

SHALFLEET PARISH COUNCIL

MINUTES OF THE MEETING OF SHALFLEET PARISH COUNCIL HELD AT NEWBRIDGE COMMUNITY CENTRE ON WEDNESDAY, 7TH DECEMBER 2022 AT 7.15 PM

Present: Cllrs: S Cowley (Chair), H Hewston, S Stables, T Cowley, A Ingram
IW Cllrs. Peter Spink and Nick Stuart
4 members of public
Clerk: Sally Woods
Deputy Clerk: Amy Parkinson

123/22-23 CHAIRMAN'S WELCOME:

The Chairman welcomed everyone to the meeting, giving a warm welcome to the two Ward Councillors.

124/22-23 TO NOTE WARD COUNCILLORS REPORTS:

Cllr Peter Spink – said most of his work last month was outside Shalfleet Parish, though there were a couple of issues he would mention:

Silver Glades – one caravan appeared to be occupied as a permanent residence and he had written to the Planning Enforcement Officer about this. They will not take action while the LDC is ongoing.

Tree Felling – there was a time limit on when prosecution could be taken, so he had sent another reminder to the Forestry Commission on this and if nothing heard, will put in a formal complaint.

Made mention of Tapnell Farm pod/container application.

He was waiting to hear, after asking for the Lee Copse application to be called in and asking for this application to be dealt with asap as it was having a detrimental effect on the neighbours. Noted the Planning Committee meeting had been cancelled again and Planners have a huge backlog.

Discussion on applications not being complete.

Noted £300,000 legal costs had been incurred re the Floating Bridge.

Cllr Spink said he was putting in a FOI request regarding the Yarmouth School site.

Thanks given to Cllr Spink.

Cllr Nick Stuart – Reported he had discussions with Planning Department and there were 360 outstanding applications, believes about 15 outstanding enforcement issues for Shalfleet. They were struggling with the lack of resources and have been for 8 years. Made it clear through IWALC, that the current Council are more willing to engage with Town & Parish Councils. Constitution of the IWC being looked at and this should mean they have more emphasis on Parish and Town Councils.

Noted Shalfleet PC have a positive relationship with the Planning Department.

He is following up issues raised by residents.

IWC have budget constraints - 9 million pounds short. Adult Social Care being a major budget spend. Awaiting details of grant.

In discussion with Island Roads on a number of issues. Ongoing battle with water flowing from a ruptured culvert by the traffic lights mentioned.

Willing to hear whatever people want to say to him about the Parish/his Ward and have personal discussion with residents and Parish Councillors. Ward boundary noted.

Thanks given to Cllr Stuart.

125/22-23 APOLOGIES FOR ABSENCE: Cllr P Broadhead

126/22-23 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS: None given.

127/22-23 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS:

All Cllrs present, living in the Parish, signed a dispensation in order to discuss budgets and precept setting.

128/22-23 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD 9th NOVEMBER 2022: Copies had been circulated:

Cllr Stables proposed the Minutes of the meeting be agreed, seconded by Cllr T Cowley – **resolved**.

The Minutes having been agreed were signed by the Chairman as a true record.

129/22-23 30 MINUTE QUESTION TIME (3 minutes per member of public):

Resident enquired about being a member of the Community Led Housing Working Group and felt it would be useful for a public meeting being held to inform residents about the project. The Chairman believed John Prickett, the Community Led Housing Officer would be prepared to come to such a meeting and willing volunteers that could help progress the project were needed. It was noted it was not solely PC members that were part of the group – it was separate to the PC.

The Chairman explained how the project had evolved and that the project had only just become public, abiding by the wishes of the landowners. Copies of Press Release were available at the meeting.

Resident commented much work had been put in for important housing for local people but agreed an open meeting would be useful, so the wider community could be consulted.

Noted information had been put in the Village News, sent to media outlets and on the PC website.

The PC agreed to keep residents informed and inform the CLH group that an open meeting had been requested.

Mrs Cowley said it was 4 months to the Coronation and asked how the PC were going to celebrate this and hoped any gifts were ethical and sustainable. Noted the PC budgets were being discussed later and the precept was to be agreed at the January meeting and any suggestions to be made by Cllrs, together with costings, could be looked at then.

