

SHALFLEET PARISH COUNCIL

MINUTES OF AN ON-LINE MEETING OF SHALFLEET PARISH COUNCIL ON WEDNESDAY, 14th APRIL 2021 AT 7.15 PM

Present: Cllrs: S Cowley (Chair), G Head, H Hewston, S Stables, A Burt, I Broad
3 members of public
Gary Thompson – IW Road Races for part of the meeting
Tim Addison – IW Road Races for part of the meeting
Clerk: Sally Woods

The Chairman proposed those present observe a 1 minute silence as a mark of respect, following the death of Prince Phillip Duke of Edinburgh and this was held.

He also proposed that items 5 and 7 on the agenda be dealt with next – **resolved.**

01/21-22 CHAIRMAN’S WELCOME: The Chairman welcomed everyone to the April Zoom meeting of the PC.

02/21-22 APOLOGIES FOR ABSENCE: None – all present.

03/21-22 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS: None given.

04/21/22 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None given.

05/21-22 GUEST SPEAKER – GARY THOMPSON MBE BEM OF ACU LTD (AUTO CYCLE UNION) ATTENDING AS AN ORGANISER OF IW ROAD RACES (IWRR):

Tim Addison also attended in his role as IWRR Communicator.

The Clerk had circulated the Briefing notes, as well as notes from the meeting of West Wight Councils to Parish Councillors.

GT gave a bit of his background, which including being Clerk to the Course for the Isle of Man TT race. He also mentioned those involved in the proposed IWRR event.

There was the race side of things that he was involved with, and the non racing side that Rob Da Bank and his team responsible for – (he being a very experience event planner).

As Clerk to the Course he was responsible for the running of the race and things such as race control, rider’s briefings, the schedule, safety, flags, penalties, officials etc.

The first meeting of the Safety Advisory Group (SAG) had been held, this being more a meet and greet session.

He had prepared a 92 page Risk Assessment and a draft Safety Plan. An inspection of the track had taken place on 30th March 2021.

The circuit was 8.5 miles long. Starting at Tapnell Farm, turning left, next right to Brook, fork to Military Road, turn right into Afton Road, right into Middle Road and back to Tapnell.

He made mention of safeguard barriers, had risk assessed areas which spectators could not stand in, confirmed it was a time trial race (same as TT race), with 3 sizes of bikes and sidecars.

It was hoped the event would take place 20 – 23 October 2021, with practice, qualifying and race day. This date was after when the British Superbikes/Championship had finished.

Dependent on Covid and if necessary would have to move to next year.

He believed the promoter and SAG would make the decision quite soon on timing.

He spoke of road closures, line-of-sight marshalls and the background of the Chief Marshall.

If a non-racing medical emergency takes place, this would take priority and the race would be stopped to allow services in.

The Chairman confirmed Cllrs had received the notes of the West Wight Council meeting and then asked Cllrs if they had any questions.

Noted that a returning road would need putting in at Tapnell and it was down to the Island how this was done.

GT confirmed there were finances in place to hold the event and undertake the work to make the roads suitable for racing and re-instating afterwards.

No cost to The Island – IWC said they were not funding.

IWC involvement would be through SAG (multi agency group), who check documentation.

Mention of various Road Traffic Act and Special Event Acts which the event would be run by.

When asked how many Police would be required, it was noted this down to the Event Organiser and Police would say how many required.

There would be a Chief Medical Officer, 3 fast response vehicles, 7 ambulances and one Air Ambulance funded by the promoters.

Spectators encouraged at Tapnell Farm – grandstand there and at other areas around the course.

Legislation being looked at.

Noted there was National Trust land involved. Plus discussion taking place on open access land and footpaths.

TA said some detail not yet finalised.

A private security firm would also be involved and track marshalls and event marshalls.

Roads would be closed for periods of time whilst the event on. There would be road crossing points manned by marshalls. GT authorises closures and re-starts.

Numbers attending unknown but realistically for first year around 15 – 20,000.

Noted Diamond Races postponed for one year.

GT said 3 or 4 Zoom consultation meetings had been held and more and more meetings would be held. Initial consultation held with PCs, residents would be part of the consultation process.

Noted this would be the first motorbike road race in England, (although events in Isle of Man, N Ireland) the Scarborough event is run on park roads and was slightly different, though has people living in the course.

