

SHALFLEET PARISH COUNCIL

MINUTES OF THE MEETING OF SHALFLEET PARISH COUNCIL HELD AT SHALFLEET CE PRIMARY SCHOOL ON WEDNESDAY, 8th NOVEMBER 2023 AT 7.15 PM

Present: Cllrs: S Stables (Chair), P Broadhead, H Hewston, A Ingram, S Cowley
Clerk: Sally Woods
Ward Cllrs Peter Spink
1 member of public

95/23-24 ISLAND ROADS – Zhana Vincent and Iain Thornton, representatives attending to give a presentation on their proposed review of District 6.

Ms Vincent explained that two proposals for double yellow lines in the Parish had been requested some time ago (but more recently assessed,) and were being put to the Parish Council prior to going out to public consultation later in the year. The public would be able to comment on-line or via email. It would be the IWC Cabinet that made the final decisions on them.

Maps and photographs were used to show the proposals on Main Road, Ningwood and Newbridge.

Discussion and questions followed.

It was noted if a Highway Engineer's assessment was over 30%, then it was looked at further. The Ningwood project had scored 41%. When the Clerk mentioned speeding concerns that had been raised by a Wellow resident, Island Roads said were not looking at areas that have a speeding problem at the moment.

The Clerk referred to the Network Safety Register and also the dangerous junction at Hamstead Drive. Cllr Spink also spoke on this, stating how dangerous it was and mentioned a suggestion by a resident to have a red surface with 'slow' written on it installed. Ms Vincent agreed to look into this and could give the safety assessment score. If above 30, would be looked at.

Ningwood: Cllrs noted a successful pedestrian crossing had been installed since the area for double yellow lines requested (in 2016). Cllr commented that the area was particularly busy at school opening and closing times, with vehicles parking on the side of the road by the bus stop. Cllrs agreed it could be chaotic at these times but also double yellow lines, and less parked cars, can sometimes lead to more drivers speeding as the road is clearer.

Iain Thornton said the proposed length of the lines could be reduced or scrapped (but not extended) if the PC felt this, but Island Roads have a legal obligation to look into these requests. Cllrs asked about the cost of both schemes and felt the money could be better spent.

Newbridge: Cllrs noted there was a shortage of off-road parking in the area and was needed outside the Community Centre if there was a function. Suggested if felt cars should be off the road, to ask the Housing Association to give up land for parking. At present cars park on the pavement.

The Parish Council thanked the Island Roads representatives for attending the meeting, said they would let them have the PC's comments, and they left the meeting.
Member of public left the meeting.

Cllrs agreed the following comments be submitted to Island Roads:

Ningwood: Coming out of Station Road, into Main Road, Ningwood, towards Yarmouth, there was no need for double yellow lines on the right-hand side of the road. On the left-hand side, to just have these near to, and just past, the bus stop. The Cllrs felt no double yellow lines were needed on the road to the right of the Station Road junction.

Newbridge: No need for the proposed double yellow lines – a waste of time and money.

96/23-24 CHAIRMAN'S WELCOME:

The Chairman welcomed everyone to the November meeting of Shalfleet Parish Council.

97/23-24 TO NOTE WARD COUNCILLORS REPORTS (up to 15 minutes question time):

Cllr Peter Spink: Report received today, circulated to Cllrs and noted. Main points included fact Silver Glades had been prosecuted for the unlawful felling of trees. He said he would write and ask for more information and copy the PC in. He continues to press regarding the occupation of the caravans on the site.

He had written to the Case Officer requesting the planning application for the land at Lucketts be heard by planning committee in the near future, given the agreed extended decision date had expired.

98/23-24 APOLOGIES FOR ABSENCE: Cllr T Cowley and Cllr N Stuart.

99/23-24 DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS: Cllrs Hewston, S Cowley and Ingram regarding CLH. Otherwise, agreed these be given as when required.

100/23-24 TO ACCEPT ANY DISPENSATIONS FOR AGENDA ITEMS: None received.

101/23-24 TO CONFIRM AND APPROVE THE MINUTES OF THE PREVIOUS MONTHLY MEETING HELD 11TH OCTOBER 2023 (Copies circulated to Cllrs):

Cllr Broadhead proposed to approve the minutes, Cllr Ingram seconded - **resolved**.

The Minutes having been agreed were signed by the Chairman as a true record.

102/23-24 30 MINUTE QUESTION TIME RELATING TO ITEMS ON THE AGENDA (3 minutes per member of public): None present.

