

SHALFLEET PARISH COUNCIL

MINUTES OF A MEETING OF SHALFLEET PARISH COUNCIL HELD AT NEWBRIDGE COMMUNITY CENTRE ON WEDNESDAY, 12th FEBRUARY 2020 AT 7.15 PM

Present: Cllrs: S Cowley (Chair), G Head, S Stables, I Broad, H Hewston, A Burt
Clerk: Mrs S Woods
6 members of public

The Chairman welcomed everyone to the meeting.

139/19-20 WARD COUNCILLORS REPORT:

Cllr Hutchinson gave an update on the Island Plan and Housing Survey – Planners say they have good evidence to reduce the number of houses on The Island, as required by the Government to be built from about 640 to about 400 a year and hope to reduce even further. IW has been building around 350 houses a year – so difficult to argue it cannot build that many. Every household will receive a survey with their Council Tax bill for completion. He confirmed not one member of the Cabinet liked the previously proposed Garden Villages.

He confirmed the IWC budget is now complete – goes to Cabinet tomorrow where he expects it will be approved, then to full Council later in the month. 4.5 million pounds had been saved, as needed. There will be a basic increase in the Council Tax of 1.99% plus 2% for expenditure on Adult Social Care which is one of two services under greatest pressure. Helped by the Government providing 4 million for Adult Social Care which was a one off for the life of this Parliament. 7 of the 10 IWC Cabinet members are going to the Local Government Conference and will see Government members. **Fleetway Lease** – he has picked up that the PC are looking at this and as general principle he agrees as it benefits local people.

WW Council – he had seen Clerk's letter regarding Island Roads – this is being sorted out and the PC will have a programme of works forwarded. Core investment went from 5 – 7 years, although work not carried out during tourist months. Some people not happy about roads being filled with tar. Island Roads have another 12 months to carry out remainder of resurfacing works.

Member of public asked Cllr Hutchinson about a hole in the road between the Shalfleet traffic lights. The hole has been filled but keeps opening up and has wires running through it – could be a danger to cyclists if they hit it. It is near Snowball Cottage and he reported it had been painted round. Cllr Hutchinson agreed to report to the local District Steward.

It was noted that any member of public can go on the Island Roads website and make reports on-line regarding lights, roads, signs etc. The enquiry will then be registered.

Clerk informed the meeting that Island Roads had a new website which had caused her problems and she was querying with them whether an email confirmation of issues reported on-line, would still be received.

Member of public asked if money had been made available to challenge the Government housing figures and Cllr Hutchinson replied up to £100,000 had. Discussion on housing figures. It was felt that 'affordable' housing should mean this.

Cllr Hewston said she had attended last night's IWC Scrutiny Committee meeting and an 'alternative budget' had been mentioned. Cllr Hutchinson replied that any Cllr or Group can put forward an 'alternative budget' – one idea for this being to take money from reserves, but once gone it's gone. She also mentioned 'Lobby Day' which, it was noted, was for MPs.

Thanks given to Cllr Hutchinson for attending. He sent his apologies for the next meeting and left.

140/19-20 UP TO 30 MINUTES QUESTION TIME:

Mrs Cowley asked if the VE Day event goes ahead could the PC support this going on the National website under the PC name. Cllrs agreed to see if a donation was agreed first (on the agenda) before agreeing to this.

It was noted the application for 'Land at the rear of Fernlea' had gone to Appeal.

Member of the public (present at the meeting) had contacted the Clerk – she too had problems with submitting comments to the Planning Inspectorate Portal. She gave the Cllrs aerial photographs of the site, taken over the last 8 years, and asked what residents could do to monitor the activity taking place on this site. She also reported several trees had been removed and solid gates installed at the entrance. She asked if the PC had undertaken a site visit. The Chairman replied the PC had not supported the planning application for this site and did not do a site visit.

Resolved Clerk contact the Enforcement Officer again to enquire when the Planning Inspectorate Portal would be open for comments and ask whether the Appeal could be a public one. **Action: Clerk** Clerk agreed to keep resident updated.

A member of the public commented that the site is similar now to Lynnbottom Tip and is a disgrace.

A resident commented on problems with a manhole and sewage behind St Michaels Close. He had informed Southern Water. Agreed to discuss with Cllr Broad.

3 members of public left the meeting.

141/19-20 APOLOGIES FOR ABSENCE: All present.

142/19-20 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS:

Cllr Cowley declared a personal interest in item 146/19-20ii) as his wife was the organiser of this event.

143/19-20 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None received.

144/19-20 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 15TH JANUARY 2020:

Cllr Stables proposed the Minutes be agreed, seconded Cllr Broad - **resolved**. The Minutes having been agreed, were signed by the Chairman as a true record.

