

SHALFLEET PARISH COUNCIL

MINUTES OF THE MEETING OF SHALFLEET PARISH COUNCIL HELD AT NEWBRIDGE COMMUNITY CENTRE ON WEDNESDAY, 9th FEBRUARY 2022 AT 7.15 PM

Present: Cllrs: S Cowley (Chair), H Hewston, S Stables, T Cowley, P Broadhead, A Ingram
Cllr Peter Spink
4 members of public
Clerk: Sally Woods

164/21-22 CHAIRMAN'S WELCOME:

Cllr Cowley welcomed everyone to the meeting.

165/21-22 TO AGREE THE CO-OPTION OF MR ALAN INGRAM TO FILL THE VACANCY ON SHALFLEET PARISH COUNCIL, FOR HIM TO SIGN HIS DECLARATION OF ACCEPTANCE AND THE CLERK TO DULY COUNTER-SIGN. HE WILL THEN JOIN THE MEETING:

The Parish Councillors **resolved** to agree the co-option of Mr Alan Ingram to Shalfleet Parish Council.

Mr Ingram signed his declaration of acceptance and the Clerk counter-signed. He then joined the meeting.

166/21-22 WARD COUNCILLORS REPORTS:

Cllr Steve Hastings – report circulated to Cllrs and noted – mainly on Atherfield, permissive path at Brighstone Holiday Centre and Newtown verges. It was felt that Cllr Hastings could give his apologies to a Brighstone PC meeting and attend one of Shalfleet's.

Cllr Peter Spink – report circulated to Cllrs (on file), noted and commented on.

In response to the question he asked under item 6 – it was noted that the recent co-option process had been done democratically and correct procedure had been followed.

167/21-22 APOLOGIES FOR ABSENCE: IWC Cllrs Steve Hastings

168/21-22 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS:

Cllrs agreed these be given as and when required.

169/21-22 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None received.

170/21-22 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 13th JANUARY 2022:

Cllr Stables proposed the Minutes of the 13th January 2022 meeting be agreed, seconded Cllr Broadhead – **resolved**.

The Minutes having been agreed were signed by the Chairman as a true record.

171/21-22 30 MINUTE QUESTION TIME (3 minutes per member of public):

Resident asked if the number of Parish Councillors that sat on Shalfleet Parish Council could be increased. He was asked to email the Clerk and she would ask the IWC Electoral Services Officer and let him have his response.

Action: Clerk

172/21-22 FINANCE/REPORTS:

i) To approve payment of IWALC Annual Subscription of £361.41.

Cllr T Cowley proposed this be paid, seconded Cllr Hewston – **resolved**.

ii) To agree price for the planting of trees and plants at Bouldnor field (plan/tree and plant details circulated to Cllrs):

Brighstone Landscaping quoted £300 for 100 trees (as list provided) and £580 for planting and applying tree guards and stakes/canes.

Quote from Jacksons Nurseries – 100 whips £141.20 plus shipping £10 (VAT £25.20).

Noted Brighstone Landscaping Ltd are happy to plant if source trees and shelters from elsewhere.

Resident asked if the PC had tried the Woodland Trust – the Clerk confirmed she had contacted them but unfortunately their March delivery date had been already closed and November was the next date. Cllrs had felt the trees should go in now for the Jubilee.

The Chairman stressed that spray proof guards were required and bare rooted whips easier to transport.

Resolved Clerk order whips from Jacksons Nurseries, guards and stakes from Suregreen and Brighstone Landscaping Ltd to be asked to plant. **Action: Clerk**

iii) To agree to purchase a defibrillator and cabinet (approximately £1,550) and pay for installation on the Newbridge Community Centre building, including electrics:

Cllr Broadhead and Clerk had met with Trustees who had shown them the defibrillator they would prefer (squarer) and where it could be located on the building.

The Clerk had obtained various prices for this, though some suppliers out of stock.

Cllrs agreed an unlocked defibrillator should be obtained for ease of access.

Cllr Broadhead proposed Clerk order an unlocked defibrillator of type Trustees agree and arrange for electrician to install, seconded Cllr Stables – **resolved**. **Action: Clerk**

iv) To Approve list of payments – copies emailed to Cllrs - resolved.

