

## SHALFLEET PARISH COUNCIL

### MINUTES OF THE MEETING OF SHALFLEET PARISH COUNCIL HELD AT NEWBRIDGE COMMUNITY CENTRE ON WEDNESDAY, 9<sup>th</sup> NOVEMBER 2022 AT 7.15 PM

**Present:** Cllrs: S Cowley (Chair), S Stables, P Broadhead, H Hewston, T Cowley, A Ingram  
2 members of public  
Clerk: Sally Woods  
Deputy Clerk: Amy Parkinson

#### **103/22-23 CHAIRMAN'S WELCOME:**

The Chairman welcomed everyone to the meeting.

Mr Doug Alldred attended to introduce himself to Councillors. The Chairman allowed him to speak for a few minutes.

Mr Alldred said he was standing as the Green Party Candidate to replace Cllr Steve Hastings as Ward Cllr. He also sits on Brighstone PC, where he would consider stepping down if successful.

When asked, Mr Alldred said he would be happy to work collaboratively with Bob Seely MP. He then left to attend the Brighstone PC meeting.

#### **104/22-23 WARD COUNCILLORS REPORTS:**

**Cllr Peter Spink** – report, circulated to Cllrs, was noted.

#### **105/22-23 APOLOGIES FOR ABSENCE:** Cllr P Spink

#### **106/22-23 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS:**

Cllr S Cowley – all things Lee Farm, Yarmouth Town Council, Yarmouth Town Trust and Wight Nature Fund.

Cllr T Cowley – Camp Wight, Mill Copse - Wight Nature Fund and Yarmouth Town Council.

Cllr A Ingram – Yarmouth Town Council.

Cllr Hewston – Personal interest in IW Music, Dance and Drama Festival and non-pecuniary in Island Cottages.

#### **107/22-23 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS:**

None received.

#### **108/22-23 i) TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 12<sup>th</sup> OCTOBER 2022:** Copies had been circulated:

Cllr Broadhead proposed the Minutes of the meeting be agreed, seconded by Cllr Hewston – **resolved**.

The Minutes having been agreed were signed by the Vice-Chairman as a true record (as the Chairman was not present at the October meeting).

#### **109/22-23 30 MINUTE QUESTION TIME (3 minutes per member of public):** None.

## 110/22-23 PLANNING:

a. **Updates and decisions:** None.

b. **To agree comments on application:**

**22/01491/HOU Cranmore Lodge, Ningwood Hill, Cranmore:** Retention and re-siting of replacement 2m fence, new 1m boundary fence, gates and driveway improvements (revised description)(readvertised application)

When asked, the Case Officer had confirmed the fence has been set back 1.5m from the highway, with a smaller fence in its place (to mirror the adjacent property). There will then be planting in the intervening space. Officers considered the previous scheme was too urbanising for the AONB.

The Parish Council had no objections.

**22/01700/HOU Saanen, Solent Road, Shalfleet:** Removal of sheds 1 and 2; Retention of sheds 3 and 4; Replacement of shed 5 with log cabin to be used as a sewing and art room: The Parish Council had no objections providing the log cabin was not used as a separate dwelling.

## 111/22-23 FINANCE/REPORTS:

i) **To consider giving a donation towards 2023 IW Music, Dance and Drama Festival (accounts and information circulated to Cllrs).**

Noted £75 had been donated this year.

Cllr Broad head proposed £100 be given, seconded Cllr S Cowley – **resolved.**

ii) **To approve list of payments (copies emailed to Cllrs) - resolved**

### Cheques and payments for October 2022

| Chq No. | Paid to               | For                                    | Amount           |
|---------|-----------------------|--|------------------|
| SO      | Sally Woods           | Salary                                 | 900.00           |
| BAC     | Sally Woods           | Remainder Salary + mileage             | 340.39           |
| BAC     | Amy Parkinson         | Salary + mileage                       | 442.48           |
| DD      | BT                    | Phone & Broadband                      | 59.94            |
| DD      | BT                    | Sim card                               | 13.18            |
| BAC     | Brighstone Lands Ltd  | Open Space Maintenance July – Sept     | 2,309.46         |
| BAC     | Reformed Plastics Ltd | Seat for Bouldnor + engraving/delivery | 705.60           |
| DC      | Amazon                | Clips for Bouldnor goal posts          | 14.98            |
| BAC     | Newbridge Com Centre  | October meeting rent                   | 30.00            |
| BAC     | Broxap                | Goal net for Fleetway                  | 68.40            |
| DC      | HMRC                  | 3 mths Tax & NI                        | 613.15           |
|         |                       | Sub Total                              | £5,497.58        |
|         | WWTPC Assoc           | Contribution towards Clerk Salary      | 147.50           |
|         | WBS                   | 3 Panel Display Board                  | 238.80           |
|         | Wight Computers Ltd   | Domain name renewal 1 Year             | 15.59            |
|         |                       | <b>TOTAL</b>                           | <b>£5,899.47</b> |

## 112/22-23 ALLOTMENTS – CLLR T COWLEY TO SPEAK:

Cllr T Cowley said with the rising cost of living he felt allotments may be useful for some.

