field, plus just under 2.5k from projects budget, 3.5k left in contingency plus reserves/could budget in for next year.

Resolved Clerk look into quotations for a Trim Trail and Adult Gym and legal side of how PC can spend the money on this for future agenda.

Action: Clerk

Broken Seat - Clerk reported when she undertook her inspection this morning, she found that one of the arms of the seat in the play area had rotted right off. **Resolved** Clerk ask maintenance man to look at and obtain quote for a three seater seat for Bouldnor, same as the one installed at Winchester Corner.

Action: Clerk

111/19-20 CORRESPONDENCE – items tabled for Cllrs.

i) **To discuss changes in the gritting route map** – Noted these not now changing.

ii) **To Consider motion request re national community energy campaign:**

Information circulated to Cllrs. After discussion Cllrs agreed more appropriate for the IWC, not PCs due to scale of operation.

iii) **To note formal consultation on the IWC proposal to operate a permit scheme on their highway network in accordance with the Traffic Management Permit Scheme (England) Regulations 2007 as amended:**

Information circulated to Cllrs and noted.

England Coast Path – email from Natural England explained the proposals to improve this. They confirmed one resident had been speaking to him on this. He will be sending out a map in the next two weeks showing the overall draft route in Shalfleet area and is willing to come and speak and allow his email address/postal address to be given out to people. Cllrs agreed to wait and see the plan and discuss at a future meeting. LAF are aware of this matter. Concern expressed over area of land at Jersey Camp which is a shooting range.

112/19-20 Parking Review for Newbridge – Cllr Hewston:

Cllr Hewston suggested PC approach Southern Housing again to ask their thoughts about making some of Malt House Green available for parking. Discussion followed. Noted some residents of Newbridge have no off-road parking.

Resident of Wellow had emailed Cllrs Hutchinson and Ward regarding her concerns over dangerous parking in Newbridge and asking why the bus stop lay-by is full of parked cars (copied in PC). Clerk informed her that a parking review of Newbridge would be on the agenda. Also Cllr Hutchinson had said he is not aware of specific issues in Newbridge other than HGV's and buses finding it difficult to pass, caused by the number of residents parking in the roadway – which PC have considered at a number of meetings. Cllr Ward asked for a specific issue and said his officers would then investigate – did say they regularly get demands for double-yellow lines to stop people parking but that must be supported by what danger the parking is causing.

Confirmed it was a resident of Wellow who had approached the PC and after further discussion the PC **resolved** no further action be taken on this matter.

113/19-20 TO REVIEW RETENTION AND DISPOSAL POLICY FOR SHALFLEET PARISH COUNCIL:

Copies circulated to Cllrs. Clerk suggested 'may be' be included in connection to records being stored at the County Records Office. Cllrs **resolved** this Policy review be agreed.

Next meeting will be held on Wednesday, 4th December 2019 at Shalfleet School at 7.15 pm.

The meeting closed at 8.55 pm

Signed Date