Chq No.	Paid to	For	Amount
DC	HMRC	3 mths Tax & NI	760.11
SO	Sally Woods	Salary	900.00
2222	Sally Woods	Remainder Salary + mileage	256.63
DD	BT	Phone & Broadband	53.34
DD	BT	Sim card	12.00
DC	Newsquest Media	IW County Press Official Tender Notice	82.20
2223	IW CAB	Donation	864.00
2224	'Mountbatten'	Donation	500.00
2225	Newbridge Com Centre	3 x Hall hire	90.00
BAC	IWALC	Annual Subs 2022-23	361.41
BAC	Wight Computers Ltd	2 x website changes	54.00
		TOTAL	£3,933.69

173/21-22 PLANNING:

a. Updates and decisions:

IWC Approved:

21/02316/FUL Land West of Eversleigh, Ningwood Hill, Shalfleet: Proposed chalet bungalow, formation of vehicular access.

21/02354/HOU 10 Waters Edge, Shalfleet: Demolition of conservatory; proposed single storey side and rear extension.

21/02467/LBC – Shalfleet Manor, Main Road, Shalfleet: Listed Building Consent for alterations to holiday let to include replacement and new windows on north and south elevations, raised ceiling in kitchen area.

21/02468/RVC – West Wight Alpacas, Land Accessed off Main Road, Wellow: Variation of condition 2 on P/00342/18 to allow alterations to include revised ground floor layout to provide staircase; use of loft space as ancillary accommodation and storage, 2 first floor windows in east and south elevation; 1 roof light in north elevation.

Applications that came in between PC meetings:

21/02545/FUL – Atlast, Ningwood Hill, Shalfleet: Proposed detached dwelling.

The PC objected to this application as it is not a sustainable location and would delete the wildlife corridor and not enhance the character of an AONB.

21/02570/FUL – Lucketts Farm, Bouldnor Road, Shalfleet: Proposed change of number of pitches from 15 to 30.

The PC had no objection to this application.

21/02571/FUL Lower Dodpits Farm, Warlands Lane, Shalfleet: Proposed alterations and conversion of barn to form residential dwelling.

The PC objected to this application on the grounds of:

1. Light pollution from the proposed roof lights and sun tubes.
2. Over development of a rural site where local services have been considered inadequate to support development.

b. To agree comments on application:

22/00044/FUL Horse and Groom, Main Road, Shalfleet: Proposed conversion of first floor accommodation to 3 holiday letting bedrooms and staff facilities.

The Parish Council had no objections.

21/02377/HOU Seaways, Bouldnor Road, Shalfleet: Proposed singled storey side extension and new timber deck (revised description)(re-advertised application).

The Parish Council agreed that their previous comment be submitted - they had no objection to the planning application but ask that the proposed south facing velux go, to meet the Dark Skies Policy.

22/00115/HOU Greenwood, Sea View Road, Shalfleet: Proposed single storey rear extension to create additional living accommodation.

The majority of Parish Councillors objected to this planning application on the grounds of the roof lantern as the property is in an AONB and would not meet the Dark Skies Policy.

Cllr Broadhead abstained.

174/21-22 FLEETWAY LEASE – to agree revisions as proposed by Parish Council Solicitor:

Cllr Hewston proposed PC agree to Lease, with revisions Solicitor had proposed, seconded Cllr Stables - **resolved.**

Action: Clerk

175/21-22 TO AGREE GUEST SPEAKER TO INVITE TO THE ANNUAL MEETING ON 27TH APRIL 2022:

The Clerk read through the suggestions she had been given by Cllrs.

Cllr Stables proposed Aspire representative be invited and agreed to arrange – **resolved.**

Action: SS

It was agreed publicity for this event was needed – posters, Village News.

176/21-22 PARISH CREST – to agree 2 – 3 conceptual routes for the Graphic Designer to take (information circulated to Cllrs):

After discussion Cllrs agreed on the 3 conceptual routes: Bricks, Oak tree and Shallow Stream.