This is a rural Parish and not everyone had large gardens. He had spoken to a contact at Cowes TC who had allotments, for advice. He asked the PC to consider providing allotments and either a leaflet drop or Village News be used to establish need. Noted in Charles Arnold Baker Administration book it states under ‘obligation to provide allotment gardens’; a local council must formally consider any written request by six or more electors to operate the Allotments Acts’. Noted no requests had been received.

The Clerk explained some of the background of her experience of setting up and running allotments; land required, issues such as water, parking, allotment agreements, eligibility, someone to oversee and keep in contact with allotment holders, sheds/greenhouses, composting issues etc., would need formalising.

Cllr Broadhead had made enquiries and believed allotments work well in more urban areas. Discussion followed.

**Resolved** matter go in Village News after Christmas, then a survey monkey be used to see if there was support for allotments. **Action: Clerk/Cllrs**

### **113/22-23 TREES – TO FINALISE PLANS – INFORMATION CIRCULATED TO CLLRS:**

**Malthouse Green:** Southern Housing have agreed for an Oak tree to be planted on the Green and suggested this go in the middle of the Green. One of the Cllrs could supply an oak tree. **Action: Clerk**

**Plaque** – Cllr Hewston asked, and it was **resolved**, a small plaque also be put next to the tree, commemorating the Queens Platinum Jubilee. **Action: Clerk**

**Cherry trees** – Cllr Hewston believed one of these trees have failed. It was agreed to leave and see.

**The Burt family** would like to plant a tree in memory of Bill Burt. He had suggested Fleetway, but Clerk advised the PC have Lease with IWC that precludes trees

Cllr Hewston suggested Withyfields. **Resolved** a tree could be planted at Withyfields – a Field Maple was suggested, and the family could organise and pay for this, with a guard, and a plaque if required. Clerk to inform. **Action: Clerk**

**Bouldnor Field:** 21 whips failed. Cllr S Cowley said existing guards could be used.

Cllr T Cowley had advised not to plant Whitebeam in this location due to soil not being suitable.

Cllr S Cowley also suggested spraying round existing before planting new. **Resolved** Brighstone Landscaping be asked to do this and plant new whips but in different holes to those coming out.

Cllr P Broadhead suggested having a stock fence put in – the Chairman asked her for more details on this.

**Christmas Tree** – **Resolved** Clerk obtain one for the Parish Office (to go in the new tree holder) and arrange for electrician to install, with lights. **Action: Clerk**

### **114/22-23 ‘WARM PLACES’ – CLLR S COWLEY TO SPEAK:**

Cllr S Cowley said a Warm Place was starting at CHOYD tomorrow.

He asked the PC if they wanted one in Newbridge, Wellow or Shalfleet.

Discussion on access, who facilitate and organise.

**Resolved** Clerk contact Aspire Ryde to ask if they could set up a Warm Place at Newbridge Community Centre. **Action: Clerk**

### **115/22-23 TO AGREE TIMES, DATES AND VENUES FOR MEETINGS IN 2023:**

Clerk had prepared a sheet showing provisional dates, times and venues for 2023 based on those for 2022. Cllrs agreed these and Clerk to book necessary venues and confirm.

**Action: Clerk**

## **116/22-23 TO DISCUSS RECORDING OF PARISH COUNCIL MEETINGS AND WHAT THESE ARE USED FOR:**

The Clerk said Cllr T Cowley had asked for this to go on the agenda.

She had previously sought advice from the SLCC on this. The recording of PC meeting is currently done on either the Clerk/Deputy Clerks mobile phone (depending on who servicing the meeting).

The recordings are then used purely as an aide memoire for the purpose of typing up the Minutes. Once the Minutes completed, the recording is deleted.

The PC policy on filming and recording allows anyone to record the meeting.

The SLCC policy does not allow any photographing, recording etc. without the Councils written permission.

Cllr T Cowley proposed PC meetings be recorded and loaded onto Goggle to store for the future and for anyone to listen to. He agreed to show the staff how to do this and also how to use Outlook Calendar. **Resolved** trial for 6 months. **Action: TC/Clerk/Deputy**

## **117/22-23 MR ARTHUR DUNKLEY REQUESTS A PAVEMENT BE INSTALLED FROM OUTSIDE HIS PROPERTY TO THE BUS STOP AT NINGWOOD HILL?**

Cllrs agreed Mr Dunkley be informed he should write to IWC and Island Roads with this request. **Action: Clerk**

## **118/22-23 TO NOTE THE CLERKS REPORT:**

**Bouldnor Field: Recycled Plastic Seat** – this had now been ordered and should arrive on The Island by the end of November. Maintenance man will install.

**Oak post/plaque** – this has been installed.

**Play area vehicular access gate** – new combi locked obtained and put on.

**Defibrillator** – obtaining one for £1 from Island NHS Service, as Cllrs agreed – great saving. Purchasing a cabinet.

Wellow Institute have been asked if this can be located there and they will get back to PC after their meeting,

**Training** – 8 residents so far have asked to go on the Defib training. Mention of this in Village News and posters being displayed around the Parish.