145/19-20 ASH DIEBACK – JILL COWLEY TO SPEAK:

Mrs Cowley gave a very information presentation on Ash Dieback. She explained that Ash was a predominate tree in the Parish, and also its uses; some being handles for agricultural implements, framework for the Morgan car, as well as firewood. Photographs were shown to Cllrs and also an Ash sapling and branches showing the 'Viking helmet' buds and lichen.

Unfortunately the fungus knocks out the buds and the tree tries to put out lots more buds – only about 5% may survive.

As a Parish she felt it a good idea to note where they are.

As some Ash trees near footpaths and roads she was concerned who may be liable. The Clerk confirmed she had reported a leaning Ash recently to Island Roads and they confirmed the landowner is responsible. If the landowner does not take action to have work done to damaged branches or trees that could cause a danger, then Island Roads can arrange for this to be done and charge the landowner. It was noted the landscape will change with the loss of Ash and a record of where the old veteran trees are should be made.

Cllrs **resolved** to have a future agenda item to look at land the Parish owns and where Ash trees are.

Action: Clerk

Thanks were given to Mrs Cowley for attending the meeting and giving an interesting talk on this topic.

146/19-20 FINANCE:

- i) **To Agree quotation for Adult Gym equipment at Bouldnor field of £6,313 to include free site visit, supply, delivery and installation.**

Cllrs visited Gatten and Lake Primary School last week to view their children's play equipment from Sunshine gyms – photographs shown. Cllrs had been impressed with the outside table tennis units and Clerk had been given a rough idea of price/supplier from the School Business Manager – 3 for £5,150. Chairman and Clerk met the Sales Manager on Bouldnor Field to agree the location for the equipment. Whilst there they had also had a site visit round the new development at Bouldnor Meadows. – gas going in.

Resolved PC agree quotation for adult gym equipment of £6,313 and ask for a free piece of equipment. Clerk to ask and arrange.

Action: Clerk

- ii) **To Decide whether to give a donation to Wellow Millennium Green Trust towards the Parish VE Day event on 8th May 2020:**

The Chairman left the room and Vice Chair Cllr Head took the Chair and asked Cllrs thoughts. Information had been circulated to Cllrs. Cllr Head commented that events on Wellow Green were well attended.

It was noted £510 left in this donations budget for current financial year.

Resolved the PC give £450 to pay for the band (discussion on which budget pot it could come from – 'Projects' suggested if another donation request was received this financial year).

Also agreed the PC logo could be used in the publicity for this event, which could be put on the National VE Day website

Cllr Cowley returned and took the Chair.

- iii) **To approve list of payments (copies available for Cllrs and tabled at the meeting).**

Cllr Burt proposed the accounts be agreed, seconded Cllr Broad – **resolved**.

Chq No.	Paid to		Amount
DC	Ashridge Nurseries	Delivery Charge for replacement cherry tree	7.14
DC	HMRC	3 month tax & NI	329.11
DC	Screwfix	Oil filled radiator	45.88
DC	YESS Electrical	7 day timer switch	14.18
SO	Sally Woods	January Salary	900.00
2075	Sally Woods	Remainder Jan Salary + mileage	203.00
DD	BT	Phone & Broadband	69.59
2076	Action 4 Support	Donation	50.00
2077	Brighstone Land Ltd	Hedge – supply and plant Bouldnor Field	2,100.00
2078	IWALC	Annual Subscription 2020	347.38
2079	Newbridge Com Ass	February Meeting hall hire	30.00
		TOTAL	£4096.28

147/19-20 PLANNING:

a. Updates and decisions:

Planning Application 19/01647/FUL 8 Water Edge, Shalfleet: Demolition of dwelling; proposed detached dwelling. Case Officer could not offer an extension to the comment deadline, so Cllrs let Clerk have their comments; these amounted to no objections but that PC ask that the comments made by AONB on light pollution and dark skies be taken into account.

Resident had emailed Clerk regarding this application and she had explained the above and pointed out the PC's comments bear no more weight than those of a member of the public.

Approved by IWC:

19/01591/RVC Northlands, Main Road, Newbridge: Variation of condition 2 on P/01302/18 to allow space to be used as additional living accommodation.

Appeal: Land Rear of Fernlea, Ningwood Hill, Shalfleet: Appeal against the latest planning refusal by IWC has been submitted to The Planning Inspectorate. Clerk is liaising with the Case Officer about how to put the Parish Council's objections on to the Planning Inspectorate's website.

b. To Agree comments on application (for each application 5 minutes are allowed for applicant/objector etc. to comment):

20/00082/FUL Atkies Farm, Warlands Lane, Shalfleet: Proposed agricultural workers dwelling. The Parish Council had no objection to the agricultural dwelling as long as the existing mobile home, which appears to be lived in, is removed. Also the Councillors ask that no trees be harmed in the building of this house.

