

SHALFLEET PARISH COUNCIL

MINUTES OF AN ON-LINE MEETING OF SHALFLEET PARISH COUNCIL ON WEDNESDAY, 10th MARCH 2021 AT 7.15 PM

Present: Cllrs: S Cowley (Chair), G Head, H Hewston, S Stables, A Burt, I Broad
Clerk: Sally Woods

99/20-21 CHAIRMAN'S WELCOME:

The Chairman welcomed everyone to the March Zoom meeting of the PC, including Diana Conyers, Chairman of IWALC.

100/20-21 APOLOGIES FOR ABSENCE: None – all present.

101/20-21 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS: None given.

102/20-21 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None given.

103/20-21 TO CONFIRM AND APPROVE THE MINUTES OF THE ONLINE MEETING HELD 10TH FEBRUARY 2021:

Cllr Stables proposed the Minutes of the 10th February 2021 meeting be agreed and seconded (HH) - **resolved**. The Minutes having been agreed, will be signed by the Chairman as a true record.

104/20-21 QUESTION TIME (3 minutes per member of public): None.

105/20-21 FINANCE/REPORTS:

Cllrs should speak in alphabetical order – with the Chairman speaking at the end of each agenda item:

- i) **To Discuss whether the PC subsidise a Post Office service in Shalfleet for £2,000 per year.**

Letter sent from IWALC from Bob Seely MP and Michael Bulpitt, Chief Executive of Action IW (circulated to Cllrs). Michael Bulpitt had confirmed Shalfleet was previously operating as an Outreach at Shalfleet Stores, run by the postmaster at Wellow, who sadly passed away. At the time, it was operating 2 visits over 6 hours a week and averaged around 70 customer sessions/week. Based on analysis by the Network Design and Analysis team they would require 2 hours over 1 session at Shalfleet. They would look to make these outreaches temporary to start with, for say 6 months and assess. He believes a one year pilot, rather than 6 months would be best.

Cllr Cowley proposed the Parish Council support this service financially, as indicated, seconded Cllr Burt.

Cllrs noted that there was no broadband/phone connected at Shalfleet Village Hall and Shalfleet Stores was in a prime position. It was felt it was up to the Post Office and Action IW to negotiate with the owner on this. Cllr Stables confirmed an internal ATM was being installed at Shalfleet Stores.

Cllr Hewston felt Wellow had been ignored and it was queried whether the shop at Rossitors was still there. Cllr Head queried the usage there had been at Wellow.

The Parish Council agreed in principle to help finance this service but it be explored further (5 For, 1 Against).

Action: Clerk

ii) **To Agree payment to Island Roads for emptying of Litter/Dog bins in Shalfleet at a cost of £120.80 (plus VAT) for 2021 - 22.**

Clerk confirmed invoice received today and added to Accounts for Payment list is for 2020-21 financial year.

Resolved Parish Council agree costs for 2021-22.

iii) **To Approve list of payments – copies emailed to Cllrs.**

Cllr Head proposed the accounts be agreed, seconded Cllr Stables **resolved**.

Chq No.		Paid to	Amount
DC	WJ Nigh & Sons Ltd	Tea Towels for hampers	126.72
DC	Moonpig	Get Well card	4.14
2154	A Ingram	Potted Plants for hampers	58.00
DC	WJ Nigh & Sons Ltd	Tea Towels for hampers	31.68
DC	Island Ales	Beer for hampers	99.98
SO	Sally Woods	February Salary	900.00
2155	Sally Woods	Remainder Salary + mileage	248.76
2156	Signpost Express	2 x Play area signs	51.60
2157	WBS	Stationery	11.99
2158	S Cowley	Hamper Project Expenses	1669.25
DD	BT	Phone & Broadband	53.34
DD	BT	Monthly sim card charge	12.00
DD	JCB Imaging	Cards and envelopes for hampers	97.00
2159	The Island Copier Co Ltd	Photocopier contract – 3 month fee	93.00
2160	Ringway Island Road Ltd	Dog/Litter Bin emptying 2020-21	140.76
TOTAL			£3,598.22

Cllr Hewston had a query over the accounts for the hamper project. The Clerk had forwarded a spreadsheet showing income and expenditure, which showed there was an overspend of £115 on the budget allowed of £1,500 and donations of £400. Initially thought there would be about 60-70 hampers given out but in fact 135 were in the end. Cllr Head pointed out that it had been agreed at a previous meeting that the PC pick this up if needed.