**Parish Office Lease** – meeting being set up with Newbridge Community Centre Trustees to discuss and this will be a future agenda item.

**Crash Site Memorial** – Deferred at last meeting. Cllr T Cowley obtained one quotation and asked to obtain necessary written permissions from the landowners.

Cllrs agreed the Clerk endeavour to obtain another two quotations. **Action: Clerk**

It was noted local Archivist had researched and she agreed to let Clerk have this information, which she will be putting it in the December Village News, to mark the 80<sup>th</sup> Anniversary of the crash.

**Ningwood Pavement** – PC reported this in for repair November 2021 – very pleased to see a new pavement going in October 2022.

**Speeding** - Mr Dunkley asked the Clerk for a breakdown of speeding convictions and the number in each of the 30, 40 and 50 mph zones. Clerk contacted the local PCSO on this. She is unable to give this information but had contacted Mr Dunkley and advised how he can obtain it.

**Nomination of New Inn, Shalfleet as a Community Asset** – confirm form now completed and submitted to the IWC. Confirmation received with request for an amendment and a red lined plan, which was requested and obtained from Shalfleet resident and forwarded on.

**Christmas Tree holder** – pleased to report the new tree holder has now been fitted to the Community Centre ready for Christmas.

**Display Board** – pleased to report the correct size has now been delivered and wrong size collected.

**Fleetway Swings** – pleased to report these have now been installed and should be in use by the time of November meeting. Thanks given to Deputy Clerk for her work on this – photos.

**Questionnaire** – further to the Deputy Clerk suggesting this goes out to residents. Confirm this will kept for future discussion.

**Deputy Clerk FILCA** – Pleased to report Deputy Clerk completed and passed the Local Council Finance Certificate.

**Wellow Millennium Green** – have invoiced the Treasurer for £215.24 - 20% of the open space maintenance costs, as per PC agreement with them.

**Wellow Institute** – new pathway installed – photos sent to Cllrs, shown at meeting, and thanks given to PC for their contribution towards this.

**Remembrance Day Wreaths** – local resident asked if these could be recycled. Clerk has emailed the RBL contact and asked.

**WWT&PC Association** – Asked to invite Cllr Paul Fuller to a meeting to give an update on DIPS (once finalised will also invite Police – speeding). He is giving an update at the IWALC meeting on 24th November 2022 with Ollie Boulter. Gone back to say some WW Council members not members of IWALC and would he be prepared to give again?

**Workload** – Cllrs informed by the Clerk after the meeting, that due to pressure of work more actions, including some from this meeting, would have to be added to the pending list.

#### **119/22-23 TO NOTE COUNCILLORS REPORTS:**

**Cllr H Hewston:** 27<sup>th</sup> October – attended IWALC Topic meeting  
8<sup>th</sup> November – attended Zoom meeting with MP.

**Cllr T Cowley:** not very happy as the drainage problem near Shalfleet Traffic lights had not been sorted, despite numerous communications with Island Roads. Water pouring out of verge across and down the road. **Resolved** Clerk email them again copying in Cllr Phil Jordan. **Action: Clerk**

**Cllr A Ingram:** Island Roads are not happy with the repairs Southern Water have done in Station Road and stipulated the road must be re-surfaced. This means the road will again be closed.

Cllr Stables reported there has been no decent bus service in the area for 5 months due to these works.

**120/22-23 COMMUNITY LED HOUSING UPDATE:**

Another good meeting held 5<sup>th</sup> October 2022 – notes circulated to members of the group.

Clerk had arranged a Zoom meeting with Wrigley Solicitors for Tuesday 15<sup>th</sup> November at 11 am. Invites sent; Clerk will resend on day. Guide to Legal Structures to CLH (from Wrigleys) circulated to members.

**Island Cottages** – Chair, Vice-Chair and Housing Manager attending next CLH meeting on 23<sup>rd</sup> November 2022 at 11am at Newbridge Community Centre.

Clerk had discussions with landowners over survey quotes and Ecology Survey being undertaken this week. Landowner also provided an aerial map showing the site, which will be added to the Press Release being put together. Chairman asked Clerk to pause on this.

It had been agreed a letter go to adjacent property occupiers but informed some of these told verbally.

**121/22-23 TO REVIEW THE PARISH COUNCIL CODE OF CONDUCT:**

Copies circulated to Cllrs.

The Clerk read out the Code of Conduct in full and the Parish Council **resolved** to agree this.

**122/22-23 THAT UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, THE PUBLIC AND REPRESENTATIVES OF THE PRESS AND BROADCAST MEDIA BE EXCLUDED FROM THE MEETING DURING THE CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED:**

- i) **To discuss Bouldnor Field Covenant situation and agree way forward.**

The Parish Council agreed a way forward.

**Action: Clerk**

**Next scheduled meeting will be held on Wednesday 7<sup>th</sup> December 2022 at 7.15 p m at Newbridge Community Centre.**

Meeting closed at 9.15 pm