20/00123/RVC Land at Homestead Farm, Calbourne Lane and Lower Dodpits Farm, Warlands Lane, Shalfleet: Variation of condition 6 on P/00607/14 to allow alterations to approved CCTV.

The Parish Council had no objection to this planning application.

148/19-20 TO CONSIDER ASKING IWC FOR A 99 YEAR LEASE FOR FLEETWAY GREEN AND ASK IWC TO PAY LEGAL COSTS:

Clerk replied to IWC initial letter which asked if PC would be interested in looking into taking ownership of Fleetway Green and subsequently spoke to Lee Matthews – IWC Strategy Manager for Recreation and Open Spaces.

He said the IWC would not go for a Freehold transfer but may be agreeable to a 99 year Lease with PC.

Suggested if PC wish to take further to write to him asking if IWC would consider a Lease and if they would cover legal costs.

Resolved Clerk write to IWC and ask if PC could have a 99 year lease for Fleetway but not take on responsibility for trees and they pay legal costs.

PC Solicitor will need to be agreed.

Cllrs suggested similar agreement for Ningwood Green could be looked into in the future.

149/19-20 CLERKS REPORT:

Housing Needs Survey – Clerk emailed Ollie Boulter, as agreed at last meeting. He replied thanking the PC for promoting the survey (Village News and PC website) but asked were there any thoughts/suggestions on what the PC considered to be an 'appropriate' way of undertaking such a survey. It was noted that as well as the public survey they have now employed a specialist company to undertake a targeted postal/telephone survey that proportionally reflects each parish.

Boundary Map/Parish On-line – pending, will sort when time allows.

Parish Office Risk Assessment – Clerk obtained one quote of £375 plus VAT. Second person Clerk contacted, came next day and looked round and said he would charge about £100. Written to Newbridge Community Association Trustees informing them PC had agreed an independent risk assessment be carried out. Received completed Risk Register for the Parish Office, together with a letter confirming quantification of risk. After discussion, particularly on the type of ladder required for using to get out of the office via the window, it was agreed Cllrs Hewston and Broad attend the Newbridge Community Association AGM on 28th February 2020. **Action: HH/IB**

Noted Clerk had purchased an oil filled radiator for the Parish Office, together with a 7 day timer, as recommended by the electrician on safety grounds, and agreed at the last meeting (£60).

Withyfields Fence – Clerk contacted Roger Hanley, (they do not do small jobs now,) they recommended ‘A Grade Fencing’ – Clerk contacted and they agreed to look at and do as an emergency. Emailed them photographs and arranged for Roy Tyrell to show them where it is. Thanks to Roy. They hoped to be able to fit in work by end of January.

Clerk emailed IWC and asked if the footbridge could be moved so it leads more into the field than the stream, as it does at present. Photos shown at the meeting.

‘Grade A Fencing’ swiftly went back to site and installed security fencing to prevent people going into the stream.

IWC finished work lengthening the bridge. PC contractor came back to say he would go on site and come back with his recommendations on what type of fence to install and prices.

Quote for oak post concreted in and 4x2 rails – recommended 3 rails to prevent children and dogs falling in - £650 plus VAT. Cllrs had previously agreed Clerk as him to go ahead as health and safety issue.

IWC Precept – had request from IWC asking for amount for Shalfleet PC precept, including grant. Clerk replied confirming this; same as last year.

Fleetway Green – Southern Water using part of the Green for parking, turning and compound area whilst works undertaken. Only query Clerk received from Cllrs was to ask how the Green was to be protected/restored to a Green after works completed and she raised this with IWC.

Bouldnor Field:

Play Area Seat – ordered end of January – delivery to Chairman’s address in 6 – 8 weeks, being installed by maintenance man.

Play Equipment – quotation on agenda for resolution to purchase. Site visit arranged with Chairman, Clerk and representative from Broxap for Monday 10th February 2020, to agree position for equipment.

Clerk arranged site visit for Cllrs to see children’s (scaled down version of the) play equipment, installed by Broxap, at Gatten and Lake Primary School for Friday 7th February 2020.

Hedge Planting – now completed – see accounts.

Speedwatch – This is a bit protracted - Newport Community Council have yet to purchase the equipment, they have said others can borrow. Clerk has been liaising with the Police and arranged for the Police Co-ordinator, (who arranges the training,) to send application forms to the 4 people from Shalfleet Parish who are interest in becoming Speedwatch volunteers. These have to be emailed back to her or returned to Newport Police Station. Police co-ordinator will let the volunteers know when training is to take place. Clerk has copies of application forms if anyone else is interested in becoming a Speedwatch volunteer. Discussion followed.

