

SHALFLEET PARISH COUNCIL

MINUTES OF AN ON-LINE MEETING OF SHALFLEET PARISH COUNCIL ON WEDNESDAY, 8th JULY 2020 AT 7.15 PM

Present: Cllrs: S Cowley (Chair), G Head, H Hewston, S Stables, I Broad
Clerk: Mrs S Woods
No members of public

11/20-21 CHAIRMAN'S WELCOME:

The Chairman welcomed everyone to the second (and may be the last) Zoom meeting of the PC. He said the first one had been successful and he was sure this one would be too.

12/20-21 APOLOGIES FOR ABSENCE: Cllr A Burt

13/20-21 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS: None given.

14/20-21 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None received.

15/20-21 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 10TH JUNE 2020:

Cllr Broad proposed the Minutes be agreed, seconded Cllr Hewston - **resolved**. The Minutes having been agreed, will be signed by the Chairman as a true record.

16/20-21 QUESTION TIME (3 minutes per member of public): None present.

17/20-21 FINANCE/REPORTS:

Cllrs should speak in alphabetical order – with the Chairman speaking at the end of each agenda item:

i) To agree to pay Chairman's allowance of £200.

Cllr Hewston proposed this be agreed and paid, seconded Cllr Stables – **resolved**.

ii) To note RoSPA annual inspection reports for play equipment and agree any necessary works be undertaken by the maintenance man.

Sheet giving list of works required had been emailed to Cllrs (as had full inspection reports) and these had been noted.

Resolved maintenance man be asked to carry out works required. **Action: Clerk/Maint**

iii) To agree quotation to decorate the Parish Office – 3 prices requested:

Three prices requested and received - to include moving furniture and equipment prior to filling cracks and painting office and then moving things back.

Mark Churcher – materials and labour £695

Patrick Hayes – materials and labour £375

Robert Smith – materials and labour £550

Cllrs agreed all competent and **resolved** to agree and accept the quotation from Patrick Hayes.

Action: Clerk

iv) **To agree quotation to refurbish the playing field fencing adjacent to West Way, Newbridge – 3 prices requested:**

Clerk had established through checking the Lease, that the PC were indeed responsible for this.

1. **JR Fencing Company** – rang, said would ring to meet – not got back to me.
2. **John Gustar Landscaping** - from pedestrian gate to southern water building – posts and chain link and posts concreted into the ground £2,475 plus VAT.
3. **A Grade Fencing** – new posts and re-use chain link fencing £759 including VAT (from pedestrian gate to play area (so slightly less length).

Clerk pointed out that the second quote was for a slightly longer length than the third (which was to the play area fence). Clerk contacted John Gustar who said the price would not be much lower if he did use the existing chain link.

Cllrs agreed the PC were responsible to have a safe fence at the playing field and **resolved** to agree price from A Grade Fencing (who had installed the new fence at Withyfields) but agreed he be asked if the wooden posts could be put in concrete spurs, concreted into the ground (aware there could be extra costs for this).

v) **To discuss proposal put forward by Cllr Stables to obtain, install and pay emptying costs for an additional dog bin at Bouldnor Field:**

Clerk contacted Island Roads to ask for price for litter bin and dog bin – suggest having a litter bin installed as dog poo bags can be put in these. They are sending a supervisor out to look at.

Price from Island Roads received today - £83.25 for the litter bin, construction of concrete base and installation of bin £287.41 - £370.66 plus VAT = £444.79.

Cllrs queried the size of the bin and asked Clerk to establish this.

Resolved if same as usual Island Roads bins to agree quotation and arrange installation inside of the field. Emptying to be once a fortnight and see how it goes. **Action: Clerk**

vi) **To approve June and July list of payments:**

When asked, the Clerk explained the fact she has the large proportion of her salary paid by Standing Order and the rest, including any overtime and mileage in the form of a cheque.

Cllr Head proposed the accounts be agreed, seconded Cllr Stables – **resolved**.

Chq No.	Paid to		Amount
SO	Sally Woods	May Salary	900.00
2103	Sally Woods	Remainder May Salary + Mileage	131.03
2104	Barry Townsend	Internal Audit	174.00
DC	Blossoms	Flowers for Bill Burt Funeral	45.00
DD	BT	Phone & Broadband	69.59
2105	Playsafety Ltd	RoSPA inspections	246.60
2106	Island Copier Co	Photocopier contract	93.00
2107	WW Councils Assoc	Annual contribution 2020/21	147.50
DC	EM Hospice	Donation in memory of Mrs S Pritchett	100.00
TOTAL			£1,906.72