Cllr Hewston commented that the PC had given financial assistance to events run in Wellow, Newbridge and Shalfleet for the Queens Platinum Jubilee. She could not support giving the school children a gift for the Coronation as much as £2,000, as the PC had for the Jubilee.

Resolved the Coronation be a future agenda item.

130/22-23 PLANNING:

a. Updates and decisions:

Deputy Clerk found several that had not come through with the Press Lists:

Tree Works – Brook Cottage, Main Road Shalfleet – no objection to tree works.

8 Waters Edge, Shalfleet – refusal of tree works.

Approved by IWC:

21/00908/HOU Sea Mist, Cranmore Avenue, Shalfleet – Proposed alterations and single storey side extension.

21/01401/FUL land between Highfield and Rosehaven, Main Road, Wellow – Proposed 2 detached bungalows, parking and formation of vehicular access (revised plans)(further information – Preliminary Ecological Appraisal)(re-advertised application).

22/01002/HOU Mariners Lodge, Bouldnor Road, Shalfleet – Proposed two storey extension.

22/01491/HOU Cranmore Lodge, Ningwood Hill, Shalfleet – Retention and resiting of replacement 2m fence, new 1m boundary fence, gates and driveway improvements (revised description)(readvertised application).

22/01539/HOU 6 Waters Edge, Port La Salle, Shalfleet – Proposed alterations to include cladding and decking (revised plans)(revised description).

22/01540/HOU Bridgefoot Cottage, Mill Lane, Shalfleet – Proposed single storey garden room extension with balcony deck over; single storey utility extension, oak framed porch; alterations to include cladding; detached car port.

The Chairman gave the Chair over to Cllr Stables to enable him to take a comfort break.

Land at Providence Dairy, Warlands Lane – Planning Enforcement Officer emailed asking anyone knew if the Yurt or structures remain on this land – this was confirmed – Clerk will inform. **Action: Clerk**

Burt Close Extension – Simon Jacobs contacted Clerk yesterday to confirm a revised, amended application was submitted to the Planning Office last week, may be on a Press List before Christmas, in which case a PC Planning Meeting may be required.

He said the queries on roofscapes, materials i.e. cladding, windows etc. had been dealt with. As had those on ecology, the woods and surface water drainage, with existing ditches being cleared out. They had worked on solving the nitrate mitigation issue, with the reedbed being their favoured solution.

The question of linking the site to Fleetway was a non-starter as it had been confirmed the gap was privately owned.

He would retain ownership of the 10m buffer strip between the gardens and woods and would maintain and manage this, as well as the attenuation pond.

b. To agree comments on application: None.

131/22-23 FINANCE/REPORTS:

i) To ratify payment of £170 plus VAT for new battery for Defibrillator at Shalfleet Stores:

Resolved to ratify this payment.

ii) To agree to purchase a plaque for Shalfleet School Pavilion acknowledging Parish Council financial contribution:

Deputy Clerk received one quote from The Engraving Shop of £15 for a 20 cm x 15 cm plaque. School have given permission for this to go on the Pavilion.

Resolved this be purchased

Cllr S Cowley re-took the Chair.

iii) To discuss budgets for financial year 23 – 24:

a) Ukraine War – to review and agree any further donation.

Agreed what had previously been given (£1,000) was a token and the PC not give further.

iv) **To approve list of payments (copies emailed to Cllrs) - resolved**

Chq No.	Paid to	For	Amount
SO	Sally Woods	Salary	900.00
BAC	Sally Woods	Remainder Salary + mileage+ increase	575.21
BAC	Amy Parkinson	Salary + mileage + increase	496.44
BAC	Zurich Municipal	Annual Insurance Premium for 2023	622.97
DC	Thompson Garden	Christmas Tree for Parish Office	34.99
DC	Wel Medical	Defibrillator Battery	204.00
BAC	Mark One Maintenance	Play area and Open Spaces repairs and work	1653.00
BAC	Ringway Island Roads	Dog Bin empty Withyfields & Wellow	265.36
BAC	Newbridge Com Assoc	2 x Meeting room hire	60.00
DC	Cash	Petty Cash	100.00
DD	BT	Phone & Broadband	59.94
DD	BT	Sim card	13.18
BAC	IWC	Annual rent of Newbridge Playing field	50.00
BAC	IW Music Drama Fest	Donation	100.00
DC	Etsy	Plaque for tree for Malthouse Green	14.80
TOTAL			£5,149.89

132/22-23 TO NOTE THE CLERKS REPORT:

PLEASE NOTE THE PARISH OFFICE IS OPEN 10 AM – 12 NOON TUESDAY, WEDNESDAY AND THURSDAYS – THE PHONE WILL NOT BE ANSWERED OUTSIDE THOSE TIMES.