Cllr Stables gave thanks to Mr and Mrs Cowley for doing this project, which was a new venture, undertaken in a short timescale.

Cllr Cowley said 1 in 10 of the Parish residents had benefited and it had been extremely rewarding.

Suicide Prevention and Intervention IOW – Clerk contacted them and spoke to Team Leader who said they would send clearer accounts – yet to receive.

Cllr Hewston agreed, when asked by the Clerk to pop in to the office tomorrow morning to sign a couple of cheques. **Action: HH**

106/20-21 PLANNING:

a. Updates and decision:

Approved by IWC:

20/02144/FUL Lucketts Farm, Bouldnor Road, Shalfleet – Demolition of garage; proposed retention of mobile home in alternative location to be used as ancillary accommodation and site office; retention of garden fencing; proposed replacement garage; landscaping.

20/01990/FUL Upper Lee, Main Road, Thorley – Replacement garage; storage barn including stables and use of land for the keeping of ponies.

Tree Works Approved:

20/01925/TW – Sea House, Bouldnor Road, Shalfleet.

20/02006/TW Mole Hill, Ningwood Hill, Shalfleet.

Determination of Prior Approval: Granted:

21/00222/6PA Shalfleet Manor, Main Road, Shalfleet – Agricultural prior notification for proposed storage building for hay and machinery.

New Appeal Lodged:

20/00276/FUL – Lower Dodpits Farm, Warlands Lane, Shalfleet – Demolition of store shed; conversion of barn to form residential dwelling (revised scheme).

The Woodlands Resort and Spa Project – email (with attached presentation,) received outlining the concept, circulated to Cllrs. The Chairman said he had spoken with Helen Butler, Red Squirrel lady. She asked Clerk to send her the link to the planning application when it had been submitted.

Action: Clerk

Woodlands, Hamstead Road – The Clerk had chased the Enforcement Officer for an update. She replied that the case has been raised but is still awaiting allocation to a case officer. May be some time before they can catch up but ask PC to be assured they will investigate this matter fully and PC will be advised when case allocated.

b. To agree comments on application:

21/00149/LBC 1 Hillside Cottages, Main Road Newbridge – Listed Building Consent for demolition of single storey rear extension; proposed single storey rear extension; internal and external alterations of party wall line.

The Parish Council had no objection.

21/00248/FUL Land Adjacent Sun Meadow, Station Road, Ningwood – Retention of polytunnel, additional polytunnel and retention of shipping container.

The Parish Council had objection – support local business.

21/00274/HOU Brookside Cottage, Main Road, Shalfleet – Installation of LPG tank.

The Parish Council had no objection.

The Clerk pointed out that a new planning application had just come in and she will email Cllrs next week to ask for comments.

107/20-21 TO DECIDE IF ATTRILL ENGINEERING CAN USE A SECTION OF BOULDNOR FIELD AS A COMPOUND FOR A COASTAL PROTECTION PROJECT AT PORT LA SALLE AND AGREE TERMS IF APPROVED:

Clerk had spoken to Mr Attrill and they estimate the project will take 2 – 3 weeks in March/April this year, so would require temporary storage of rock in the compound before it is loaded using a tracked excavator, then transported using wheeled dumpers down to the foreshore at Water Edge, as before.

PC previously agreed this in 2014 and asked they put in a hardstanding, which they did. Other conditions were:

Requested a copy of their Health & Safety Policy and Insurance Policy.

Security – would need to give them the code to the padlock.

Cost – PC requested a lump payment of £750 (for using the area for a month) and after a certain date £100 per week penalty.

Re-instate as is.

Cllr Cowley proposed PC agree and ask for £1,500 in costs. Cllr Stables agreed but felt PC should ask for £1,750 in costs. This was **resolved**, as well as a penalty of £100 per week after the first month. Clerk to relay this to Attrills. **Action: Clerk**

108/20-21 TO DECIDE IF SHALFLEET PARISH COUNCIL WISH TO CONTINUE LEASING THE OFFICE SPACE AT NEWBRIDGE COMMUNITY CENTRE:

The Clerk gave some background on this. Current 6 year Lease and Licence expires June 2021.

