

SHALFLEET PARISH COUNCIL

MINUTES OF THE MEETING OF SHALFLEET PARISH COUNCIL HELD AT NEWBRIDGE COMMUNITY CENTRE ON WEDNESDAY, 12th JANUARY 2022 AT 7.15 PM

Present: Cllrs: S Cowley (Chair), H Hewston, S Stables, T Cowley, P Broadhead
3 members of public
Clerk: Sally Woods

146/21-22 CHAIRMAN'S WELCOME:

Cllr Cowley welcomed everyone to the meeting and wished them a Happy New Year.

147/21-22 WARD COUNCILLORS REPORTS:

Cllr Steve Hastings – report circulated to Cllrs and noted – mainly on Atherfield, Fly Tipping and Litter Task and Finish Group.

Cllr Peter Spink – report circulated to Cllrs and noted – included reply from Natural England regarding protocol that new developments which connect to Sandown WwTW are deeded to be Solent nitrate neutral. Endeavours to resolve the issue of lighting being left on overnight at Tapnell Farm are ongoing. He had requested two planning applications be determined by Committee. If he can do anything regarding the footpath at Bouldnor, to contact him.

148/21-22 APOLOGIES FOR ABSENCE: IWC Cllrs Steve Hastings and Peter Spink

149/21-22 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS:

Cllr Steve Cowley declared a personal and pecuniary interest in 'all things Lee Farm', Yarmouth TC and Wight Nature Fund.

Cllr Thomas Cowley declared an interest in 'Camp Wight', Ningwood Hill, Wight Nature Fund and Yarmouth TC.

150/21-22 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None received.

151/21-22 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 8TH DECEMBER 2021:

Cllr Stables proposed the Minutes of the 8th December 2021 meeting be agreed, seconded Cllr T Cowley – **resolved**.

The Minutes having been agreed were signed by the Chairman as a true record.

152/21-22 30 MINUTE QUESTION TIME (3 minutes per member of public): None.

153/21-22 FINANCE/REPORTS:

i) Bouldnor Viewpoint – Update on works agreed at last meeting and agree costings:

Clerk had previously received a quotation from Brighstone Landscaping of £500 to reduce the height of vegetation on the slope at Bouldnor Viewpoint, to improve the view for visitors and residents where possible.

Clerk had been unable to contact resident of Bouldnor, who had initially complained about the lack of view and offered to pay half the costs to help restore it. He later rang to say he had been sailing the Atlantic, did agree to pay half the costs and for the Clerk to invoice him once works completed.

Cllrs **resolved** to agree this work go ahead/Clerk invoice resident for half the costs. **Action: Clerk**

ii) To agree to pay SLCC subscription for 2022 of £171:

Resolved this be paid.

iii) To consider giving a donation to IW Citizens Advice:

Information had been circulated to Cllrs. It was noted that of a donation budget of £5,000, £3,400 had been spent to date.

Discussion held. Cllr T Cowley proposed that as the CAB had advised 38 clients from Shalfleet in 2021 that the PC give a donation of £10 for each client, totalling £380.

Cllr Hewston proposed the PC donate the amount to cover the average cost of an Adviser of £864 for a year, seconded Cllr Broadhead – **resolved**.

iv) To consider giving a donation to IW Earl Mountbatten Hospice:

Cllrs noted that the PC last gave a donation, in memory of Community Award recipient, of £100, in June 2020. Following this information had been received from EMH.

Cllr Stables proposed £500 be donated this year, seconded Cllr Broadhead – **resolved**.

v) To Approve list of payments – copies emailed to Cllrs - resolved.

Chq No.	Paid to	For	Amount
SO	Sally Woods	Salary	900.00
2217	Zurich Municipal	Annual Insurance Premium	565.08
2218	Sally Woods	Remainder Salary + back pay	632.22
DD	BT	Phone & Broadband	53.34
DD	BT	Sim card	12.00
2219	IW Music Dance Festival	Donation	75.00
2220	Brighstone Lands Ltd	OS Oct – Dec + W'fields tree work	957.60
2221	WBS	Stationery	121.41
DD	Information Comm Off	Annual Data Protection fee	35.00
DC	SLCC	Annual Membership fee	171.00

TOTAL **£3522.65**

154/21-22 PLANNING:

a. Updates and decisions:

Applications that came in between PC meetings:

21/02430/6PA Wellow Alpaca Stud, Main Road, Wellow: Agricultural prior notification for a barn.

