

## SHALFLEET PARISH COUNCIL

### MINUTES OF THE MEETING OF SHALFLEET PARISH COUNCIL HELD AT SHALFLEET CE PRIMARY SCHOOL ON WEDNESDAY, 10<sup>th</sup> May 2023 AT 7.15 PM

**Present:** Cllrs: S Stables (Chair), P Broadhead, H Hewston, S Cowley, T Cowley, A Ingram  
Ward Councillors Peter Spink and Nick Stuart.

Deputy Clerk: Amy Parkinson

3 members of public

#### **17/22/23 TO RECEIVE NOMINATIONS AND ELECT A CHAIRMAN OF THE COUNCIL FOR 2023/24:**

Cllr S Cowley proposed Cllr Stables, seconded Cllr Broadhead - **resolved**.

Cllr A Ingram was not present for the vote and Cllr T Cowley abstained.

#### **18/22/23 CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE FORM WHICH CLERK WILL COUNTERSIGN:**

New Chairman, Cllr Shirley Stables took the Chair and signed the declaration, (which Clerk later countersigned).

She thanked Cllr S Cowley for his service to the community, time as Chairman and wished him well for the future.

#### **19/22/23 TO RECEIVE NOMINATIONS AND ELECT A VICE-CHAIRMAN OF THE COUNCIL FOR 2023/24:**

Cllr Stables proposed Cllr P Broadhead as Vice-Chair, seconded Cllr Hewston - **resolved**.

**20/22/23 APOLOGIES FOR ABSENCE:** None.

**21/22/23 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS:** None.

Cllr Hewston said she would declare these as and when they arose.

**22/22/23 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS:** None received.

#### **23/22/23 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES AND COMMITTEES:**

- a) **IWALC – Lead and Deputy (currently Cllr Hewston as Lead, Cllr Stables as Deputy)** Cllr Hewston and Cllr Stables to continue in their positions.
- b) **Yarmouth Coastal Defence Working Group (currently Val Gwynne)**  
Val Gwynne to continue in her position.
- c) **Child Protection Officers (currently Cllr Broadhead and Clerk)**  
Cllr Broadhead and Clerk to continue in their positions.
- d) **Road Safety representative (currently Cllr Stables)**  
Cllr Stables to continue in her position.

e) **Wellow Millennium Green (currently Cllr Ingram)**

This agenda item has been deferred due to Cllr Ingram arriving late to the meeting, and being unable to confirm if he would like to continue in this position.

f) **LAF (currently Cllr Hewston)**

Cllr Hewston to continue in her position.

**24/22/23 TO CONFIRM AND APPROVE THE MINUTES OF THE PREVIOUS MONTHLY MEETING HELD 12<sup>TH</sup> APRIL 2023 (Copies circulated to Cllrs)**

Cllr T Cowley proposed to approve the minutes, Cllr P Broadhead seconded.

The Minutes having been agreed were signed by the Chairman as a true record.

**25/22/23 WARD COUNCILLORS REPORTS**

**Cllr Nick Stuart-** confirmed he is still chasing up the Worm Farm enforcement and Appeal issue. He is also following up on the drainage issue at Main Road, Shalfleet and Mill Road. Cllr T Cowley offered to attend any meeting with Island Roads regarding the drainage, as he has been observing the issue for some time. There were also talks about the reed bed application that was granted and whether this a suitable answer to the issue of nitrate and phosphates in the water system. Some of the Cllr's would like to be involved in a visit to the pumping station at Mill Lane when Ward Councillor attends.

**Cllr Peter Spink-** is trying to assist in the issue of flooding at Cooper Lane and Main Road, Wellow. Island Roads have suggested additional drainage and a curb adjustment. There may have been some unauthorised work carried out which has exacerbated the situation.

There has been a request to put red asphalt at the junction of Hamstead Drive and the Main Road. Island Roads suggest additional funding would be necessary to carry this out.

There is no further progress regarding the Hamstead Road apron. Island Roads have confirmed it is not their responsibility.

**26/22/23 30 MINUTE QUESTION TIME (3 minutes per member of public):**

Jill Cowley asked Cllr Spink if he would like to walk through Thorley to Wellow to see how dangerous this walk can be for pedestrians, as there is currently no footpath/footway. Cllr Spink has confirmed he will investigate this matter. She asked Cllr Spink to investigate regulations regarding hang gliders and where they are permitted to land, as some have been landing on Wellow Millennium Green and it is felt that this is an unsafe landing spot due to overhead power lines. She also commented on the success of the King's Coronation event at Wellow Millennium Green.

**27/22/23 FINANCE:**

i) **To resolve that for agreed donations of £50, no accounts required: Resolved**

ii) **To consider a request for a grant from Wessex Cancer Trust – information circulated to Councillors (up to date accounts requested, if required)**

Cllr Broadhead proposed a £50 donation, Cllr Stables seconded – **resolved.**

**(Action Clerk)**

iii) **To consider a request for a grant from West Wight Sports & Community Centre (accounts circulated to Cllrs):**

Following a proposal by Cllr S Cowley, to suspend standing orders, a vote was taken to suspend standing orders to resolve to give more than £250 to WWSCC (2 for, 3 against) Cllrs Broadhead, Stables and Ingram all voted for a £250 donation. Cllrs T Cowley, S Cowley and H Hewston abstained from voting.