Burt Close – contacted the Project Manager for clarification on property sales and rentals. Shared Ownership properties are now on the Hose Rhodes Dickson website and for the Rental properties - people need to apply through the ‘Homefinder’ website – only a week to do this in – adverts go live on a Tuesday.

MP to visit the site on Friday 24th April 2020 at 1 pm – Cllrs invited to attend – all Cllrs agreed to go. Clerk to inform Project Manager. **Action: Clerk**

Newbridge Bus Shelter bin – not being replaced, not on PFI list.

Scribe Accounting Package – Clerk looked into and had a demonstration. Probably a good system for larger Councils but she decided to stick with EXCEL. Had informed them of decision to not go ahead.

West Wight Town & Parish Councils Association meeting – good meeting held on 23rd January 2020. 3 members of the local WW Policing Team attended to speak on a variety of matters. Discussions took place on the IW Housing Needs Survey, Daisy Bus, Island Roads – the Safety and Improvement Register and PFI Contract in particular.

It was agreed Clerk write and asks for an update on the schemes on the register and the PFI Contract. Neighbourhood Services and No 12 bus also discussed.

Email from IWALC regarding Clustering of Parishes for Planning

SLCC - Clerks Meeting – Clerk stood down as Vice-Chair, they are looking for a Treasurer. A VAT training course is to be arranged due to the change in arrangements and Employment Law will also be looked at.

WWII Booklet – continuing to progress this booklet and at the point of adding photographs to the text. Cllrs had previously agreed on a colour, card cover and **resolved** Clerk arrange this to be printed by the editor of Village News up to a cost of £250. **Action: Clerk**

Code of Conduct Training – arranged for Cllr Hewston to attend this on 17th March 2020.

150/19-20 COUNCILLORS REPORTS:

Cllr Hewston – visited Gatten & Lake School to view play equipment, attended various IWALC meetings and IWC Infrastructure Workshop – report on file.

Cllr Hewston asked at the IWALC Infrastructure meeting, for clarification on whether PC Housing Needs Survey would be taken into account and Planning Strategy Manager said they would. Concerns raised over flooding – this is being looked into. People asked to notify Highways of local flooding so they can build a data base.

Whitehouse junction – still awaiting Police reports, negotiations with land owners re line of sight and hedge are not progressing.

Reported dog bin lid missing at the entrance to the Hamstead Trail at Wellow – noted this was a PC bin and Cllrs agreed no lid required.

30 mph repeater post in Wellow damaged – Cllr Cowley agreed to let Clerk know which one it was.

Cllr Stables – visited Gatten & Lake School to view play equipment.

Cllr Head – visited Gatten & Lake School and attended RSPCA opening of new premises.

Cllr Cowley – visited Gatten & Lake School and Bouldnor Field site meeting.

151/19-20 TO AGREE GUEST SPEAKER FOR APRIL ANNUAL PARISH MEETING:

Wednesday 22nd April 2020:

Resolved Clerk invite Karen Eales from Wightaid (operate from Elm Lane, Calbourne) to be the guest speaker. **Action: Clerk**

152/19-20 CORRESPONDENCE – items tabled for Cllrs.

i) Email from Mrs Pam Broadhead about parking on the A3054 by the school:

Copy circulated to Cllrs.

Cllrs agreed they had done all they could as a Parish Council to alleviate the parking problems around Shalfleet School. The pedestrian crossing had been installed and the PC car park leased to the IWC. The question was asked whether parents were allowed to park in the car park for dropping off/picking up their children and it was agreed to write to the Headteacher and ask her to remind parents not to park in the main road near the bus stop, crossing and entrance to the fencing company (it had been noted some actually park across the entrance).

It was also agreed Cllr Broad put a note on this in Village News.

Action: IB/Clerk

IW Music, Dance and Drama Festival - Two tickets, (to give free admission to any session during the three weeks of the Festival, sent in appreciation of the PC donation) taken by Cllrs Hewston and Stables.

AONB – Invite to AGM at Royal Solent Yacht Club, Yarmouth on 26th March 2020. Cllr Stables to attend as the PC representative. Clerk will RSVP.

Action: Clerk

153/19-20 TO REVIEW SHALFLEET PARISH COUNCIL'S STANDING ORDERS:

Copies circulated to Cllrs.

Cllrs **resolved** this review be agreed.

154/19-20 To Agree that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted: To Agree who to pay the Shalfleet Community Award to:

2 remaining members of public left the meeting.

Cllrs **resolved** who to give the 2020 annual Shalfleet Community Award to. Clerk to contact and arrange for them to attend the Annual Parish Meeting to be presented with their £100 cheque and certificate.

Action: Clerk

Next meeting will be held on Wednesday 11th March 2020 at 7.15 pm at Newbridge Community Centre.

The meeting closed at 9.12 pm

Signed Date