The Parish Council had commented that whilst they had no objection, they had concerns that as livestock is kept on the site then the barn could be used to house livestock and ask that if permission given, it must ensure that it is not.

21/02354/HOU 10 Waters Edge, Shalfleet: Demolition of conservatory; proposed single storey side and rear extension.

Whilst the PC had no objection, they had concerns about the south facing roof light and feel this should go (Dark Skies Policy).

21/03277/HOU Seaways, Bouldnor Road, Shalfleet: Proposed single storey side extension.

PC had no objection but ask that the proposed south facing velux should go (Dark Skies Policy).

IWC Refusals:

21/01919/FUL Land between Sunmeadow and Stone Close, Station Road, Shalfleet: Proposed detached bungalows (revised scheme).

IWC Approved:

21/01698/FUL The Orchards Holiday Caravan Park, Main Road, Newbridge: Proposed alterations to include cladding and rooflights and single storey extension to cafe/bistro.

21/02430/6PA Wellow Alpaca Stud, Main Road, Wellow: Agricultural prior notification for a barn.

b. To agree comments on application:

21/02467/LBC – Shalfleet Manor, Main Road, Shalfleet: Listed Building Consent for alterations to holiday let to include replacement and new windows on north and south elevations, raised ceiling in kitchen area.

The Parish Council objected to this application as they felt the proposed changes would have a detrimental impact on the character of a building which is in the curtilage of a Listed Building, within an AONB, Heritage Coast and within the Shalfleet Conservation area. It is also near to SSI and SINC.

21/02468/RVC – West Wight Alpacas, Land Accessed off Main Road, Wellow: Variation of condition 2 on P/00342/18 to allow alterations to include revised ground floor layout to provide staircase; use of loft space as ancillary accommodation and storage, 2 first floor windows in east and south elevation; 1 roof light in north elevation.

Emailed Planners regarding incomplete plans – these were later added to the portal.

Planner also confirmed works connected to the original planning application P/00342/18 have been started.

The Parish Council objected to this application as the proposed roof light causes light pollution.

Three new applications had come in and the Clerk had asked if Cllrs could please send their comments to her on these by 27th January 2022.

155/21-22 FLEETWAY LEASE UPDATE:

Clerk previously reported that the Draft Lease had been received; she had read and queried a couple of matters with the PC Solicitor – around the six month break clause and the holding of events on the Green. Solicitor said he would peruse the Lease and get back to PC. Nothing further heard.

Agreed Clerk chase for further action to be taken.

Action: Clerk

156/21-22 PARISH CREST UPDATE:

Clerk sent through some ideas that had been put forward to the Graphic Designer and he had emailed giving an outline of logo proposals and costs, circulated to Cllrs. Costs would be in the region of £1,000.

Resolved a professional like this needed to be used, and PC accept quotation.

Action: Clerk

157/21-22 QUEENS PLATINUM JUBILEE:

i) Updates:

Clerk had a conversation with Mark Roberts, Asset Manager, Island Roads and he confirmed that Village nameplates i.e. Wellow, Newbridge, are acceptable, but Parish signs are not, as he feels they would be ambiguous, as a driver may think they are in Shalfleet when only in the Parish. So PC cannot go ahead with Boundary signs.

Woodland Trust – they have two delivery periods per year, one in March and the other in November. Applications for March 2022 delivery are now closed. Application for November 2022 delivery will open in 2022.

Noted that Island Businesses are being encouraged to take part in the Queen's Green Canopy initiative, designed to mark the monarch's Platinum Jubilee in 2022. IFPL founder and newly appointed Deputy Lieutenant planted a Mulberry tree outside their building in Elm Lane.

Clerk asked for direction of number/type of tree and location for planting. Discussion held on type of tree whips to be planted on Bouldnor Field and noted tube and stakes would be needed. Agreed to discuss further at the Open Space Maintenance Contract meeting being held on Wednesday, 26th January 2022 at 12 noon at Newbridge Community Centre.

Action: Cllrs/Clerk

Book – Mrs Cowley was circulating the book, she had completed so far, to Cllrs for comment and it is intended to hold a meeting soon.