JULY

SO	Sally Woods	June Salary	900.00
2108	Sally Woods	Remainder June Salary	156.49
DC	School Depot	26 x Oxford Dictionaries	147.42
2109	Wight DASH	Donation	500.00
2110	Ringway Isld Rds	2 x Dog Bin emptying	171.35
2111	Newbridge Com Ass	Annual lease payment 2020/21	2,500.00
2112	Mark One Maint	Collect/concrete in seat at Bouldnor	70.00
2113	Wight Computers	Office 365 Annual Subscription	43.20
2114	Brighstone Lands	3 mths Contract + Hedge watering	2,252.40
2115	WBS	Stationery	52.33
DD	BT	Phone & Broadband	69.59
TOTAL			£6,862.78

18/ 20-21 PLANNING:

The Parish Council had continued to comment on applications submitted for the Parish and their comments can be found on line.

a. Updates and decision, plus list of planning application the PC has commented on (since the last meeting) will be attached to the July Minutes.

Lee Copse - Clerk mentioned she had been contacted by local residents expressing concerns that ancient woodland may have been cut down and squirrels and other wildlife affected. It was noted the Agricultural Prior Notification for a forestry use building had been refused and the applicant informed by the Planning Department that he should submit a full planning application for this. Email from the Forestry Commission on this site read giving reassurance.

b. To agree comments on application:

20/00804/HOU Rosehaven, Main Road, Wellow: Demolition of utility and garage; proposed Single storey extension to form orangery and 1st floor extension to form additional living accommodation; alterations; detached garage.

The Clerk said she had already received feedback from two Cllrs on this application:

Cllr Broad – had no comment.

Cllr Head – felt that the Orangery roof lantern may conflict with IW Dark Skies Policy.

Cllr Hewston said there was a letter on-line from the Archaeology Officer regarding the recording of any possible archaeological features and finds for the site during ground disturbance for the construction of the extension and detached garage.

The Parish Council agreed they had no objection to the application, that they support the request from the Archaeology Officer and that this be made a condition if the application approved and also it be looked into whether the Orangery roof lantern may conflict with the IW Dark Skies Policy.

20/00871/RVC The Old Service Station, Main Road, Shalfleet: Variation of condition no. 5 on P/01460/16 to allow for three areas of storage.

Cllr Broad said he had a discussion with Planners on this site. He was disappointed there was no overall plan for the area and it had just kept growing. Cllrs noted the recommendation for refusal from Island Roads on the grounds of inadequate turning area and agreed to object on the same grounds. It was also noted that the screening of this site had been eliminated with the cutting back of trees.

19/20-21 BOULDNOR FIELD:

To decide whether to agree the request from the West Wight U9s football team to use the field for training and matches and allow vehicular access via the combination locked gate to park on the hardstanding (information, including risk assessments and proof of insurance cover emailed to Cllrs).

Due to fact Bouldnor Field was found to be too windy the team are looking for a more sheltered location.

20/20-21 CLERKS REPORT:

EMH - £100 donation given and Mr Pritchett informed.

Wight DASH – emailed and thanked the PC for the £500 donation.

School Leavers Dictionaries – ordered 26 Oxford English Dictionaries, as agreed at June Meeting – total cost £147.42. Delivered to School. Printed an insert to go in the dictionaries, present by SPC, signed by the Chairman.

External Audit – completed and signed paperwork all sent off. Notice regarding Public Rights to view the accounts will be displayed and put on the PC website.

Reformed Plastic Seat – pleased to report the maintenance man collected this from the Chairman's property and concreted it in at the play area at Bouldnor. Ready for when this opens.

Open Space Maintenance:

Bouldnor Field hedge plants – resident expressed concern they needed a water, contacted Brighstone Landscaping for a price for this as they do have a water bowser. Price of £55 per water agreed by the Chairman and first occurred 18th June 2020 and second 24th June. Resident thanked PC and sent photographs of the hedge plants. She feared some could have already died. Chairman suggested if they have, to replace in the Autumn.

Outdoor Gym – liaising with supplier over installation, accommodation, ferries and access. Should be hopefully installed in July, will insure from date of installation.

Withyfields:

S17 – resident expressed concerned over this footpath, which runs through to Newbridge – very overgrown. Contacted IWC who confirmed Rights of Way stated S17 is included in the annual summer strimming programme and this gets its first trim mid-June (so it should be happening soon) although it might be a bit later this year as the strimming teams have to work to social distancing rules – so working individually rather than in teams of two.

Willow tree branch – resident reported a branch sticking over the newly erected fence, at eye level – arranged for Brighstone Landscaping to cut back. Informed resident when done, he was very grateful for quick response (same day).