Cllrs agreed that PC should retain the Parish Office at the Community Centre. Currently pay £2,500 rent p.a. for 2020-21, for the upstairs office space and the downstairs pool room space and use of facilities – i.e. toilet and corridors, usually annual increase each year for inflation.

Clerk spoken to the Trustees and they have agreed to renew the Lease to the PC for 6 years but rent/charges will increase. They are happy for the PC to continue for now and will have letter/paperwork sent.

Clerk did point out that she actually worked until 2 pm most days – Cllrs agreed to wait and see what comes back from the Trustees and take from there.

109/20-21 FLEETWAY GREEN:

- i) **To note request from residents of Shalfleet to install at seat on Fleetway Green in memory of Richard Steel and if PC will take on future maintenance of same.**

Clerk had discussed Fleetway Green with Lee Matthews, IWC Officer and he agreed IWC have no budget to maintain it i.e. hedge.

He did say if a plan of the Green was sent to him (with copy to Stuart Newnham) showing where the proposed seat and any equipment was to go he would look at it and get back to PC – did mentioned drawing up an agreement.

Clerk pointed out PC did have the seat on Ningwood Green added to the maintenance agreement (bad weather prevented this being painted with preservative before now).

Seat would have a plaque on it – from ‘Friends of Shalfleet Village’. Suggestion made of one similar to that placed at Shalfleet Quay, made by the prison - wooden, with arms.

Cllr **resolved** to take on future maintenance of the seat but asked Clerk ask residents to look at the seat at Winchester Corner (recycled plastic) which is low maintenance. **Action: Clerk**

- ii) **To decide whether to arrange for the hedge at the rear of the Green to be cut. IWC only undertake works to do with Health and Safety – hedge is up to the roof of resident’s property.**

PC had similar discussion with IWC in 2019 and eventually arranged and paid for it to be cut at a cost of £120. However, bird nesting season commenced in February, so too late to do now – would have to wait until September until after this. Clerk asked if Cllrs could agree now for this to be done then? Photo sent to Cllrs. If PC do not do, no one else will.

Cllr Broad said it was the responsibility of the land owner, IWC, to cut the hedge. Discussion followed

Resolved that IWALC Chair take up this issue, Clerk to send summary to her and matter go on next IWALC agenda. **Action: Clerk**

iii) To agree a questionnaire to assess residents views on equipment for the Green and type.

IWC had suggested PC undertake this and then ask them if we can put on the Green, what is decided, with a plan of where it is to go.

Cllrs made suggestions of another outdoor gym, petanque area, table tennis. Clerk to draw up a questionnaire to ask residents their thoughts and ideas.

Action: Clerk

Cllr Stables agreed to take it to the shop.

Action: SS

110/20-21 TO AGREE TO INVITE A GUEST SPEAKER TO THE ANNUAL PARISH MEETING ON 28TH APRIL 2021:

After discussion, **resolved** to invite Martyn Waitt, Shalfleet Sea Shanty man.

Action: Clerk

111/20-21 TO SUGGEST SUITABLE LAND TO ADD TO THE ISLAND'S LIST OF BROWNFIELD SITES SUITABLE FOR REDEVELOPING:

After discussion, it was agreed Shalfleet PC had no sites they wished to put forward. **Action: Clerk**

112/20-21 TO NOTE THE CLERKS REPORT:

Project – Contributions towards the Shalfleet Well-being hamper project had come from Roger Hanley Fencing, Wight Materials Handling and an anonymous donator, to a total of £400, as well as chutney from the Freshwater Co-op. Many messages of thanks received from delighted residents.

Donation to SPIIOW – Clerk contacted them to query the accounts. Spoke to the Team Leader who was surprised no one else had picked it up. Confirmed a donation of £250 would be given if an explanation given, or better accounts received. He said he would arrange this, nothing heard at time of writing report. If and when Clerk does receive this, she will add to the accounts for payment list.

Hedge Removal – Email received from Senior Enforcement Officer confirmed that the hedge, which was removed at Ningwood (just past the Horse and Groom, when travelling from Yarmouth), is being replaced within the next 3 weeks (email dated 13.2.21.).

Southern Water – Station Road – after Clerk's email to them stating that they really should programme works to replace the mains in Station Road, received a phone call from the Complaints Department (16th February 2021) to say her colleagues were liaising and would contact me in a couple of days on this matter. Nothing heard at time of writing report – what a surprise!