Sadly grant applications to Daisie Rich and NFL were unsuccessful. Mrs Cowley continues to try and seek funding and had recently submitted a bid to National Lottery.

158/21-22 TO NOTE THE CLERKS REPORT:

Withyfields Tree work – contractor had said he would undertake work early in New Year.

Defibrillator for Newbridge – Clerk had contacted Trustee for Newbridge Community Centre and they agreed to phone in the New Year to arrange to meet to discuss the best location on the building. They ask that the external cabinet be the smallest possible.

When electrician came to take down tree, got him to look at where defibrillator could go (after speaking to Trustee, who had now suggested on outside/pavement/toilet wall). There is a spare fuse way in the consumer unit in the kitchen and they could take a power lead from that through the toilet ceiling. As the Trustees had said they would like a meeting to be held to discuss a further Lease for the Parish Office, it was agreed to discuss this with them then. **Action: Clerk**

Information Board – maintenance man repaired the Maritime Archaeology one in Ningwood Car Park.

Island Roads:

Drainage issues opposite Shalfleet Church – Spoken to Mark Roberts, Island Roads who said they had looked at the apparatus and believed it was not a highway surface drain. He said he would ask the relevant person involved to phone the Clerk.

District Steward rang to say wooden stake put in by Cllr T Cowley had been taken out when contractors cut the grass verge – he asked for him to go back and mark with spray paint and Clerk to let IR know when done. Cllr T Cowley painted markers in road where drain overflowing and sent Clerk photos, which she forwarded on to IR.

Reported in other various issues – overgrown hedge in Ningwood Hill, lockable bollard at Winchester Corner out of the ground.

Environment Agency – did send through query Cllr T Cowley made regarding a condition on the permits - acknowledgement of email received.

They had more recently emailed to say only changes to permits for Mill Lane Shalfleet and Newbridge Road, Newbridge, is a modification notice which introduces modern conditions including screening and solids control. This modification also deletes condition 5; the screening/solids separation condition.

Bouldnor Field goal post – maintenance man installed more hoops to secure.

Wellow Millennium Green – arranged and attended site meeting on Thursday 16th December 2021, together with Chairman and Trustees. Met with Neil from Brighstone Landscaping and agreed how the Green should be kept. Brighstone Landscaping will return before Christmas to cut back the blackthorn and other vegetation that does not have a guard on it, leaving all mature shrubs. Pathway to be trimmed back and another spray with weed killer undertaken. Took Open Space contract specification and informed Trustees that PC would be reviewing this in January to let her have any changes they wish to make, before then.

It was noted the PC pays for the Wellow Millennium Green maintenance, (which is in their Open Space maintenance contract) and re-charges 20% of the cost of the works to the Trust.

For 2020-21 the 20% was £166.40.

Brighstone Landscaping returned to Millennium Green and finished the cutting of the Outer grass area. Left some piles of vegetation as suggested, but if the Trust feel there are too many or too large then happy to have someone go and remove some of it.

Open Space Maintenance Contract – the 3 year contract with Brighstone Landscaping Ltd has now finished. Parish Council need to advertise for tenders from March 2022. Need to agree length and specification of the new contract. Arranged meeting for Wednesday 26th January 2022 at 12 noon at the Parish Office, so the contract can be advertised in readiness for the sealed tenders to be in for the March meeting agenda.

Brighstone Landscaping received delivery of the replacement plants for the hedge along Bouldnor Field. Unfortunately they shall not be able to get these in before Christmas now so will prepare everything for the New Year. They will have a tidy through the hedge; weeding and pruning the rest, as they go.

Christmas tree – arranged for tree and lights to come down last week. Contractor has suggested a tree holder with a larger diameter be installed to ensure tree more secure in holder. Cllr T Cowley agreed to produce one if the Clerk sends him a photo and Trustees agree. **Action: Clerk/TC**
It was believed that the Community Centre Trustees had obtained at grant from IWC/government due to the pandemic and loss of trade.

Blocked drain in Station Road, Ningwood: resident reported in – Clerk contacted and then emailed Island Roads, with his photos and asked urgent action be taken. Email received stating they will be completing a CCTV investigation of the drainage in next two week. Resident informed. Phone line – if you ring it is Emergencies only – Clerk emailed to ask why and informed they are trying to keep lines available for emergencies, some people at IR working from home – encourage people to log enquiries online or email them.