GT explained his relationship with ACU Ltd and ACU Events Ltd, (two different companies) he undertook the Risk Assessment and Safety Plan which were signed off by Dr Paul King.

Noted once an order issued of the event to take place, it could be retracted.

TA said access to Tapnell and spectator issues still need to be worked out.

TA confirmed an IWRR website was being prepared.

Noted the race would be run in a clockwise direction.

GT and TA left the meeting.

06/21-22 TO CONFIRM AND APPROVE THE MINUTES OF THE ONLINE MEETING HELD 10th MARCH 2021:

Cllr Stables proposed the Minutes of the 10th March 2021 meeting be agreed and seconded (HH) - **resolved**. The Minutes having been agreed, will be signed by the Chairman as a true record.

07/21-22 QUESTION TIME (3 minutes per member of public): None.

08/21/22 FINANCE/REPORTS:

i) Update on Post Office Services in the Parish and Parish Council subsidy.

The Parish Council had agreed in principle to help finance this service but it be explored further, (see Clerk's Report).

The Clerk had met yesterday, with Michael Bulpitt, Chief Executive, Community Action IW and Laura Fraser from the Post Office, at the Parish Office, to discuss where this service could be delivered from.

They felt it was down to the PC to decide where they felt was best, depending on agreement of the owners. It was noted that Shalfleet Village Hall would also need phone/broadband installed and paid for if this venue was used.

Clerk to ask Community Action and Post Office to negotiate with Newbridge Community Centre and the Village Hall, with a view to trialling for 6 months. **Action: Clerk**

Cllr Broad asked it to be minuted that he was against the PC subsidising this service.

ii) To Approve list of payments – copies emailed to Cllrs.

Cllr Head proposed the accounts be agreed, seconded Cllr Stables **resolved**.

Chq No.	Paid to	For	Amount
SO	Sally Woods	March Salary	900.00
2162	Sally Woods	Remainder March Salary + Mileage £5.40	284.08
DD	BT	Sim Card monthly charge	12.00
DD	BT	Phone & Broadband monthly charge	53.34
DC	Dunelm	Certificate for Community Award	9.00
2163	Roy Woods	Construct + Install Cranmore Noticeboard	316.91
DC	Amazon	Combination padlock for Newbridge gate	11.98
		TOTAL	£1,587.31

09/21-22 PLANNING:

a. Updates and decision:

Approved by IWC:

21/0-0248/FUL Land adjacent Sun Meadow, Station Road, Ningwood – Retention of polytunnel, additional polytunnel and retention of shipping container.

20/02082/HOU 7 Waters Edge, Shalfleet – Proposed detached garage; plunge pool and hard landscaping.

Determination of Prior Approval – Granted: 21/00284/1APA 2 Hillside Cottage, Main Road, Newbridge.

Refused by IWC:

21/00026/FUL Land East of Eversleigh, Ningwood Hill – Proposed detached dwelling and formation of new vehicular access.

Tree Works Approved:

21/00039/TW Rofford House, Thorley Road, Yarmouth.

20/02103/TW Cliff Cottage, Sea View Road, Shalfleet.

New Appeal Lodged:

20/01857/HOU Shishford Cottage, Calbourne Road – Proposed replacement of roof superstructure and change of roof covering from water reed thatch to clay tile.

Parish Council comments on application that fell between meetings:

21/00405/HOU Greenfields, Wellow Top Road – Proposed extensions and alterations at ground and first floor level to form additional living accommodation including dormer window; change of exterior materials (revised scheme). The Parish Council had no objection.

21/00320/HOU The Chapel, Main Road, Shalfleet – Proposed balcony on front elevation.

The Parish Council objected as they felt a balcony at the front of this historic village building was inappropriate and detrimental.

Matters raised with the Enforcement Officer:

Victoria Road, Bouldnor:

'The Lookout' – the Enforcement Officer confirmed that the running of an Air B & B business would require planning permission and they are looking into this.

'Brambles' – the Enforcement Officer cannot see any details of gabions being used in the planning permission relating to this property, she is emailing the Officer who dealt with the application to double check. Should they say gabions are not included she will raise an enforcement ca

b. To agree comments on application:

21/00452/HOU Evergreen, Clay Lane, Newbridge – Demolition of existing garage; proposed single storey side extension; alterations to parking/driveway area.

The Parish Council had no objections to this planning application.