103/23-24 PLANNING:

a) **Updates and decisions:**

Approved by IWC:

22/01793/FUL Barnfield Solar Farm, East of Wilmingham Lane, West of Broad Lane, Yarmouth and parts of Broad Lane, B3401 Thorley Street to Station Road, and Warlands Lane, and Shalfleet Substation, Warlands Lane, Shalfleet:

Construction and operation of a solar photovoltaic (PV) farm with all associated works, equipment and necessary infrastructure, to include buried cable with road network (Broad Lane, Thorley Street, Station Road, and Warlands Lane) to connect solar farm to Shalfleet Substation (revised plans and further information received)(re-advertised application).

23/01260/HOU Creek Farm Cottage, Hamstead Drive, Shalfleet: Proposed extension on north/west elevations to provide porch, hall, additional bedroom and bathroom with associated pergola, rooflights and alterations; proposed terrace at first floor level on east elevation; proposed detached studio with study bedroom.

Refused by IWC:

23/01578/HOU Sunnicot, Cranmore Avenue: Retention of front stone wall and entrance gates.

b) To agree comments on application:

23/01731/FUL Hillside, Main Road, Shalfleet: Proposed single storey extension forming bedroom and en-suite; removal of the existing timber cladding to the main dwelling to be replaced to match the new extension. Photovoltaic panels on the southern elevation. (revised scheme). It was noted that the Parish Councillors had made no comment on the previous application for this site. The Parish Council agreed they had no objections to this application.

104/23-24 FINANCE/REPORTS:

i) To decide whether to invest some of the Parish Council's money in a higher interest bank account, and agree with which Bank, and how much to put in it?

It was noted that the Bank Cllr S Cowley previously mentioned – CAF, does not operate for Parish Councils.

Information gathered by the Deputy Clerk on seven Banks had been circulated to Cllrs. Discussion held. Cllrs believed the Aldermore instant access bank appeared the best. Queries raised as to whether a Parish Council would have the 85k protection cover that individuals have, and it covers a Business Account. Also, confirmation sought on the Instant Access account and whether any penalties incurred if monies had to be taken out. Agreed Deputy Clerk find out more information for the next meeting. **Action: Deputy Clerk**

Clerk suggested once projected spend for the year worked out, she would know roughly how much money would be over and PC could then decide if this and some of next year's precept could be put in it.

ii) To approve list of payments (copies circulated to Cllrs): Cllr Broadhead proposed the payments be agreed, seconded Cllr S Cowley – **resolved.**

Chq No.	Paid to	For	Amount
SO	Sally Woods	Salary	900.00
BAC	Sally Woods	Remainder Salary	323.30
BAC	Amy Parkinson	Salary + £13.50 mileage	229.91
DD	BT	Phone & Broadband	70.66
DC	SurveyMonkey	CLH On-line Housing Needs Survey October	99.00
BAC	The Island Copier Co Ltd	Copier final/first contract	67.68
BAC	Wight Computers	Domain name renewal 2023-24	15.59
BAC	Royal British Legion	2 x wreaths £50 + donation £50	100.00
BAC	WBS	Stationery	79.84
BAC	WW Town & Parish Council	Annual subscription	147.50
BAC	ARID	CLH Design Stages 1 & 2 (to be reclaimed)	2,970.00
DC	Amazon	Pattress for Parish Office doorbell	19.75
DC	Ebay	Parish Office doorbell	85.00
DC	HMRC	3 mths Tax & NI	479.73
DC	SurveyMonkey	CLH On-line Survey November	99.00
		TOTAL	£5,686.96

105/23-24 TO AGREE AGENDA AND FORMAT FOR ‘MOCK UP’ PARISH COUNCIL MEETING TO BE HELD WITH CHILDREN AT SHALFLEET CE PRIMARY SCHOOL ON 21ST NOVEMBER 2023 AT 9 AM:

Clerk had circulated a draft agenda to Cllrs, and this was discussed and amended. It was noted about 10 children would be attending the ‘meeting’ and it was agreed the children sit round the table with Cllrs.

The Clerk will arrange for copies of the agenda to be sent to the Headteacher and School, emailed to Cllrs, and bring hard copies for Cllrs on the day. **Action: Clerk**

106/23-24 TO NOTE EMAIL FROM SGT GODLEY (THE NEW SGT FOR COWES AND WEST WIGHT) AND FACT AS HE IS UNABLE TO ARRANGE FOR A POLICE REPRESENTATIVE TO ATTEND THE PARISH COUNCIL’S NOVEMBER OR DECEMBER MEETINGS, TO COLLATE A LIST OF QUESTIONS TO SEND TO HIM, WHICH HE WILL DO HIS BEST TO ANSWER:

Sgt Godley said in his email that they do not routinely send officers to Parish meetings as they do not have the capacity, but if the PC feel this is needed, he can look into this.