Trees obscuring view – resident contacted the Clerk asking if the trees on Parish Council owned land in Withyfields, at the rear of his property could be cut back a bit. Cllr Broad agreed to visit resident with Clerk and assess and item be put on September agenda. **Action: IB/Clerk**

Play Areas:

RoSPA annual safety inspections were carried out on both Newbridge and Bouldnor sites (see accounts). Reports received on these have nothing requiring urgent action but there are several items such as signage, replacement rubber buffer, stripping back and re-painting some metal items which should be undertaken. Cllrs agreed Clerk arrange for the maintenance man to undertake these works - Agenda item.

Wellow Millennium Green was also inspected, Clerk had invoiced the Trust for the cost of this site - £68.50. Cheque received as payment and banked.

Burt Close:

Cycleway – several people contacted Clerk asking about works adjacent to Burt Close after workers had told them they were putting in a Cycleway – Clerk contacted Project Manager for clarification. Planning condition was for a footpath, IWC asked for the path to be widened by a metre so it could also be a Cycleway.

Rental Properties – also asked when these would be available and could be applied for – should be on the Island Homefinder website either this week or next.

Website:

Company PC has been using bought out by Wight Computers, who we also use. Clerk been shown how to upload Agendas, Minutes and Newsletters on to the PC website – anything else she will send to Wight Computers.

Hamstead Road:

Mr Dunkley rang to say a large proportion of Hamstead Road (from Solent Road,) had now been tarmaced, paid for by the residents. He wanted a speed restriction/private road sign which Clerk said was down to the residents. He also asked if the PC could request for the piece of road between what was done and the main road to be tarmaced by Island Roads. Cllrs agreed no further action be taken as the PC not a highway authority.

Fleetway Green – emailed IWC to chase PC request to look into Leasing this area.

Parish Office – pleased to report that the outside access door had now been painted and by the time of the meeting, so will the damp patches in the area adjacent to the Parish Office, as well as the outside of the Community Centre.

Pharmacies – had a phone call from a local resident asking for people to sign the petition in this link: <https://www.change.org/p/help-urge-government-to-rethink-the-current-community-pharmacy-funding-model-in-england>

Seats and Stream signs – Cllrs **resolved** to agree that the Clerk arrange for the annual clean of the 9 stream signs around the Parish and painting of those seats that need it. Also **resolved** that the Lord Ross Memorial at Fleetway have repair/refurbishment works undertaken to it by the maintenance man. **Action: Clerk**

The Orchards, Newbridge – it was noted that they were now offering a food Take Away service.

21/20-21 TO AGREE AND ADOPT A WEBSITE ACCESSIBILITY STATEMENT FOR THE PARISH COUNCIL:

The Parish Councillors **resolved** that this Statement be agreed and put on the website. **Action: Clerk**

Meeting closed at 8.05 pm

Next meeting will be held on Wednesday 9th September 2020 at 7.15 pm

Whether on-line or at a venue to be confirmed and confirmation will be put in Village News and on the PC website.

Signed Date

JULY PLANNING UPDATE:

Hedge Removal – reply from planning gave details of link which summaries what hedgerows can and cannot be removed – the assessment is length, location and importance. She also stated that if an application is submitted to seek the removal of a hedgerow, the planning enforcement section does not determine such an application but will make enquiries on receipt of a complaint.

It was noted that the hedgerows that had been recently removed in Ningwood and Wellow were over 30 years old and had not been part of a planning application to remove them. Agreed the Clerk write back explaining this and asking what can be done about this situation. **Action: Clerk**

Application Withdrawn:

19/01530/FUL Lucketts Farm, Bouldnor Road, Shalfleet: relocation and retention of mobile home.

Applications Refused by IWC:

20/0781/6PA Lucketts Farm, Bouldnor Road, Shalfleet – Agricultural Prior Notification for proposed forestry building/agricultural barn. (PC had contacted Case Officer).

Case Officer confirmed that they refused the application for Agricultural Prior Notification, pointed out the building is to be sited in an Ancient Woodland and a SINC and advised applicant that a full planning application is required.

Spoken to Val Gwynn at length on this and agreed Clerk would let her know when the planning application is submitted.

Applications Approved by IWC:

19/01647/FUL 8 Waters Edge, Shalfleet – Demolition of dwelling; proposed detached dwelling.
20/00414/RVC Dane Lodge, Main Road, Newbridge – Variation of condition 2 on P/01196/18 for alterations to design and reduction in approved scheme (revised plans)(readvertised application).

Applications commented on by the Parish Council since the March Meeting:

20/00478/HOU Brook Cottage, Main Road, Wellow: Listed Building Consent for proposed workshop, summerhouse, garden shed and additional boundary wall and fence.