Clerk to inform.

Action: Clerk

177/21-22 TO NOTE EMAIL FROM BOB SEELY MP AND CONSIDER ANY POLICING CONCERNS THE PC WISH TO RAISE:

After discussion the Cllrs agreed that they would like the MP to emphasise the need for Speedwatch Volunteers on The Island. Shalfleet PC have a speed gun, but lack sufficient volunteers to take further.

Action: Clerk

Cllr Hewston commented that she would like more lobbying and better enforcement around the Code of Conduct.

178/21-22 QUEENS PLATINUM JUBILEE:

i) Book – once the draft has been circulated round Cllrs, to agree a date and time for a meeting of Cllrs to decide how to finalise and take forward.

Email of support for the book, received from Shalfleet CE Primary School Headteacher, had been circulated to Cllrs. Noted 187 children attended the Primary School and 60 the Pre-school. As the draft had been looked at by all the Parish Councillors, the Chairman asked them for feedback.

Cllrs agreed much work had been undertaken by Mrs Cowley and it was a very nice book. Some Cllrs believed that the remit had not been for such a large book but believed it was to have been '70 Fascinating Facts' about Shalfleet Parish and that it should be reduced to 70 items. It was noted that Mr Ian Broad was not now part of this production.

Clerk had recently emailed AONB to ask if willing to help fund the book and an application by Mrs Cowley to the National Lottery had also been submitted.

Cllr T Cowley said the PC should put money in to support the project and if prepared to support 100%, some match funding may be forthcoming. He felt it was good for the PC to produce something for the Jubilee.

Cllr S Cowley asked it be noted there was £20,000 in the PC project budget. The Clerk confirmed this was for all projects for the year. Discussion on the financing of the book. Some felt the school and people would be happy to buy. Cost to produce would be in the region of £2,500 - 5,000 depending on size and number of copies printed.

Further discussion held on the size on the book, with the majority of Cllrs feeling it should be smaller in size than existing draft. Suggestion made that the larger book could be held at the Office/School and a smaller booklet be published.

Discussion on other things that could be purchased to celebrate the Jubilee and given to the children.

Cllr T Cowley suggested the number of facts in the book could be 70.

Cllr Stables said she felt that Cllrs T & S Cowley could have a conflict of interest in the book as it was being written by Mrs Cowley.

She proposed Mrs Cowley go through and reduce to 70 items, at no cost to the school. Keep a large copy at the Parish Office and School and if anyone wants one, work this out, seconded Cllr Broadhead.

Cllr Ingram agreed copies should be given to the school and pre-school and proposed Standing Orders be suspended and members of the public be asked their view. Members of the public said it sounded fantastic; would make a good Christmas present.

The Chairman said the PC either print or don't.

Cllr T Cowley proposed the PC fund the printing of 500 copies of a reduce size in terms of content - 70 Fascinating Facts about Shalfleet in 'book' size - **resolved.**

ii) To consider any other ways to celebrate the Jubilee – note there is to be a Queen’s Platinum Jubilee village party at Shalfleet Village Hall on afternoon of 5th June 2022:

The Chairman said Shalfleet School were looking to put on event on 1st July 2022 (after the main Jubilee events) on Bouldnor Field. The books could then be presented to the children next to the newly planted whips.

He said the PC could not do this but the PTFA could, with the PC working in partnership; funding the event.

Contributors of the book would like to come i.e. AONB Unit.

It was noted that Risk Assessment, parking, marshalls, toilets, first aiders, insurance etc. would all need arranging.

Cllr T Cowley proposed the PC agree this in principle, seconded Cllr Stables – **resolved.**

Agreed Cllrs T Cowley and Stables liaise with the School regarding this event. **Action: TC/SS**

179/21-22 TO NOTE THE CLERKS REPORT:

Bouldnor Viewpoint – gave Brighstone Landscaping the go ahead to undertake the work to improve the view. Should be done next week.

Fleet Way Green Lease – chased solicitor after January meeting, as requested, now heard back. Agenda item.

Parish Crest – gave go ahead to Graphic Designer. He was pleased to learn this and will start work mid February. Agenda item.