**(Action Clerk)**

Cllr T Cowley asked for Cllr S Stables comments be minuted regarding her suggestion to speak to Cllr S Cowley and T Cowley in private, as it would not be lawful.  
Cllr S Stables clarified that any talks would be to iron out any personal issues between Councillors.

- iv) **To agree whether to give Shalfleet CE Primary School leavers a gift and if so, what it should be?**  
The Parish Council requested the school is contacted to request gift ideas.  
**(Action Clerk)**
- v) **To consider a request from a local resident for financial support to enable her to go to the Scouts Jamboree in South Korea:**  
**Resolved** to donate £50. **(Action Clerk)**
- vi) **To consider a request from Age UK Isle of Wight for a donation:**  
A vote was held on whether to give £250 or £50. Votes for £50 = 4. Votes for £250 = 2. **Resolved** to donate £50 **(Action Clerk)**
- vii) **To approve list of payments (copies circulated to Cllrs).**  
**Resolved** (Cllr T. Cowley proposed to approve, Cllr. S. Cowley seconded)

<b>Chq No.</b>	<b>Paid to</b>	<b>For</b>	<b>Amount</b>
SO	Sally Woods	Salary	900.00
BAC	Sally Woods	Remainder Salary	286.45
BAC	Amy Parkinson	Salary + O/S Holiday pay + £21.60 mileage	467.14
DD	BT	Phone & Broadband	59.94
BAC	Brighstone Landscaping	Jan – March 2023 Grounds maintenance	1,887.73
BAC	Newbridge Com Assoc	Room hire April PC meeting	30.00
BAC	Newbridge Com Assoc	Room hire April CLH meeting	30.00
DC	SoundCloud	Next Pro monthly fee	10.00
BAC	Shalfleet Village Hall	Donation re Coronation event	50.00
BAC	Wellow Institute	Donation re Coronation event	50.00
DC	Trophy Store	Medals for Newbridge Coronation event	36.81
DC	Cash	Annual Community Award	100.00
BAC	Wight Computers	Remote support Authenticator help	18.00
BAC	Action4support	Donation to WW Timebank	50.00
BAC	Community Land Trust	Annual membership	85.00
<b>TOTAL</b>			<b>£4,061.07</b>

## **28/22/23 PLANNING:**

### **a. Updates and decisions**

#### **Approved by IWC:**

**23/00366/HOU Oaklands, Solent Road:** Proposed single storey rear extension.

**22/00761/FUL Land at and adjacent to Sewage Treatment Works, Warlands Lane:** Change of use from agricultural land and mixed equestrian land to an engineered wetland and provision of associated infrastructure to the existing water treatment works and access road.

**23/00286/HOU 3 Waters Edge, Shalfleet:** Proposed single storey front extension.

**TPO/1977/1 Hamstead Farm, Hamstead Drive.**

**23/00700/6PA Manor Farm, Wellow Top Road:** Agricultural prior notification for storage barn. (This application's comments were due before the May Parish Council meeting. All Councillors agreed there would be no objection to this application).

**b. To agree comments on application:**

**23/00608/RVC Woodlands, Hamstead Road, Shalfleet:** Variation on condition 2 on P/01466/17 to allow retention of windows as built. **The Parish Council had no objection to this application.**

**23/00657/LBC The Old Post House, Wellow Top Road, Wellow:** Listed Building Consent for reinstatement of side entranceway, two external vents and minor internal alterations. **The Parish Council had no objection to this application.**

**29/22/23 TO NOTE CLERKS REPORT (copies circulated to Cllrs):**

**King's Coronation** – all three donation requests for events were informed that the PC agreed they be given £50, and payments made.

Wellow Millennium Green asked for the cut and take away of the grass, which is in the contract to be done by 10<sup>th</sup> May, be undertaken before the 7<sup>th</sup> May, in readiness for their event. Clerk arranged with Brighstone Landscaping.

Email received from Shalfleet Village Hall thanking the PC for the donation towards their Coronation event.

Email from Wellow Institute thanking PC for their donation.

Arranged an order for medals for the children regarding the Newbridge event, using part of their £50.

**West Wight Timebank** – thank you received for donation circulated to Cllrs.

**Bouldnor Field** – correspondence, together with copy Title information, sent through from Eldridges, Solicitors on behalf of Trevor Green, circulated to Cllrs.

Mr Green Jnr emailed to confirm his father retains the benefit of the covenant relating to the playing field and was happy to discuss with Clerk. Clerk had replied stating that at the February 2023 meeting the PC decided not to take this matter any further.

Informed Brighstone Landscaping of the confirmed grass cutting arrangements. They will cut the top half as usual, cut between and around the trees and leave the bottom area until later in the summer.

**Hedge guards** – emailed Brighstone Landscaping and asked them to remove the plastic guards, as agreed at the last meeting. Confirm they have done this, and the hedge is looking good.