Burt Close – received email about the fact a new occupier was looking to swap for a property on the mainland. Emailed the Lettings Officer at Sovereign who confirmed all future vacancies have to adhere to the Section 106 agreement – meaning that this person will not be allowed to exchange with someone from the mainland. If someone wants to mutually exchange then the incoming resident will need to have a local connection to Shalfleet.

Received queries from a resident asking if the footpath was to be extended along the side of the development – reply confirmed that no it would not, this was the extent agreed on the planning approval.

In terms of the swale (pond) their maintenance team have taken on the ongoing management and maintenance – they will be monitoring the cleanliness and tidiness of the area along with water levels on a regular basis, to ensure that it works as it's supposed to.

Stone Wall in Church Lane – Clerk liaised with the stone mason and he hopes to start work in April once he has the necessary permissions.

Clerk had also been in contact with Shalfleet Village Hall to ask their permission to use their car park and electricity. Either reimburse them financially or look at their stone gateway being repaired, depending on cost. (Due to Elections in May, work will probably now start after these).

Play Area Ownership/Contact detail signs – these have been collected from Signpost Express and maintenance man installed on gates to play areas.

Cranmore Avenue Noticeboard – Mr Woods had purchased necessary wood – waiting delivery of corkboard and glue (found it was coming from Poland and unfortunately Brexit has delayed things!). Pleased to report cork and glue now arrived and noticeboard is underway. Post and concrete to be purchased. Suggest once full costs know PC ask Cranmore Avenue Residents to pay half? **Resolved.**

Action: Clerk

Flood outside ‘Beams’ and Oak Farm’ – emailed Island Roads for an update after they had said they were liaising with the owner. Email received stated Senior Steward had advised that at the last Island Roads meeting with IWC Planning Enforcement on 2nd March, the land owner had been told to remove a pipe from what was an open ditch. Cllrs were delighted to hear this work had been carried out.

Footpath through Bouldnor Field – Clerk had emailed various parties to try to progress this. Email from Rights of Way supported Clerk’s email. Nothing more heard. Recently emailed Planning Officer again to ask if he can enforce the s106 agreement.

Elections – Clerk confirmed she is attending a Zoom meeting with the IWC Electoral Officer, and other Clerks, tomorrow morning. Nomination packs are ready.

113/20-21 TO NOTE COUNCILLORS REPORTS:

Cllr Hewston – attended an IWALC meeting at the end of February – reports to follow, nothing major to report.

Attended Corporate Scrutiny meeting yesterday, mention made of Floating Bridge – litigation taking place and report due out. Also mentioned sale of Ryde Harbour and Sandown Barracks.

Cllr Head – attended Planning training with Ollie Boulter.

Cllr Cowley – attended IWALC meeting, with Bob Seely MP – raised the issue of the Pharmacist in Yarmouth and the cut in funding he has had, leaving him exposed. He is working 12/13 hour days – only day off Christmas Day. MP had said he would write to the Secretary of State.

Mentioned to IWALC in hope this would be an agenda item and asked whether it was a common problem. He had spoken to Freshwater Pharmacist who also worked long hours and not enough money to staff.

Cllr Broad said problem should be publicised.

Discussion followed and it was felt both Yarmouth and Shalfleet should raise this problem.

Diana Conyers allowed to speak – she confirmed she had spoken to the Chairman on this issue and agreed it was worrying. She explained the different issues Pharmacists are having to deal with from reduction they are paid per prescription and fact Covid loans have to be paid back. She said it would be helpful if IWALC have a letter explaining the concerns and ask what they could do to help. She could email members and if they support, IWALC could write a letter. She asked Cllr Cowley to send her a letter describing concerns and seeking support.

Action: SC

The Chairman gave thanks to Diana Conyers for attending the meeting, he said it had been very useful.

Chairman asked Clerk to let Cllrs know Elections dates and when nominations had to be in by.

Action: Clerk

114/20-21 TO REVIEW SHALFLEET PARISH COUNCIL CODE OF CONDUCT:

Cllrs reviewed the Code of Conduct and **resolved** no amendments required.

Meeting closed at 8.40 pm

Next meeting will be held on Wednesday 14th April 2021 at 7.15 pm via Zoom and the Annual Parish Meeting is also held in April on 28th.