Drain Main Road, Shalfleet – Island Roads left message to say work should be starting week commencing 24th January 2022. Highway works list included this from 26th.

S106 Bouldnor Field – email received from Russell Chick, Planning Officer, confirmed he is taking up this issue and asking for information from the Clerk which she sent by return. Clerk chased Officer yesterday asking for an update for this meeting.

Bridge Rail, Coopers Lane, Wellow – reported broken rail posts to Island Roads. Thanks to Mrs Minchin for the photographs.

Island Roads emailed stated they had passed PC enquiry onto the council to respond as it does not come under their remit. Council currently in the process of arranging for necessary repairs to be undertaken.

Ningwood Hill Footway – report that a resident took a nasty fall into the road, resulting in ripped trousers, cut knee and hands and split willies due to the very bad condition of the pavement. Clerk had originally reported this to Island Roads on 17th November 2021 and an email received next date had informed her it was being investigated.

Following the accident Clerk sent original email again to Island Roads asking for urgent action to be taken.

Replied to resident and copied her in to Island Roads email and said she would let her have any updates she receives.

Email same day from Island Roads said the District Steward have attended 27.1.22. assessed the site and a job has been raised for works to be carried out.

Road drain in Station Road – Island Roads confirmed they will be completing a CCTV investigation of the drainage within next two weeks (dated 7.1.22.).

Hedging:

Burt Close – Sovereign have spoken to Stoneham Construction about the hedging and they are going to have a look at it and report back. Contractor has now inspected and been advised to wait until early Spring to reassess as they are dormant at the current time, so hard to see which, if any, have failed. Said she would chase again in April.

Cllrs commented on this and Chairman emailed offering to look at with contractor.

Project Manager emailed today to say they have relooked at the hedge and found some whips had been damaged and they will replace asap.

Bouldnor Field – Clerk spoken to Brighstone Landscaping who reported the ground had been too wet and plants were keeping warm in their shed. He hoped they would be planted before the end of January and the existing hedge be tidied up and weeded. This was undertaken 1st February 2022 and looks much better.

Defibrillator – meeting with Trustees arranged for 2nd February 2022 with Cllr Pam Broadhead. Agenda item.

Locum Clerk – notice in Village News – agenda item.

Community Led Housing – had someone contact her to ask what PC doing about this, expressing frustration at cost of rents on The Island and need for affordable housing. Willing to join a group to take this forward. Explained about need for land before can take forward.

Microsoft 365 suite – notice received from Wight Computers that there is to be a small price increase.

Electric Vehicle Charging Point – Cllr T Cowley taking this forward.

Meetings – dates and venues for the year now confirmed and circulated to Cllrs.

Ningwood Hill – resident had asked if the PC can arrange for a speed recorder to be installed at Ningwood Hill as he is aware of cars speeding along this road, one at 3 am in the morning. He had also spoken to the Ward Cllr on this request. Noted PCSO had also visited him. Discussion held.

Precept – Letter received from IWC asking for amount of Precept required for 2022/23 received. Clerk had confirmed this is £39,820.

Bank Mandate – received letter from Lloyd confirming the update has been made and Clerk has full access. She will check this is working with BACs payment once Accounts for Payment list authorised.

PC felt it would be good if the Bank Statements were checked periodically – Cllr Broadhead agreed to undertake this.

Action: PB

Southern Water – email in response to IWALC question regarding leaks in Station Road, Ningwood and proposed development.

Very pleased to report they have apologised for the frequent bursts and leaks in their water pipes along Station Road and say the pipe is due to be replaced prior to 2025.

Confirmed water companies are not statutory consultees for planning applications, nor do they have any legal power to stop new connections to the public foul sewer. As such, rely on LA to make decisions with regard to planning and infrastructure. For larger developments they provide a capacity check to ensure developments will not overload the sewer or cause problems on the water supply network. Generally for developments in excess of 100 units. In addition to this, they are working with IWC to change policy so that no new developments add storm water to the public foul sewer.