Cllrs **resolved** to agree not to collate questions but say they would rather have a Police representative attend a future PC meeting. **Action: Clerk**

107/23-24 TO NOTE TREE WARDEN’S REPORT AND AGREE ANY WORKS AND REPLANTING REQUIRED:

Tree Warden’s report had been circulated to Cllrs. Mrs Tyrell contacted the Clerk, firstly to say her and her husband, had replaced the missing sticks to the trees in the Kings Coronation Avenue. It was noted that some Cllrs had agreed at the last meeting that they were against any new tree planting at Bouldnor Field – on majority vote, **resolved** no new tree planting take place at Bouldnor Field.

The Councillors went through the report and agreed bare rooted whips be obtained and planted to replace 7 at Queens Canopy, 3 for Coronation Avenue (Mr and Mrs Tyrell to plant two). One prunus for Winchester Corner and an oak whip replacing the one at Malthouse Green and new one for Withyfields.

Work is required to a Larch (may be dead and need removing), Leylandii and Poplar tree at Withyfields and as this is a Conservation Area, agreement by the IWC Tree Officer would have to be sought.

Agreed Clerk order agree bare rooted whips and ask Brighstone Landscaping to plant and quote for tree works (as well as seeking Tree Officer permission). **Action: Clerk**

Mr & Mrs Tyrell asked if the PC would agree to them planting 2 field maple that they have, in the spaces in the Kings Coronation Avenue? Cllrs later agreed to this.

108/23-24 TO NOTE LETTER REGARDING IWC PLANNING ENFORCEMENT AND DECIDE IF WISH TO TAKE FORWARD OR NOT:

Further to request from Cllr T Cowley, Clerk had emailed IWC Officers and asked for some idea of the annual commitment they feel would be reasonable for Shalfleet to give and also what enforcement activity had taken place in Shalfleet Parish in the last 3 – 4 years. No reply received.

Clerk had received emails from fellow Clerks suggesting smaller Parishes could join forces and pay for half a day a week, and other information, which she circulated to Cllrs.

Resolved Shalfleet Parish Council take no action on this matter, Clerk to inform. **Action: Clerk**

109/23-24 TO CONSIDER THE DEPUTY CLERK PUTTING THE ISLAND ROADS WEEKLY NOTIFICATIONS AND PLANNING APPLICATION FOR THE PARISH ON THE PARISH COUNCIL FACEBOOK PAGE. TIME ELEMENT AROUND HALF AN HOUR A WEEK:

Discussion held on this at the October meeting, as well as on workloads and time analysis and it had been resolved the matter be deferred to a future agenda.

At present the Deputy Clerk currently puts the meetings notice and agenda on the PC Facebook page and pins the next meeting. The CLH Survey link is also on.

An extra half hour a week of the Deputy Clerk's time would amount to £305 p.a.

Discussion held and it was **resolved** by majority to not take forward at this time.

110/23-24 TO NOTE THE CLERKS REPORT (Circulated to Cllrs):

Cllr Spink – informed him of PC's decision on Bouldnor Field, as agreed at last meeting.

Remembrance Day Wreath – arranged these for Freshwater Service and Shalfleet Church.

Open Space maintenance – contractor reported due to changeable weather they are a few weeks behind.

Billing – have invoiced Wellow Millennium Green – PC pay for the open space maintenance and invoice them for 20%.

Shalfleet CE Primary School Meeting – confirm Cllrs and the School will be sent agendas in good readiness for the meeting on 21st November 2023. Have also put this matter on the agenda for discussion and finalising details.

Lease and Licence with Newbridge Community Centre – have chased PC solicitor for progress on this. Lease and Licence received back from the solicitor 2nd November 2023 with numerous queries and comments. Cllrs agreed the Chairperson and Clerk meet and go through the documents, answering the queries and comments, with a view to it being finalised at the December meeting?
Action: SS/Clerk

Tree Warden – had meeting with Tree Warden and went through her investigations and plans, which show which trees have died or require work. Agenda item.

Island Roads – they made contact regarding setting up a presentation regarding their review of District 6. Invited them to the November Parish Council meeting.

Parish Office doorbell and intercom – the new system has arrived, together with the piece of wood that the Trustees of the Community Centre requested (Clerk's husband varnished). Electrician will fit this when he comes to fit the Christmas Tree to the Parish Office.