Ward Councillor for Brighstone, Calbourne and Shalfleet – Clerk sent welcome email and confirmed she would send through agendas and minutes to future PC meetings.

Trees:

Malthouse Green Tree – the Chairman had an oak tree he will let the PC have. Clerk ordered a suitable tree guard, this has been delivered. Plaque also be ordered.

Burt family – informed them PC had agreed to a tree being planted on Withyfields in memory of Bill Burt. Plus, suggestion of Field Maple made, (with guard and plaque) and family responsible for future maintenance.

Christmas – Obtained tree from Shide and arranged for electrician to put up with lights. This up for meeting.

Bouldnor Field:

S106 Pathway – pleased to report the legal side of this now finalised. Await a plan and drier weather.

Whips – ordered via Yarmouth Clerk. Arranged for Brighstone Landscape to plant.

Recycled seat – Seat had been delivered - Maintenance man to install.

Warm Places – emailed Aspire Ryde and asked if they would be willing to set one of these up at Newbridge Community Centre. Sadly no one turned up for the one arranged at CHOYD.

2023 Meetings – Deputy Clerk emailed venues to arrange bookings. Once confirmed will send Cllrs list, put on website and in Village News.

Mr Dunkley – Clerk wrote informing him PC advise he write to IWC and Island Roads with his pavement request (enclosed copy of November agenda). He later phoned and thanked Clerk for letter.

Defibrillator – Deputy Clerk collected from IW Ambulance Service and ordered cabinet. Wellow Institute have agreed it can be situated there. Location to be agree and arrange for electrician to install. Liaising with Institute Chairman.

Defib Training/IWALC – provisional date for PC members, set for 18th January 2023 – more information to follow.

Defib Training/PC – have asked Deputy Clerk to organise with IW Ambulance Service – have 10 people come forward asking for training and as Wellow Institute agreed to have latest defib installed there, suggested training be held there.

Warlands Lane Hedge query – spoke to landowner and explained situation to resident.

Island Roads – chased flooding issue opposite Church, Main Road, Shalfleet – Cllr Jordan reported back they had found a manhole in verge which should be discharging into ditch system and culvert by the Manor – investigating/not in PFI. Will try to keep PC updated.

Island Roads later emailed to say they had raised 2 jobs for the ditch and culvert to be cleaned out.

Insurance – received Policy renewal documents and invoice (PC in a 5 year contract with Zurich). Have added new outdoor gym, swings and seat for Bouldnor Field to policy at extra cost of £45.

Newtown Action Group – Val Gwynn agreed to attend these meetings as an observer on behalf of the Parish. Trying to find out when it is for her. Noted Cllr S Cowley has been invited to the next meeting.

Fleetway – Broken tree bough – Deputy Clerk reported to IWC, with photo.

Newbridge Community Centre – good meeting held with Trustees (not owners). Various matters discussed, notes circulated to Cllrs – agenda item.

CLH – meeting held 23rd November 2022 with representatives from Island Cottages – agenda item.

Nomination of New Inn, Shalfleet as a Community Asset – Pleased to report the nomination application was successful – letter of confirmation circulated to Cllrs and person initiating.

WWT&PC Association – Cllr Paul Fuller had been invited to attend a meeting to give an update on DIPS – he confirmed this was to be done at a recent IWALC meeting. Clerk had asked if he could give the time for an update to the WW Councils – awaiting to hear.

Reed Bed Sewage Systems – information on reed bed filtration and wastewater treatment sent through for Councillors from Val Gwynn in relation to the Burt Close extension.

Wellow Millennium Green – payment now received for contribution towards Open Space maintenance costs (£215) and RoSPA play equipment inspection (£70).

133/22-23 TO NOTE COUNCILLORS REPORTS:

Cllr H Hewston: Zoom Meeting with Bob Seely MP 8th Nov 2022 -This monthly meeting covered what the MP had been achieving over recent weeks, plus questions and issues of concern.