21/00149/LBC 1 and 2 Hillside Cottages, Main Road, Newbridge – Listed Building Consent for demolition of single storey rear extension; proposed single storey rear extension; internal and external alterations; re-alignment of party wall line (corrected address – readvertised application).

The Parish Council had no objections to this planning application.

10/21-22 TO NOTE THE CLERKS REPORT:

Bouldnor Field:

Compound storage for Attrill's - schedule put back – looking to start in May. When Clerk advised Attrill's of the fee the PC were asking for (£1,750) they felt this was too much. Not heard back.

Footpath – Clerk had been chasing the s106 agreement on this and confirmed her acceptance at a provisional meeting date of Friday 16th April 2021 at 10 am. Been re-scheduled for 20th April 2021 at 2.30pm. Cllrs Cowley, Hewston and Stables attending with Clerk. **Action: Clerk/SC/HH/SS**

Dog Training – Councillors agreed the field could be used for dog training for 2 hours a week by IW Gundog Club. They will abide by Covid safe practise and limit numbers to 6. Cllr Stables kindly let Clerk have copy of the IW Gun Dog insurance yesterday.

Dog Fouling – several residents had contacted the Clerk over this issue. One suggested PC put something in Village News regularly to try to make dog owners pick up - agreed. Clerk asked if there is anything else PC can do? Cllr Stables propose the PC obtain better signs for this area – **resolved**.

Action: Clerk

Bouldnor Viewpoint – IWC informed of dog fouling issue – Environment Officer visited three times and concluded that fouling is not an issue, as he found no evidence to support fouling, though not to say not been an issue in the past. He fitted three dog fouling posters but unfortunately later reported these had been taken down. Confirm this area is owned by IWC.

Newbridge Play area – open space contractor reported combination padlock on access gate was broken. Clerk ordered a new one on-line (see accounts) and fitted.

ROSPA annual safety inspections – to be held on Newbridge and Bouldnor sites (as well as Wellow Millennium Green), in May.

Fleetway Green – emailed Diana Conyers, Chair of IWALC (as agreed at March meeting) with information on this – she agreed it would be an agenda item for their meeting.

Clerk put together a questionnaire for local residents to give their preference to what equipment they would like to see on Fleetway Green, and took it to Shalfleet Stores. Clerk collecting on 27th April.

Elections – attended Zoom meeting on 11th March 2021, with about 18 other Clerks. Polling Stations booked – been asked not to use Schools – so using Horse & Groom in Shalfleet instead. IWC had ordered lightweight metal polling booths – there will be social distancing, sanitiser available, need to wear masks - unless exempt, and encouraged to bring own pen or pencil. Legal to leave house to vote and for venues to be open as Polling Stations.

Postal votes should start arriving on people's doorsteps from 20th April 2021.

Nominations for Election should reach IWC by 8th April 2021.

Election on Thursday 6th May – boxes will be locked away and security guarded until the Friday – IWC count will be first, then P & T Councils. PCC will be left till the Monday.

Confirm election uncontested – 6 nominations for 6 places.

Southern Water – Mr Dunkley rang to say there was a water leak outside his house – Clerk said there was nothing she could do – he agreed but wanted PC to know S Water had been and will repair it but told him due to having no money they would not be replacing pipes for at least 4 years. Clerk had been contacted by new Southern Water External Liaison Co-ordinator and will be informing her of ongoing problems, including raw sewage discharge.

Ningwood Hill – received copy of email resident (recently moved to Ningwood Hill,) had sent to Hampshire & IW Fire and Rescue, Road Safety Officer. Clerk acknowledged and she agreed to keep PC updated.

West Wight Rector – put the new Vicar in touch with a local resident who wished to speak with her.

Stone Wall, Church Lane – Village Hall Committee have agreed stone mason can use car park (for parking and storage) outside toilets and outside electrics. PC will obviously need to recompense them for this. Arranged for the stone mason and committee member to speak regarding the damaged village hall gate post and arrange for stone mason to undertake this repair work at the same time.

Annual Parish Meeting – Wednesday 28th April 2021 arranged for Martyn Waitt, Shalfleet Sea Shanty Singers to attend for first part of the meeting.

Parish Council Meetings – Remote or face to face? – at the moment there is uncertainty about this. As it stands Clerk shall arrange for the May meeting to be held via Zoom and go from there until hear more. High Court judgement being made 21st April 2021. The Chairman felt all Cllrs need to then agree to hold face to face meetings, though it was noted hybrid may be an option.