Photocopier – new copier installed and working well.

IWALC – Hang gliding query – still waiting to hear back from NALC (IWALC Clerk on sick leave, so no means of chasing at present time).

SLCC – arranged a lunch for Island Clerks (30th October 2023) for them to decide whether the Branch re-form. A positive meeting and further meetings planned.

IWALC – wrote a report for the magazine and included the flyer regarding the Housing Needs Survey.

Allotments – had a Newbridge resident into the Parish Office to enquire about whether there were any allotments in Newbridge he could use. She confirmed that there was not but had a thought – he lives at Malthouse Green – the Clerk asked if the Cllrs would agree to her contacting Southern Housing to ask about the possibility of making some allotments, and possibly parking on Malthouse Green – **resolved.** **Action: Clerk**

He also said there was a particular dog owner that let their dog foul on the pavement by the Community Centre – Cllrs agreed a polite note go in ‘Village News’ on this. **Action: Clerk**

Dog Fouling Signs – Mrs Tyrell had initially requested the one at Withyfields be replaced as it was illegible, Deputy Clerk said the one at Fleetway was too. Pleased to report these now in place f.o.c.!

2024 meetings – the Deputy Clerk had arranged and booked venues. Confirmed list circulated to Cllrs and these will also go on the PC website and Facebook page.

Phone conversation with Val Gwynn – Val would like the PC to produce a flyer to be delivered to all landowners in the Parish whose land borders rivers and streams, quoting the riparian law which requires them to keep the riverbanks clear and things well aware from the banks, or tied down. That they have a responsibility to ensure the course of the river is not changed. She is aware of wooden sleepers and benches which have been swept down stream and of properties that have flooded, during the recent storms. She suggests finding the relevant properties using a map.

Val also mentioned her concerns over trees affected by Ash Dieback – she has drawn up a plan for managing her trees. She believes the Shalfleet Rookery could be lost. She has been underplanting her Ash with Oak and Field Maple.

Val also asks that for those with land bordering the river and streams that have no manpower, a working party be set up to help. Cllrs noted Val’s comments and concerns.

111/23/24 COUNCILLORS REPORTS:

Cllr Ingram: reported someone was putting black sacks under the dog bin at Ningwood Green – noted this would be classed as fly tipping. Agreed a gentle reminder be put in ‘Village News’ about this and dog fouling. **Action: Clerk**

Cllr Cowley: reported it would be the 80th Anniversary of the D Day landings on 6th June 2024. He proposed the PC put some money in the budget to support local beacon and lantern lights at Wellow. **Resolved** £250 be put in the budget. **Action: Clerk**

Cllr Stables: Reported on the meeting she had attended with the Vice-Chair and Clerk, with Neil Payne (WW Alpacas) and Christopher Scott, regarding an outline planning application which is being submit for land in Wellow. They would like to work with the PC around the eligibility criteria and did suggest the PC could take over the management of a section of land to the rear of the site.

The mix of properties proposed was 50% affordable housing, with 8 for sale on the open market. Mr Payne was willing to attend a future PC meeting when this was discussed and said he was happy to work with them, even if they object to the application.

Cllr Cowley proposed the PC submit a Freedom of Information request to IWC to see a copy of the pre-planning application and Officers report, seconded Cllr Ingram, **resolved.** **Action: Clerk**
Also agreed Clerk let Mr Payne know this. **Action: Clerk**

112/23-24 COMMUNITY LED HOUSING:

i) Update:

Flyer – after Mrs Tinsley produced, Clerk printed 1,200 copies and delivered these her, who stuffed them into the recent edition of ‘Village News’. Also included in IWALC magazine. As of 8th November 2023, there were 19 housing need surveys completed. It was noted the PC would need to speak to the landowners regarding the price of the site at some point.

ii) To ratify the decision made after October meeting to pay £99 for the Housing Needs Survey to run on-line for another month, to the end of November (to be reclaimed from funding):

Cllr Hewston declared an interest as Chairman of the CLH group and Cllrs Ingram and S Cowley as members of the Working Party.

Cllr Cowley proposed this be paid, seconded Cllr Broadhead – **resolved.**

112/23-24 TO REVIEW THE PARISH COUNCIL’S CHILD PROTECTION POLICY:

Circulated to Cllrs. Phone number still correct. Cllr Broadhead was still happy to be nominated Cllr – review agreed.

Next scheduled meeting – will be held on Wednesday 6th December 2023 at 7.15 pm at Shalfleet CE Primary School.

Meeting closed at 9.20 pm.

Signed

Date.....