Several comments came from Councillors covering the flooding issues prevalent with the heavy rain recently and the role of Southern Water in managing the situation. Bob Seely was in regular contact with the company and was emphasising the need to have better, more response, to Island problems.

Regarding the ferry cancellations. He has no powers to deal with this lack of service. He continues with dialogue suggesting improved time tabling in the hopes that financial considerations, for Wightlink, in particular, can be addressed. It appears lack of bookings means more expense for the companies in taking a light load across the Solent.

Another issue is the wastage in the NHS. He too deplores the situation that returns of unused medicines and some support material is not better managed. He will look further into this.

The issue of oil in the energy crisis was dealt with in depth in his previous meeting.

Zoom Meeting for Environment and Sustainability Forum 15th Nov 2022 - Two topics this month.

First was on Ash Die Back. Presentation from Tony Gillingham. A Tree Officer with Sports and Leisure. He outlined the history of this disease in Britain. Much has come into the country through the import of spore bearing Asian Ash trees, particularly from Italy. He recommends pollarding and/or pruning as useful ways of removing the infected leaves and leaf stems. The Island Council has a policy of tree replacement of 2 for 1. There are no centres for community log banks, but he knows recycling timber is possible and practiced. Second topic was on Doughnut Economics from Nora Clinton. This is about the Climate Crisis. There are several models for this issue and DE is one of them. The presentation will be available online with the E&S Minutes. Jonathon Bacon is promoting this in Council as it illustrates the interaction between the aspects of environment, economy and society. It is a tool for guiding thinking and discussion about climate change.

Also attended: LAF meeting where it was noted Mr Biss had been asked to provide an update on the Coastal Path.

Cultural meeting at Calbourne Watermill on 5th December. So much was provided in the West Wight and a Hub was wanted to get the information out. Report due in but a worthwhile event.

Cllr S Stables: Attended IWALC meeting on 24th November which she had found interesting. Presentation on DIPS did not occur but details on the restructuring of the Planning Department and Enforcement gone through.

Cllr S Cowley: Attended a meeting regarding Yarmouth School site, looking at the future of this and made mention of Community Assets. He asked that Yarmouth School be a future agenda item – he will let Clerk have wording. **Action: SC/Clerk**

134/22-23 COMMUNITY LED HOUSING UPDATE:

A good meeting held 23rd November 2022. Clerk circulated notes (not Minutes). Site plan unfortunately had not been included in Village News, believe due to lack of space.

Legal wise – Solicitor instructed, following a Zoom meeting, to undertake an Options Appraisal.

Preliminary Ecological Appraisal been carried out and Topographical quote been accepted, and they hope to carry this out next week.

Cllrs agreed to progress to set up a formal Working Party that includes none Cllrs, (with terms of reference) once more legal information available from the solicitors.

John Prickett said Wednesdays a good day for him – agreed next CLH group meeting be held 25th January 2023 at 6.45 pm at Newbridge Community Centre. Clerk had contacted 5 Architects and informed them the group had a site and asked if they would be interested in being involved in the project. 3 expressed an interest. Discussion followed. Agreed an Open Public meeting will be held after the January meeting.

135/22-23 TREE WARDEN – TO DECIDE WHETHER THE PARISH COUNCIL WISH TO APPOINT ANOTHER TREE WARDEN TO UNDERTAKE AN ANNUAL CHECK OF TREES ON PC LAND: Resolved deferred until heard presentation by IWC Environment Officer.

136/22-23 TO REVIEW THE PARISH COUNCIL LONE WORKERS POLICY:

Copies circulated to Cllrs.

Cllrs agreed suggested change by Clerk that instead of ‘Clerk’ read ‘staff’.

Resolved this then be agreed.

137/22-23 THAT UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, THE PUBLIC AND REPRESENTATIVES OF THE PRESS AND BROADCAST MEDIA BE EXCLUDED FROM THE MEETING DURING THE CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED:

Newbridge Community Association – to note and agree the information circulated from the meeting with the Trustees held on 17th November 2022, so the Association can draw up a 6 year Lease and Licence with the Parish Council.

Ward Cllrs and public left the meeting.

The PC discussed, and **resolved** to agree, the information circulated, Clerk to inform Trustees.

Action: Clerk

Next scheduled meeting will be held on Wednesday 11th January 2023 at 7.15 p m at Newbridge Community Centre – IWC Environment Officer attending.

Meeting closed at 9.05pm