New pathway – informed the hoggin is on order and once the field has dried out a bit, they will commence work to install.

**Newbridge Play Area:** During her weekly inspection of the playing field/play area Clerk found many holes in the grass. Asked Brighstone Landscaping to have a look and informed the Chairman (who thought they could be field mice holes). Brighstone Landscaping said it could be field mice holes, or rat holes. After discussion it was agreed, as a safety issue, that the holes should be filled as much as possible with topsoil, as otherwise a child could catch their foot in one and twist their ankle. This has been completed.

**Fleetway:** Have asked Island Roads to increase the litter bin emptying from monthly to fortnightly.

### **CLH Update:**

Good meeting of the full Working Party held on 19<sup>th</sup> April 2023 and the Terms of Reference were agreed. It was felt the Parish Council should also see these and agree them – hence an agenda item. Members had signed Declarations of Interest forms and agreed to abide by the PC Code of Conduct. Cllr Hewston was nominated as Chair. Noted John Prickett, CLH Officer, will continue to facilitate the meetings.

Clerk was asked to contact Zurich, the PC insurers to ensure the Working Party is covered, this she has done, awaiting to hear back.

Andrew White, Planning Agent is attending the next CLH meeting (3<sup>rd</sup> May 2023) and representatives from Island Cottages Housing Association have also been invited to attend. Both Andrew White and representatives from Island Cottages have confirmed their attendance.

**Annual Parish Meeting** – Ella Cooke, Education Officer from Island Waste attended and gave a very interesting presentation on waste and recycling. Report and photo to go in ‘Village News’ Clerk thanked her.

**Southern Water** – phone call from Val Gwynn to say she was meeting with representative from Southern Water at the Shalfleet Water Treatment Plant regarding various concerns. Suggested she ask the Ward Cllr to attend with her.

### **30/22/23 COUNCILLORS REPORTS:**

**Cllr Broadhead** asked that the Clerk find out exact timings of when the new footpath at Bouldnor Field will be installed.

#### **Cllr Hewston**

13<sup>th</sup> April LAF Coastal FP Update.

19<sup>th</sup> April CLH (report from Clerk).

21<sup>st</sup> April Shalfleet CE Primary School Community project with Cllr Broadhead. Painted pebbles and other artwork. Talks of setting up a Dementia Choir.

22<sup>nd</sup> April Older Persons ‘Good Living’ show at Ventnor Botanical Gardens

27<sup>th</sup> April CL Trust Webinar. Networking and familiarisation of projects.

3<sup>rd</sup> May Southern Water Workshop regarding future plans.

3<sup>rd</sup> May CLH (report from Clerk)

7<sup>th</sup> May Coronation Picnic in Newbridge. Village photos. Local teamwork and skills.

#### **Cllr Ingram**

Has been speaking to the Police regarding speeding on Station Road. Police have suggested they could come to a meeting to talk about this issue.

Residents of Station Road have approached Cllr Ingram regarding Holly Cottage and the possibility that their fencing is encroaching onto the green check boundaries. Photos needed to aid investigation. **(Action Clerk)**

Coopers Lane flooding issue. Could be associated with concrete works at Brook Cottage.

#### **Cllr S Cowley**

Attended Wellow Green Big Lunch for the Kings Coronation,

Also attended the Newbridge Kings Coronation event.

Also attended the Shalfleet Kings Coronation event, where he talked to parishioners about the proposed Burts Close extension, sewage by the mill and someone who would be interested in joining the CLH working party.

**Cllr T Cowley**

Attended the AONB AGM where Graham Biss was elected Rural Business Representative. Cllr Cowley is concerned that there is very little information on business practises and few people from the Parishes represented.

**Cllr S Stables**

Also attended the AONB AGM

Could not attend the St Mary’s Church in Cowes King’s Coronation event due to personal reasons. Has asked Clerk to send belated apologies. **(Action Clerk)**

**31/22/23 TO NOTE AND AGREE ANY COMMENTS ON THE SHALFLEET CONSERVATION AREA APPRAISAL (copies circulated to Cllrs)**

Some comments regarding corrections. Second draft requested. Cllr T Cowley is in contact with the author who will redraft the appraisal. **(Action: TC)**

**32/22/23 COMMUNITY LED HOUSING:**

- i) **Update:** Cllr T Cowley would like confirmation of the owner of the land. Copy of Land Registry requested. **(Action Clerk)**

Cllr S Cowley spoke with John Prickett about a meeting with the WWVRA, who are unhappy that if they want to join the working party, they must sign to agree to support the project. Cllr S Cowley also asked for confirmation from the SLCC whether the Clerk can legally vote as part of the working party.

- ii) **To note and agree the CLH Working Party Terms of Reference (circulated to Cllrs):**

Decision deferred until clarification of Clerk’s voting rights obtained. **(Action Clerk)**

**Next scheduled meeting – will be held on Wednesday 14<sup>th</sup> June 2023 at 7.15 pm at Shalfleet CE Primary School**

Meeting closed at 9pm.

Signed .....

Date.....