Environment Agency – Technical team confirmed the modification of their permits:

1. Introduced modern conditions including screening and solids control for Mill Lane, Shalfleet in 2006.
2. Modification to condition 4 reference Mill Lane, Shalfleet, flow rates in 2006.
3. Another modification in 2007 which deletes condition 5 the screening/solids separation condition.

IW Road Races update – IWC informed PC that the Motor Race Order application for the ‘Isle of Wight Road Races 2022’ had been withdrawn by the event organisers.

Open Space Meeting:

The specification and schedule for the contract was revised and updated.

Cllrs agreed a 5 year Contract be advertised for to run from March 2022.

Arranged for advert to go in IW County Press ‘Official Tenders’ for 4th February 2022, with tenders to be received in a sealed envelope marked ‘Open Space Tender’ for the PC to agree at the March 2022 meeting. 3 requests for details so far.

Agreed PC do not take on responsibility for the Cox monument.

Newbridge Planters – agreed Alan Ingram take over responsibility for these. Quoted £80 p.a. to fill with new compost and plant with summer bedding and plant with winter bedding later in the year. Have confirmed with him.

Newbridge Community Centre:

Good meeting held with Trustees with Clerk and Cllr Broadhead on 2nd February 2022.

Defibrillator – separate agenda item.

Alzheimer Cafe – put Trustees in contact with organisers.

Christmas Tree holder – agreed for a new/larger one to be made if similar to existing. Will let Cllr T Cowley have a photograph of this for him to work from.

Electric Vehicle Charging Points – feel would be better provided by Housing Association as they try to deter overnight parking next to the building plus would need a new electric supply to take the surge needed.

Lease – in hands of their solicitors – Service Charge will increase to take into account fuel costs and Clerk asked them to show defibrillator within these charges, as requires a very small thermostatically controlled heater in the box to keep it at optimum temperature.

IWALC – arranging visit to Sandown Pumping Station – Cllr Stables is booked to go.

Bouldnor Field Covenant – email from the owner of the company which still owns the benefit of the Covenant from when the land was sold to the PC said he was about to sell the Company and asked the PC if they would like to negotiate a release. PC replied saying they would be interested to learn more. Cllrs asked Clerk to chase. **Action: Clerk**

Police – PCSO Cat Quinn visited the Clerk to speak on a number of issues. Mainly fairly quiet in the West Wight. She sent a link to ‘The Blue Lamp’ who are a recently formed group working to give advice to those who have been burgled or need advice on security and scams. Circulated.

IW Music, Dance & Drama Festival – letter of thanks received for donation, together with 2 Festival tickets – Cllr Hewston took these.

IW CAB thanked PC for agreeing to give donation of £864 – see accounts.

IWALC Planning Training – Cllr T Cowley is booked to attend. Cllr Ingram asked the Clerk to book him on to this and Cllr T Cowley agreed to take him. **Action: Clerk**

180/21-22 TO NOTE COUNCILLORS REPORTS:

Cllr Broadhead – When enquired about the best up to date app to see where Defibrillators are positioned, Cllr T Cowley said this was probably ‘Staying Alive’.

Cllr Hewston – report circulated on IWALC Executive meeting held 27th January 2022.

181/21-22 TO REVIEW THE PARISH COUNCIL RETENTION AND DISPOSAL POLICY:

Copies circulated to Cllrs. Cllrs duly reviewed and agreed this policy.

182/21-22 THAT UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, THE PUBLIC AND REPRESENTATIVES OF THE PRESS AND BROADCAST MEDIA BE EXCLUDED FROM THE MEETING DURING THE CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSCED:

1) To agree who to give the Annual Community Award to? Three suggestions were put forward and one agreed upon. Clerk to contact her and invite to the Annual Parish Meeting to receive her certificate and cheque. If unable to, Chairman agreed to visit her.

2) To agree process of appointing a Locum/Deputy Clerk?

Agreed Chairman, Vice-Chair and Clerk interview applicant and take from there.

The Chairman gave thanks to all for getting through the agenda.

Next scheduled meeting will be held on Wednesday 9th March 2022 at 7.15 pm at Shalfleet C of E Primary School.

Meeting closed at 9.23 pm.

Signed..... Date.....