Post Office Service – had a discussion with Michael Bulpitt, Community Action IW. Shalfleet Stores have advised them that it is not something they can incorporate into the shop. Another possibility raised, when he asked, of Newbridge Community Centre – has parking, downstairs room. Obviously Trustees would need to be asked.

Wellow and Brook are not now on the PO Ltd list – no Outreach services planned for these areas.

Meeting arranged with Michael Bulpitt, Laura and Clerk for Tuesday, 13th April 2021.

Will also mention the Village Hall as an option.

Ningwood Car Park – Clerk had invoiced IWC for £100 annual rent.

S43 Footpath – Clerk asked Rights of Way to look into this following parishioners concerns. Officer reported back he had been to look at it; was legal, correct width and he could safely walk it.

S17 Footpath/Donate-a-Gate – recently walked this footpath and found one of the Donate a Gates was broken and lying on the rails as post rotted out. Reported to Ramblers, who subsequently reported to Rights of Way and asked them to repair.

Caravan in Newbridge – after a Councillor raised the query - Clerk confirmed that these can be used as overflow accommodation, without requiring planning permission.

Cranmore Noticeboard – new noticeboard installed – see accounts. Clerk had invoiced Cranmore Avenue Community Association for half the costs (£158.45). Cllr Hewston propose a vote of thanks to Mr Woods for his work constructing and installing the new noticeboard – agreed.

Annual Governance and Accountability Returns (AGAR)/External and Internal Audits – Clerk had received notice that the deadline for receipt of the approved AGAR and supporting documentation to the external auditor is 2 July 2021. The Clerk will therefore need to ensure that this is agreed at the June 2021 PC meeting, with the necessary Internal Audit and paperwork completed for then.

Roadside Verges – email from resident included useful information on a partnership between Island Roads, IWALC and IW AONB and a pilot scheme with the Parishes of Shorwell and Chillerton and Gatcombe.

Parish Office – with lockdown slowly lifting there is likelihood that the Parish Office may be open to visitors again. The Clerk would like to suggest that people contact her before visiting to make an appointment. This will then help her to manage her time more efficiently.

The Chairman proposed visits to the Parish Office be made via appointment only (via phone or email). The Clerk meet people downstairs, with the front door open, for a maximum of 15 minutes. People to wear masks and sanitiser be made available. ‘Hand, space, face’ be adhered to and signage put up. Cllrs **resolved** to agree this and it was later agreed this take affect from 4th May 2021.

Ward Councillor – Cllr Stuart Hutchinson had confirmed in an email to the Clerk, he is not standing in the May Elections, after a 10 year period. He also reported the hedgerow in Wellow, which was removed, had now been replanted. Over the last, very strange year, he had missed the lively monthly PC meetings and opportunity to talk to residents. He sent his good wishes to the Clerk and Cllrs. The Chairman proposed a vote of thanks be given to Stuart, who had been very supportive to the Parish Council – **resolved**.

11/20-21 TO NOTE COUNCILLORS REPORTS:

Cllr Hewston – had attended the recent Environment and Sustainability meeting, and although not a representative of the PC, she said it was a good meeting and worth attending. She asked when PC representatives are chosen at the Parish meeting if the PC could have a rep on this group. Clerk to look into. **Action: Clerk**

Attended a Greenpeace presentation on Climate Change and she felt the IWC policy was in line with this; looking into hydrogen buses.

Cllr Broad – commented that Shalfleet village had been closed off by Island Roads working through the night.

Cllr Cowley – He had spoken to Natural England advisor about Bouldnor Field. It was noted there were orchids at the bottom of the field and asked they not be cut. The Clerk confirmed this area was only cut once a year, around July time.

12/21-22 IW ROAD RACES EVENT 2021:

Cllrs agreed they needed more information and there were questions outstanding.

13/21-22 TO REVIEW SHALFLEET PARISH COUNCIL INFORMATION AND DATA PROTECTION POLICY, INCLUDING PRIVACY POLICES:

Cllrs reviewed the Information and Date Protection Policy, as well as Privacy Policies and **resolved** no amendments required.

Meeting closed at 8.45 pm

Next meeting will be held on Wednesday 28th April 2021 at 7.15 pm via Zoom - the Annual Parish Meeting.

Signed..... Date.....