On-street Electrical Vehicle charging points – discussed at recent WW Councils meeting. Cllrs agreed this should be taken further as funding was available. Corner of Bouldnor Field was believed to be a good location, with an area being fenced off. Cllr T Cowley agreed to look into this further. **Action: Clerk**

Bouldnor Field s106 path – emailed for update. Rights-of-Way had replied with an update for Cllrs, which Clerk had circulated.

West Wight Town & Parish Councils Association – attended and Clerked a recent meeting.

159/21-22 TO NOTE COUNCILLORS REPORTS:

Cllr Stables - reported she had attended a good meeting of the West Wight Councils. There had been a conversation held regarding the IW Road Races and she pointed out these were in fact time trials, not road races. She had tried to make enquiries as to whether this event was taking place in 2022 and someone was getting back to her.

The West Wight Walking Improvement Plan had been parked for now, as timescale for a funding application was too tight.

Cllr T Cowley – Vehicle Charging Points – he said he was willing to put together a spreadsheet for these. It was noted that the points usually pay for themselves over a couple of years, though future maintenance would need to be taken into account. Discussion held, with three locations suggested: Newbridge Community Centre (agreed to discuss when meet with Trustees regarding Lease and Defibrillator), Bouldnor Field (area would need to be fenced off by the vehicular access gate, on hardstanding) and Burt Close, Shalfleet (Housing Association would need contacting).

Agreed Clerk email IWC Officer and Cllr Medland, copying in Cllr T Cowley, expressing interest and he take from there. **Action: Clerk/TC**

Noted that the recorder used for the meeting did not work very well and Clerk asked to try using her Smartphone for this. **Action: Clerk**

Cllr Broadhead – She reported the hedges that had been planted at Burt Close look dead and it had been a s106 condition that these go in. Clerk asked to report this to Sovereign Housing. Also asked to chase the hedge plants that Brighstone Landscaping were to plant **Action: Clerk**

Cllr Hewston – reported that the MP was asking us for information on any road speeding/issues. Apparently there are no separate statistics for the Isle of Wight – all linked within Hampshire and IW. Yet believe 2 to 3 times more accidents on The Island as roads are more dangerous, in particular the A3054 Ryde to Alum Bay road.

Cllr S Cowley – he had been walking round the Parish and reported on the health of the Caul Bourne after seeing signs of pollution at Shalfleet Bridge. The Caul Bourne at Winkle Street looks crystal clear, and Brown Trout have been seen there. At Newbridge the water is clear but there are signs of pollution on the stones in the bottom of the stream. Shalfleet Creek is eutrophic, polluted by an excess of Phosphates and Nitrogen from sewage and farming, causing growth of algae and aquatic plant growth which is bad for fish and other wildlife. Also made mention of Shishford Mill. Queens Platinum Jubilee Book – the Chairman gave the copy of the draft book to Cllrs Stables and asked her to read and circulate round Cllrs, for comment.

160/21-22 PARISH COUNCIL VACANCY – CO-OPTION UPDATE:
The Clerk reported the date for applications, from those meeting the criteria, was 18th January 2022. Two applications received to date, and Clerk aware of one other interest person.

Date for presentation/interviews, to be held at the Community Centre, to be agreed after date deadline, for those Cllrs who can attend. Applicants will then be invited. **Action: Clerk**

161/21-22 LOCUM CLERK UPDATE AND AGREE WAY FORWARD:
Clerk had contacted HTP, as agreed at December meeting – PC could not offer one of their apprentices enough hours. **Resolved** an advert go in Village News for a flexible Deputy for a couple of hours a week for the Clerk to train and they could then cover Holiday and Sickness. **Action: Clerk**

162/21-22 TO AGREE WHICH EMAILS THE CLERK SHOULD SEND TO CLLRS:
List of which emails Clerk should send/not send agreed by Cllrs, to reduce the large number that were currently sent.

163/21-22 TO REVIEW THE PARISH COUNCIL CHILD PROTECTION POLICY AND PAPERWORK: Copies circulated to Cllrs. Cllrs duly reviewed and agreed this policy and procedures.

Next scheduled meeting will be held on Wednesday 9th February 2022 at 7.15 pm at Newbridge Community Centre. Meeting dates circulated to Cllrs – venue for March meeting tbc.

Meeting closed at 8.35 pm.

Signed..... Date.....